



*International Civil Aviation Organization*  
**Twelfth Meeting of the Regional Aviation Safety Group**  
**– Pan America (RASG-PA) Executive Steering Committee**  
**RASG-PA ESC/12**



Montego Bay, Jamaica, 14 to 15 March 2012

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**Agenda Item 6: RASG-PA/5 Meeting**  
**6.1 Agenda and Logistics**

**2012 RASG-PA/05 MEETING**

(Presented by the Secretariat)

<b>SUMMARY</b>	
The RASG-PA annual meeting shall be held in October or November of each and every year as decided by the ESC. The Secretariat shall notify all members of the time and place with at least 60 days prior notice of the meeting. The meeting venues shall alternate between the NAM, CAR and SAM Regions.	
<b>References:</b>	
<ul style="list-style-type: none"> <li>RASG-PA Procedural Handbook Second Edition, June 2011</li> </ul>	
<b>Strategic Objective</b>	<i>This working paper is related to Strategic Objective A – Safety</i>

**1. Introduction**

1.1 Since its establishment, RASG-PA has held four annual meetings. The following indicates the locations and hosts of previous RASG-PA annual meetings: Puntarenas, Costa Rica, 2008 – Costa Rica DGAC; Bogota, Colombia, 2009 – Colombian UAEAC; Punta Cana, Dominican Republic, 2010 – Dominican Republic IDAC; and Miami, United States, 2011 – Airbus Industries.

1.2 The meetings have been highly successful in advancing the work of RASG-PA due to the generosity of the meeting hosts by providing the necessary event venues and logistics required.

**2. Discussion**

2.1 As documented in the RASG-PA Procedural Handbook, RASG-PA has strived to alternate its annual meetings between the NAM/CAR/SAM regions to allow for increased participation throughout the Pan American Region.

2.2 Based on the format of alternating RASG-PA annual meetings, the 2012 meeting was programmed to be hosted in the ICAO SAM Region.

2.3 During the RASG-PA/04 Meeting, the Secretary advised that Chile had volunteered to host the RASG-PA/05 Meeting in 2012. Therefore, the Meeting formulated the following Decision:

***DECISION RASG-PA/4/7***

***RASG-PA 2012 MEETING***

*Chile agreed to host the next RASG-PA Meeting during October 2012, which was approved by the Meeting.*

2.4 An additional factor for considering Chile as the host for the RASG-PA/05 Meeting was to combine the event with the Flight Safety Foundation (FSF) Meeting also being held in Santiago, Chile during the same month.

2.5 Combining events would also meet a key RASG-PA goal of reducing necessary resources to address the harmonization of safety initiatives in the Pan American region.

2.6 During the December RASG-PA ESC teleconference, which was held on 16 December 2011, to discuss logistics and meeting schedules, the ESC discussed how to pursue combining both events. A teleconference between the RASG-PA Secretary, Co-Chairs and Mr. Bill Bozin, representing FSF, was held.

2.7 In order to host both events at the same venue, it was agreed that RASG-PA would need to alter its normal schedule and hold its ESC meeting on Sunday and hold a one-day RASG-PA Meeting on Monday in order to join the FSF event on Tuesday. An additional day to conclude RASG-PA business could be scheduled later in the week if required.

2.8 During the teleconference it was determined that the first step to coordinate the combined event would be to make a request to Chile DGAC to consider providing the necessary meeting space at the same venue as the FSF event.

2.9 Coordination was made through the ICAO SAM Regional Office, in Lima, which sent a formal request to Chile to support this initiative.

2.10 Chile DGAC responded that they were in favor of the initiative but that current government regulations did not allow them to sole-source the venue. They are required to request bids to host the event and then selecting the lowest bid submitted. They advised that they are awaiting the outcome of this process.

**3. Suggested Action**

3.1 The RASG-PA ESC is requested to:

- a) take note of the information provided in this working paper; and
- b) approve the allocation of additional financial and/or in-kind support for the RASG-PA/05 meeting to enable combining the RASG-PA and FSF events.

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