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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT- N1.8.1.14— **EMX0470**

19 June 2014

To: States, Territories and International Organizations

Subject: **Invitation – Twelfth CAR/SAM Regional Bird/Wildlife Hazard Prevention Committee Meeting and Conference (CARSAMPAF/12) (VOLARIS Complex, Santa Fe - Mexico City, Mexico, 20 – 24 October 2014)**

Action

Required: 1) Register participation by **15 September 2014**
2) Inform if a presentation will be provided by **29 August 2014**

Sir/Madam:

I have the honour to invite your Administration/Organization to participate in the Twelfth CAR/SAM Regional Bird/Wildlife Hazard Prevention Committee Meeting and Conference (CARSAMPAF/12), which this year will be organized jointly with the World Birdstrike Association (WBA) / CARSAMPAF and hosted by VOLARIS Airlines. The events will be held at the VOLARIS complex in Mexico City, Mexico, from 20 to 24 October 2014.

These events will be of particular interest to pilots, airlines, airport operators, air traffic control service providers, aircraft manufacturers, national or regional authorities and private aviation companies who work on environmental, pollution, waste and legal related aspects. Civil and military personnel responsible for air operations, land use and environmental control, as well as related professionals (engineers, biologists, environmentalists, lawyers, researchers, academics, etc.) and those involved with the impact of airport operations on the environment and wildlife will also be invited to attend.

The working languages of the event will be English and Spanish, and simultaneous interpretation will be provided.

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You are also invited to contribute to the conference programme with a presentation on a related topic and/or experience. It is recommended that the presentations represent a current situation on the role of airport operators in regard to management and control of bird hazards and wildlife; bird hazard and wildlife prevention Safety Management Systems (SMS); experience with actions and best practices for better control of wildlife at airports; or any presentation that you consider appropriate for the event.

Please complete and submit the Registration Form (**Attachment A**) for each participant by **15 September 2014**. Confirm your intention to support the conference with a presentation no later than **29 August 2014**, by providing the name of the speaker and title of the presentation. Presentations should be submitted to the ICAO NACC Regional Office (icaonacc@icao.int) by **1 October 2014**. Please note that 30 minutes are being allocated for delivery of the presentations and 15 minutes will be allocated for discussion.

The general information is at **Attachment B** to this letter; it is also available on the following web page: <http://www.icao.int/NACC/Pages/default.aspx>. The preliminary programme as well as conference presentations will be published on the same web page as they become available. Taking into consideration the availability of presentations in electronic format, no hard copies will be distributed during the event.

If you require further information regarding the conference, please contact Mr. Jaime Calderón, Regional Officer, Aerodromes and Ground Aids (jcalderon@icao.int) and/or his Assitant, Ms. Ana Valencia (avalencia@icao.int)

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in black ink, appearing as a stylized cursive script, is overlaid on a circular blue stamp. The stamp contains the text 'Firma Digital' on the left and 'Digital Signature' on the right, with a central emblem.

Loretta Martin
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:
As indicated

ATTACHMENT B

**TWELFTH CAR/SAM REGIONAL BIRD/WILDLIFE HAZARD PREVENTION COMMITTEE
MEETING AND CONFERENCE
(CARSAMPAF/12)
(Mexico City, Mexico, 20 – 24 October 2014)**

GENERAL INFORMATION

1. Event Venue and Dates

VOLARIS Airlines Complex, Santa Fe, Mexico City, Mexico, from 20 to 24 October 2014.

2. Address

Av. Antonio Dovalí Jaime No 70, Torre B, Piso 13. Col. Zedec Santa Fe, Del. Álvaro Obregón,
C.P 01210, Mexico City, Mexico

3. Coordinator Information

Cap. Mauricio Morán
Flight Safety Director
E-mail: mauricio.moran@volaris.com

Ms. Claudia Aguilar
Assistant to Head Office
Telephone: +(55) 5261 6400 ext. 6540
E-mail: claudia.aguilar@volaris.com

4. Opening Ceremony

Tuesday, 21 October 2014
Delegate registration 08:30 - 09:00 hours
Opening ceremony 09:00 hours
Working hours: 9:00 to 17:00

5. Language

The meeting will be conducted in English and Spanish with simultaneous interpretation.

6. Participant Registration

Registration will be held the first day of the event. For identification and security reasons, it is required that participants wear the badge that will be provided at registration.

5. General Information

a) Temperature

In October the average temperature is 21°C/ 69.8°F and the minimum 9°C/ 48.2°F.

b) Local Hour

GMT: - 5 Hrs.

c) Money Exchange

The Mexican Peso is the national currency. The approximate exchange rate is 1 USD=12.85 MXN. Upon arrival you may exchange money at local exchange venues or ATM machines at the airport or in the city.

d) Credit Cards

International credit cards such as MasterCard and Visa are usually accepted in hotels, shopping centres and restaurants.

8. Medical Insurance

Participants should have good health and medical insurance or medical coverage to meet expenses, if any, towards sickness or a medical emergency during the above-named events. ICAO and VOLARIS assume no responsibility to meet expenses in this regard.

9. Lodging

Participants are encouraged to make their own reservations at their preferred hotel. The rates of selected hotels close to the venue are as follows:

Hotel	Contact/Telephone	Address / Website	Room/Rates
Hotel Camino Real Santa Fe	Trinidad Hernández Tel: + 52 (55) 5004 1616	Guillermo González Camarena No. 300, Centro Ciudad Santa Fe, 01210 México D.F. http://www.caminoreal.com/destinos/santafe/santafe	Single / Double USD \$79*
Fiesta Inn Santa Fe	Paola Hinojosa Tel. +52 (55) 1105 5100	Calle 3, No. 55, Lomas de Santa Fe, 01219 México, D.F. http://www.fiestainn.com/es/mx-ciudad-de-mexico/hotel-mx-santa-fe	Single / Double USD \$79*

Hotel	Contact / Telephone	Address / Website	Room/Rates
Novotel Santa Fe	Cintia Galván Tel. +52 (55) 9177 7700	Antonio Dovalí Jaime 75, Centro Ciudad Santa Fe, 01210 México, D.F. http://www.novotel.com/es/hotel-3550-novotel-mexico-santa-fe/index.shtml	Single / Double USD \$79*
Hilton Santa Fe	Jaret Gutiérrez Tel. +52 (55) 5985 9000	Antonio Dovalí Jaime 70, Zedec Santa Fe, 01219 México, D.F. http://www3.hilton.com/en/hotels/distrito-federal/hilton-mexico-city-santa-fe-MEXSAHH/index.html	Single / Double USD \$80.50*

*Approximate rate subject to change

10. Visa Requirements

Please verify visa requirements with your respective embassy or consulate.

11. Commercial and Banking Working Hours

Commercial stores open from 11:00 to 21:00 hrs.

Bank working hours are generally from 9:00 to 16:00 hrs., from Monday to Friday, and ATMs are available 24 hours.

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