When replying please quote:
Ref.: NT-N1-3.10— **EMX0593**

14 July 2014

To: E/CAR States, Territories and ECCAA

Subject: **Invitation – Fifth Eastern Caribbean Network Technical Group (E/CAR/NTG/5) and Third Eastern Caribbean Radar Data Sharing Ad-hoc Group Meetings (E/CAR/RD/3)**
              (Guadeloupe, French Antilles, France, 22 to 24 October 2014)

Action
Required: 1)   Submission of documentation by **3 October 2014**
              2)   Register participation by **19 September 2014**

Sir/Madam:

On behalf of the E/CAR/NTG and E/CAR/RD, I have the honour to invite your Administration/Organization to participate in the Fifth Eastern Caribbean Network Technical Group Meeting and Third Eastern Caribbean Radar Data Sharing Ad hoc Group Meeting to be held in Guadeloupe, French Antilles, from 22 to 24 October 2014. These meetings are kindly hosted by the French Guyana and French West Indies Air Navigation Services (SNA-AG).

During the E/CAR/NTG/5, the E/CAR Aeronautical Fixed Services (AFS) Network operation and performance services and other network evaluation issues will be discussed. During the E/CAR/RD/3, vendor presentations will be provided on radar data display proposals related to the E/CAR Radar Data Display Request for Information (RFI) process, and agreements on follow-up and improvements with situational awareness based on the action plan approved by the Twenty-fourth Directors of Civil Aviation of the Eastern Caribbean Meeting (E/CAR/DCA/24) under Conclusion 24/2 - *E/CAR Radar Data Sharing Implementation* will be determined.

A visit to the new Air Traffic Control Tower in Guadeloupe will be conducted. Radar data displays similar to those donated by France during the first phase of E/CAR radar data display implementation will be available during the visit to show how the displays are being used.

All members of the E/CAR/NTG and the E/CAR/RD are expected to attend. Please find the draft agenda and provisional schedule at **Attachments A** and **B** for the E/CAR/NTG/5 and E/CAR/RD/3 Meetings, respectively.

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I urge your Administration to send the focal points designated for the operation and maintenance of the E/CAR AFS Network and radar data sharing activities to the meeting(s).

Documentation that your Administration/organization may wish to present at the meetings should be forwarded to this office by e-mail by **3 October 2014,** in Microsoft Word format using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

All meeting/event documentation/presentations will be placed in the Meetings Section of the following web page: http://www.icao.int/NACC/Pages/default.aspx as it becomes available. Taking into consideration the availability of documentation/presentations in electronic format, no hard copies will be distributed during the event.

You are kindly requested to complete and return the Registration Form at **Attachment** C by e-mail for each participant by **19 September 2014.** The venue information will be provided shortly.

If you require any further information regarding the meetings please contact Mr. Julio Siu, ICAO NACC Regional Officer Communications, Navigation and Surveillance (jsiu@icao.int); Ms. Veronica Ramdath, Radar Data Sharing Ad-hoc Group Rapporteur (vramdath@caa.gov.tt), or Ms. Lizette Morales, Assistant, (lmorales@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.

Loretta Martin
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:
A – Draft Agenda
B – Provisional Schedule
C – Registration Form
(Templates for Papers)

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FIFTH EASTERN CARIBBEAN NETWORK TECHNICAL GROUP (E/CAR/NTG/5) AND THIRD EASTERN CARIBBEAN RADAR DATA SHARING (RDS) AD HOC GROUP (E/CAR/RD/3) MEETINGS
(Guadeloupe, French Antilles, France, 22 to 24 October 2014)

DRAFT AGENDA

Agenda Item 1: **Review of Valid Conclusions from E/CAR/CATG/01 and ECAR/DCA/25 Meetings Related the Work of the NTG and RDS**

    1.1   Follow-up on previous E/CAR/NTG Conclusions and Decisions
    1.2   Review of actions concerning the E/CAR/CATG/01 and E/CAR/DCA/25 Meetings related to the E/CAR AFS Network
    1.3   Air Navigation Implementation Working Group (ANI/WG) and North America, Central American Working Group (NACC/WG) conclusions

Agenda Item 2: **E/CAR AFS Network**

    2.1   Network performance analysis and general aspects
    2.2   Implementation of Aeronautical Message Handling System (AMHS) and Aeronautical Information Services System (AISS)/Central Flight Data Processing System (FDPS)
    2.4   E/CAR AFS Network Interconnection to the MEVA Network

Agenda Item 3: **Overview of the Radar Data Sharing Activities**

    3.1   Follow-up on radar data agreements and teleconferences
    3.2   Implementation of radar data sharing tasks

Agenda Item 4: **Radar Data Display Request for Information (RFI) Process**

    4.1   Presentations of RDS proposals
    4.2   RDS Implementation Plan

Agenda Item 4: **Other Business**

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ATTACHMENT B

PROVISIONAL SCHEDULE

Schedule	Wednesday 22 October	Thursday 23 October	Friday 24 October
08:30–09:00	Registration		
09:00–09:30	Opening Ceremony & Photo	Agenda Item 4.1	Agenda Item 3 (cont.)
09:30–10:00	Agenda Item 1		Agenda Item 4.2
10:00–10:30			
10:30–11:00	Coffee Break		
11:00–11:30	Agenda Item 2	Agenda Item 4.1 (cont.)	Agenda Item 4.2 (cont.)
11:30–12:00			
12:00–12:30			
12:30–13:30	Lunch break		Review of the Draft Report *Closing*
13:30–14:00	Agenda Item 2 (cont.)	Agenda Item 4.1(cont.)	
14:00–14:30		Visit to Guadeloupe ATC Facilities	
14:30–16:00	Agenda Item 3		

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