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Международная  
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国际民用  
航空组织

*When replying please quote:*

Ref.: NT-N1-8.1.13 — **EMX0558**

24 June 2014

To: States, Territories and International Organizations

Subject: **Invitation – XI ALACPA Seminar of Airport Pavements (ALACPA/11) / XI FAA Airport Pavements Workshop / IV Short Course for Aerodrome Pavements Santiago, Chile, 1 to 5 September 2014**

Action

Required: Register participation by **1 August 2014**

Sir/Madam:

I have the honour to inform you that the Latin American and Caribbean Association of Airfield Pavements (ALACPA), jointly with ICAO, United States FAA and the Airports Directorate of Chile is organizing the XI ALACPA Seminar of Aerodrome Pavements/IX FAA Airport Pavements Workshop/IV Short Course for Airfield Pavement to be held at the Galerías Hotel in Santiago, Chile, from 1 to 5 September 2014.

The main objective of the workshop is to exchange technical experience and knowledge for improving airport pavements consequently contributing to airport safety in the Region. The working languages of the meeting will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

Participants will have the opportunity to learn new construction and maintenance techniques, new design methodology and the latest developments in equipment and materials. The seminar will feature international experts who will share their experience and knowledge. This is a key event for airport infrastructure managers, engineers, technicians, consultants and all of those who provide services related to the aviation industry.

Technical sessions will be provided by speakers with considerable experience in airport matters. The event will also provide the opportunity for delegates to participate in a short course on airfield pavement maintenance providing continuity initiated last year. Civil aviation authorities, airport operators, international organizations, professors (academic), consultants, contractors, etc., are invited to attend.

... / 2

A list of recommended hotels is at **Attachment A**. Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

You are kindly requested to complete and return the Registration Form at **Attachment B** for each participant by e-mail by **1 August 2014**. Bear in mind that only civil aviation authorities from the NAM/CAR and SAM Regions are exempted from the registration/membership fee provided the registration forms are received by the aforementioned date.

ALACPA members will be able to register directly on ALACPA's website: [www.alacpa.org](http://www.alacpa.org); the event's General information will be published in due course.

If you require any further information regarding these events, please contact Mr. Jaime Calderón, Regional Officer Aerodromes and Ground Aids (jcalderon@icao.int) and/or Mrs. Ana Valencia, Assistant, (avalencia@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in black ink, overlaid with a blue circular seal. The seal contains the text 'Firma Digital' on the left and 'Digital Signature' on the right. The seal also features the ICAO logo and the text 'ICAO - OACI' at the top.

Loretta Martin  
Regional Director  
North American, Central American and  
Caribbean (NACC) Regional Office

**Enclosure:**

*A – Hotel Information*

*B – Registration Form*



## ATTACHMENT A

### INTERNATIONAL CIVIL AVIATION ORGANIZATION

#### XI ALACPA Seminar of Airport Pavements (ALACPA/11) / IX FAA Airport Pavements Workshop / IV Short Course for Aerodrome Pavements (Santiago, Chile, 1 to 5 September 2014)

#### GENERAL INFORMATION

##### 1. Meeting Venue and Dates

The XI ALACPA Seminar of Airport Pavements (ALACPA/11) / XI FAA Airport Pavements Workshop/IV Short Course on Aerodrome Pavements will be held at the Galerías Hotel in Santiago, Chile, from 1 to 5 September 2014.

##### 2. Meeting Address

Hotel (Venue): Galerías Hotel  
Address: San Antonio 65, Santiago Centro  
Telephone: +562 2470 7400  
E-mail: [reservas@hotelgalerias.cl](mailto:reservas@hotelgalerias.cl)

##### 3. Participant Registration

Participants should register in advance by submitting the registration form to: [icaonacc@icao.int](mailto:icaonacc@icao.int) and [registro@alacpa.org](mailto:registro@alacpa.org). Additional registration will take place on Monday, 1 September 2014, from 08.00 to 09.00 hours. For identification purposes participants are requested to wear the badge provided upon registration during the event.

##### 4. Opening Ceremony

The opening ceremony will be held on Monday, 1 September 2014, at 9:30 hours, in the Gran Mapuche Room of the Galerías Hotel.

##### 5. Temperature

During the month of September, the temperature in Santiago, Chile, varies from 4°C (40°F) to 18°C (64°F); average relative humidity is 70 %. The capital of Chile is Santiago, which has Mediterranean weather with well-defined seasons. Spring falls between September and November; summer falls between December and February; autumn falls between March and May; and winter is from June to August.

## 6. Money Exchange

The national currency is the Chilean Peso. Currently, the exchange rate is equivalent to approximately \$550 per \$1 USD. Currency exchange is available at AFEX Money Exchange, located in Moneda Street N° 1148 or in “Cambios Guiñazú”, Matías Cousiño Street N° 170. An additional option for exchange is available with bank/debit cards at Redbanc ATMs machines (maximum \$200.000 per day / US\$365 approx.).

## 7. Credit Cards

International credit cards usually accepted in hotels, shopping centers and restaurants are: Visa, MasterCard, American Express, Diners Club.

