

**ATTACHMENT A**  
**AERODROME INSPECTORS WORKSHOP-GREPECAS PROJECT F1 CAR ACTIVITY**  
**Provisional Programme**

Schedule	Monday 9	Tuesday 10	Wednesday 11	Thursday 12	Friday 13
08:30 – 09:00	Registration	<b>SESSION 4</b> Phase 2 - Movement Area Inspections (Cont.) <ul style="list-style-type: none"> <li>• Perimeter and gates</li> <li>• Self- inspection</li> </ul>	<b>SESSION 8</b> <ul style="list-style-type: none"> <li>• Wildlife Hazard Management (Cont.)</li> <li>• Action to alleviate wildlife hazards</li> <li>• training of personnel</li> </ul>	Field Trip to the Airport/Simulated Inspection (best practices).	<b>SESSION 13</b> <ul style="list-style-type: none"> <li>• Post Inspection Administrative Procedures</li> <li>• Recording results of inspection</li> <li>• Debriefing management</li> <li>• Letters to airport: Letter of Correction (LOC)</li> </ul>
09:00 – 09:15	Opening Ceremony and Group Photo				<b>SESSION 13</b> <ul style="list-style-type: none"> <li>• Post Inspection Administrative Procedures (Cont.)</li> <li>• Inspection closeout letter</li> <li>• Updating tracking system</li> <li>• Closeout of inspection with a LOC</li> </ul>
09:15 – 10:30	<b>SESSION 1</b> ICAO aerodrome certification procedures – aerodrome manual	<b>SESSION 5</b> <ul style="list-style-type: none"> <li>• Fueling Inspections</li> <li>• Aviation fuel safety standards</li> <li>• Fuel safety inspection items</li> <li>• Fueling vehicles</li> <li>• Fuel storage</li> <li>• Cabinets</li> <li>• Training of fuel handling personnel</li> </ul>	<b>SESSION 9</b> Procedures for the Safe Operation of Vehicles and Personnel in Movement and Safety Areas		
10:30 – 11:00	<i>Coffee Break</i>				
11:00 – 13:00	FAA Part 139 – Airport Certification  <b>SESSION 2</b> Pre-inspection procedures <b>SESSION 3</b> Phase 1 – Inspection Procedures <ul style="list-style-type: none"> <li>• In- briefing</li> <li>• Inspection administrative portion</li> <li>• Airport personnel training records and proficiency</li> </ul>	<b>SESSION 6</b> <ul style="list-style-type: none"> <li>• Rescue and Fire Fighting (RFF) inspection</li> <li>• RFF equipment and agent Inspection</li> <li>• Response test</li> <li>• Procedures</li> <li>• Training personnel</li> </ul>	<b>SESSION 10</b> <ul style="list-style-type: none"> <li>• Procedures for Air Navigation Services – Aerodromes (PANS-AGA)</li> <li>• Aerodrome Safety Coordination</li> </ul>	Field trip to the Airport/Simulated Inspection (best practices).	<b>CLOSING SESSION</b> <ul style="list-style-type: none"> <li>• Summary of Activities</li> <li>• Certificates Delivery</li> <li>• Host acknowledgements</li> </ul>
13:00 – 14:00	<i>Lunch Break</i>				
14:00 – 15:30	<b>SESSION 4</b> Phase 2 -Movement Area Inspections <ul style="list-style-type: none"> <li>• Pavements</li> <li>• Marking</li> <li>• Signs</li> <li>• Lighting</li> </ul>	<b>SESSION 7</b> <ul style="list-style-type: none"> <li>• Obstructions and public protection</li> <li>• Obstruction criteria</li> <li>• Fencing</li> <li>• Blast protection</li> </ul>	<b>SESSION 10</b> <ul style="list-style-type: none"> <li>• Procedures for Air Navigation Services (Cont.) – aerodromes (PANS-AGA)</li> <li>• Safety assessments for aerodromes</li> </ul>	<b>SESSION 12</b> <ul style="list-style-type: none"> <li>• Conducting the Inspection Out-Briefing</li> <li>• Identify and define discrepancies</li> <li>• Establish compliance dates</li> <li>• Discuss observations</li> </ul>	
15:30 – 16:00	<i>Coffee Break</i>				
16:00 – 16:45	<b>SESSION 4</b> Phase 2 – Movement Area Inspections (Cont.) <ul style="list-style-type: none"> <li>• Safety areas</li> <li>• Construction areas</li> <li>• Traffic wind indicators</li> </ul>	<b>SESSION 8</b> <ul style="list-style-type: none"> <li>• Wildlife Hazard Management</li> <li>• Requirements for an assessment of existing hazards</li> <li>• Triggering events</li> <li>• Contents</li> <li>• Review</li> <li>• Determination of action</li> </ul>	<b>SESSION 11</b> <ul style="list-style-type: none"> <li>• Briefing for field trip to the airport</li> <li>• Distribution of checklists for airport inspection</li> </ul>		