



Agenda Item 1: Presentations of Request for Information (Rfi) Responses

RFI Responses: Presentations

(Presented by MEVA III Task Force)

SUMMARY	
This Working Paper introduces the results of the RFI activities carried out by the MEVA III Task Force and described the process followed up and the expected action by the MEVA Members.	
References:	
<ul style="list-style-type: none">• MEVA TMG/24 Report (ICAO NACC Regional Office, Mexico City, Mexico, 21 to 23 August 2012)• MEVA III TF/01 Meeting (ICAO NACC Regional Office, Mexico City, Mexico, 11 to 13 December 2012)	
<i>Strategic Objectives</i>	<i>This working paper is related to Strategic Objectives A and C.</i>

1. Introduction

1.1 The MEVA TMG agreed to carry out an Request for Information Process in order to collect up-to-date technical information to support the Group's expertise and knowledge in the formulation of technical specifications for the MEVA III network.

1.2 The 24th Meeting of the MEVA Technical Management (MEVA TMG/24) under the discussion of the Transition to MEVA III topics, agreed and approved the RFI/RFP Work breakdown schedule (WBS), where the RFI document was to be issued by the ICAO by 10 September 2012 and the target date for RFI response reception for 4 December 2012.

1.3 Similarly for the RFI preparatory activities, the MEVA TMG/24 agreed that:

- The venue for the delivery of documentation, meeting and for queries to the RFI document will be the ICAO NACC Regional Office
- The RFI submission and invitation will be carried out by ICAO, in close coordination with the MEVA III TF.
- The content of the RFI submission cover letter to be agreed, considering the notification to Vendors regarding the 4 weeks' time to present their response in the MEVA TMG/25 if selected. The MEVA III TF will participate and coordinate with ICAO for this matter (MEVA III TF Meeting).
- RFI available at ICAO website and links on some TMG Members Website (Trinidad and Tobago, United States, COCESNA, etc.)

- RFI questions and answers: ICAO and MEVA III TF to work out the replies for the questions and ICAO will make them available on the ICAO Website: <http://www.mexico.icao.int/RegionalGroups/MEVARFI.html>
- Definition on how vendors are to present (order, selection, time, etc.) and the selection of potential vendors to present their response in MEVA TMG/25 will be made by the MEVA III TF. The selection criteria should be the following:

Selection Criteria	percentage
Financially stable *annual revenues reports in last 3 years	10%
Corporate experience in similar projects in related field	20%
Evidence of ability to support/implement tech req.	20%
Network structure RFI compliance Design	30%
Use of recent technology with evidence	20%

For Vendor Presentation in TMG 25 a 70% minimum is required

2. Discussion

2.1 After the approval of the final RFI document conducted by the MEVA III TF, ICAO, in behalf of the MEVA Members, submitted an invitation for the RFI document, ref. EMX 0786 dated 14 September 2012; starting the RFI process and extending it until 4 December 2012, highlighting:

- The RFI consultation process will be available until 20 November 2012.
- The selection of responses for submission to the MEVA/TMG/25 Meeting (8 to 10 January 2013) will be carried out by the MEVA III Task Group Meeting (11-13 December 2012).
- The invitation to participate in the RFI process is open to all providers that may offer their services and equipment in the modernization of the MEVA II network.
- MEVA member Administrations are encouraged to promote and invite any company which meets the requirements in the RFI document

2.2 The MEVA III Task Force during its Meeting (11-13 December 2012) received five RFI responses, all available in electronic format; and based on the selection criteria, carried out the TMG requested selection, resulting in all RFI responses achieving the minimum score and so all of them were invited. The details of the selection and RFI evaluation forms are available in the MEVA III Task Force/01 Meeting report.

2.3 The TF suggested in the MEVA TMG/25 Agenda, the following order with a two hour time maximum presentation. Presentations are expected to start by January 8 at 9:30 am:

P01: ND SATCOM, Inc.

P02: AMERICOM Government Services, Inc. (SES)

P03: COFELY INEO Engineering & Systems

P04: COMSOFT

P05: Satellite Communication Systems, Incorporated (SCSI)

2.4 ICAO in behalf of the MEVA Members and as indicated in the RFI document invited all Providers with selected RFI responses, requesting their confirmation by 28 December 2012.

2.5 MEVA Members are encourage to take the most advantage of the consultation time available in each presentation to fulfill the requirement of collecting all the up-to-date technical information for developing the MEVA III Request for Proposal technical specifications.

3. Suggested action:

3.1 The Meeting is invited to:

- a) take note of the information provided;
- b) urge to take advantage of the information given in the presentations and
- c) propose any particular action to ensure the collection of information.

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