## 8. Lodging

Suggested hotels and rates depending on the type of room are as follows:

HOTEL	ADDRESS / DISTRICT	SINGLE ROOM US\$ / Ch\$	DOUBLE ROOM US\$ / Ch\$	TRIPLE ROOM US\$ / Ch\$	TAXES & BREAKFAST INCLUDED
<a href="#">Galerías (Venue)</a>	San Antonio 65, Santiago	102 / 56.000	109 / 60.000		Including IVA / breakfast
<a href="#">San Francisco</a>	Av. Libertador Bernardo O'Higgins 816, Santiago	127 / 69.794	140 / 76.874	157 / 85.978	Including IVA / breakfast
<a href="#">DA Hoteles</a>	Av. Libertador Bernardo O'Higgins 1485, Santiago	89 / 48.790	106 / 58.072		Including IVA / breakfast
<a href="#">Panamericano</a>	Teatinos 320, Santiago	114 / 62.350	141 / 77.350	163 / 89.288	Including IVA / breakfast
<a href="#">Windsor</a>	Victoria Subercaseaux 65, Santiago	75 / 40.817	84 / 45.833	110 / 60.155	Including IVA / breakfast
<a href="#">Gran Palace</a>	Huérfanos 1178, Santiago	126 / 69.342	158 / 87.079	190 / 87.799	Including IVA / breakfast
<a href="#">Fundador</a>	Serrano 34, Santiago	115 / 63.070	138 / 76.160		Including IVA / breakfast
<a href="#">Santa Lucía</a>	San Antonio 327, Santiago	70 / 38.068	97 / 53.538	125 / 69.008	Including IVA / breakfast
<a href="#">Sheraton</a>	Santa María 1742, Providencia	193 / 105.958	225 / 123.384		Including IVA / breakfast
<a href="#">Radisson</a>	Vitacura 2610, Las Condes	217 / 119.286	230 / 125.950		Including IVA / breakfast
<a href="#">Santiago Park Plaza</a>	Ricardo Lyon 207, Providencia	433 / 237.905	474 / 260.562		Including IVA / breakfast

\*VALUES WITH DOLLAR AT \$550

## 9. Hotel Reservations

Hotel reservations at the venue hotel should be made through the website [www.hotelgalerias.cl](http://www.hotelgalerias.cl) or directly to:

Telephone: +562 2470 7400

E-mail: [reservas@hotelgalerias.cl](mailto:reservas@hotelgalerias.cl)

A credit card is required to guarantee reservation.

If you wish to book a hotel different to the venue hotel, reservations can be made through the corresponding website through the link of the name of the respective hotel.

**10. Transportation**

Transportation alternatives: taxi (preferable airport or hotel official taxis), transfer (Transvip or Transfer Delfos), Buses Santiago – Airport (Centropuerto or Tur-bus).

**11. Hospitals**

If necessary, it is suggested to contact Clínico Universidad Católica Hospital located at Marcoleta 367. For emergencies requiring ambulance, the Urgency Ambulance Service (*Servicio de Ambulancias de Urgencia - SAMU*) can be contacted at 131 or Clínico Universidad Católica Hospital at 26863100, [www.redsalud.uc.cl](http://www.redsalud.uc.cl).

The closest hospitals to the event venue in the Providencia District located 25 or 30 minutes from Galerías Hotel are Clínica Santa María and Clínica Indisa, which can be contacted through their corresponding websites, [www.clinicasantamaria.cl](http://www.clinicasantamaria.cl) and [www.indisa.cl](http://www.indisa.cl).

**12. Commercial Working Hours**

Banks:	Monday to Friday, 09:00 a.m. to 02:00 p.m.
Money exchange:	Monday to Friday, 09:00 a.m. to 06:00 p.m. and Saturdays from 09:00 a.m. to 2:00 p.m.
Commercial:	Monday to Sunday, from 10:00 a.m. to 10:00 p.m. Malls and supermarkets generally close at 09:00 p.m.

**13. Electricity**

220 Volts / 50 Hz

**14. Airport Tax**

Passengers coming from Albania, Australia, Canada and Mexico must pay a reciprocity tax before going through Immigration Police. For detailed information regarding entry and departure from the country, please enter this link <http://www.aeropuertosiago.cl/tr-mites-de-llegadas-internacionales/tramites-de-llegadas-internacionales.html>.

**15. Visa for Chile and Vaccinations**

To be verified by participants at corresponding embassies or consulates.

**16. Other**

- Value added tax in Chile is 19%, which is included in final prices
  - A 10% gratuity is the norm in restaurants and bars and is not included in the bill
  - Country code for telephone calls to Chile is +56
  - Time in Chile is -3 (summer) and -4 (winter)
  - Large pharmacies are Salcobrand, Ahumada and Cruz Verde
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ATTACHMENT B / ADJUNTO B



**XI Seminario ALACPA de Pavimentos Aeroportuarios - IX Taller de la FAA - IV Curso  
Rápido de Pavimentos de Aeroódromos (ALACPA/11)**  
(Santiago, Chile, 1 al 5 de septiembre de 2014)

**XI ALACPA Seminar of Airport Pavements (ALACPA/11) - IX FAA Airport Pavements  
Workshop IV Short Course for Aerodrome Pavements**  
(Santiago, Chile, 1 to 5 September 2014)

**FORMULARIO DE REGISTRO / REGISTRATION FORM**

1. Nombre y Apellido/  
*Name and Surname:*

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2. Estado/*State:*  
Organismo/*Organization:*

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3. Profesión/*Profession:*

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4. Especialización /  
*Specialization:*

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5. Cargo/*Position:*

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6. Dirección oficial/  
*Business address:*

<input type="text"/>	N°	<input type="text"/>	Ciudad -- <i>City</i>
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7. País/*Country:*

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Estado/*State*

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Código Postal/*Zip Code*

8. Tel.: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

9. Hotel o dirección en la ciudad/  
*Hotel or local address:* \_\_\_\_\_

10. Página Internet/Website: \_\_\_\_\_

11. Observaciones/Comments: \_\_\_\_\_

Firma/  
Signature:

Fecha/  
Date:

\_\_\_\_\_

\_\_\_\_\_

***Please return this form to: / Por favor regrese este formulario a:***

***E-mail: [icaonacc@icao.int](mailto:icaonacc@icao.int) y/and [registro@alacpa.org](mailto:registro@alacpa.org)***

—END/FIN—