



International
Civil Aviation
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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: N 1/17.2 — **EMX0600**

19 July 2013

To: States, Territories and International Organizations

Subject: **Fourth Meeting of the Information Analysis Team (IAT/4), and Fourteenth Meeting of the Pan America - Regional Aviation Safety Team (PA-RAST/14)**
(Lima, Peru, 24 to 26 September 2013)

Action
Required: **Please reply by 15 August 2013**

Sir/Madam:

As previously agreed by the RASG-PA ESC, the IAT/04 Meeting will be held on 24 September 2013, and the PA-RAST/14 Meeting will be held from 25 to 26 September 2013, at the ICAO SAM Regional Office premises. Both meetings will be conducted in English only.

The PA-RAST/14 draft agenda and draft schedule can be found at **Appendix A**. The draft agenda of the IAT/4 Meeting is enclosed as **Appendix B**. All IAT and PA-RAST members must submit any additional relevant agenda items no later than **15 August 2013**. Also find attached the Registration Form (**Appendix C**) for completion and submission to this office by **30 August 2013**.

For more information or assistance regarding these meetings, please contact the coordinator: Mr. Eduardo Chacin, Regional Officer Flight Safety (echacin@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.


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Loretta Martin
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosures: *As indicated*

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APPENDIX A

DRAFT AGENDA OF THE PA-RAST/14 MEETING

- Agenda Item 1** **Review and Approval of the Draft Meeting Agenda and Schedule**

- Agenda Item 2** **Review of Recommended Actions of the PA-RAST/13 Meeting**

- Agenda Item 3:** **Information Analysis Team (IAT/04) Report**

- Agenda Item 4:** **Runway Excursion (RE) Detailed Implementation Plan (DIPs)**
 - 4.1 RE/08 - Guidance for Maintaining Runway in Accordance with ICAO Annex 14
 - 4.2 RE/09 - Specific Training for Pilots and Air Traffic Controllers to Avoid Unstabilized Approaches

- Agenda Item 5:** **Development of Controlled Flight Into Terrain (CFIT) Detailed Implementation Plan (DIP)**

- Agenda Item 6:** **Development of Loss Of Control-Inflight (LOC-I) Detailed Implementation Plan (DIP)**

- Agenda Item 7:** **Development of a Safety Enhancement Initiative (SEI) regarding near Midair Collision (MAC)**

- Agenda Item 8:** **Development of RASG-PA Safety Targets**

- Agenda Item 9:** **Review of Plan of Activities for 2014**

- Agenda Item 10:** **Recommended Actions for the RASG-PA Executive Steering Committee (RASG-PA/ESC/18)**

- Agenda Item 11:** **Other Business**
 - 11.1 Elections – PA-RAST Co-chairperson representing Industry
 - 11.2 ALTA report on United Kingdom Upset Recovery Toolkit
 - 11.3 Status of draft data sharing Memorandum of Understanding (MOU) between IATA and RASG-PA

DRAFT SCHEDULE

| Schedule | 25 September 2013 | Schedule | 26 September 2013 |
|----------------------|--------------------------|----------------------|---------------------------|
| 08:30 – 09:00 | Registration | | Agenda Item 11.2 and 11.3 |
| 09:00 – 09:20 | Agenda Item 1 | 09:00 – 10:00 | Agenda Item 9 |
| 09:20 – 09:45 | Agenda Item 11.1 | 10:00 – 10:30 | Agenda Item 6 |
| 09:45 – 10:30 | Agenda Item 2 | | |
| 10:30 – 11:00 | Break | 10:30 – 11:00 | Break |
| 11:00 – 12:00 | Agenda Item 3 | 11:00 – 12:00 | Agenda Item 7 |
| 12:00 – 13:30 | Lunch | 12:00 – 13:30 | Lunch |
| 13:30 – 15:00 | Agenda Item 5 | 13:30 – 14:00 | Agenda Item 8 |
| | | 14:00 – 14:30 | |
| | | 14:30 – 15:00 | |
| 15:00 – 15:15 | Break | 15:00 – 15:15 | Break |
| 15:15 – 16:00 | Agenda Item 4 | 15:15 – 16:00 | Agenda Item 10 |

APPENDIX B

IAT/04



International Civil Aviation Organization
Fourth Information Analysis Team (IAT/04) Meeting
of the Regional Aviation Safety Group - Pan America (RASG-PA)
Lima, Peru, 24 September 2013



DRAFT AGENDA

- Agenda Item 1: Approval of the Draft Agenda**

 - Agenda Item 2: Analysis of ASIAS Database**

 - Agenda Item 3: Undesired Aircraft States (UAS)**

 - Agenda Item 4: IAT Recommended Actions for PA-RAST/14**

 - Agenda Item 5: Review Plan of Activities for 2014**

 - Agenda Item 6: Other Business**
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