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WORKING PAPER

MEVA/TMG/28 — WP/03 Rev  
28/05/14

**Twenty-eighth MEVA Technical Management Group (MEVA/TMG/28)  
Miami, United States, 26 to 30 May 2014**

**Agenda Item 2                      Review of Conclusions/Actions from Previous MEVA/TMG Meetings**

**REVIEW OF CONCLUSIONS/ACTIONS FROM PREVIOUS MEVA/TMG MEETINGS**

(Presented by MEVA TMG Coordinator)

<b>EXECUTIVE SUMMARY</b>	
This working paper presents a follow-up and summary concerning the conclusions from MEVA TMG 27 meeting.	
<b>Action:</b>	Review and update Conclusions accordingly
<i>Strategic Objectives:</i>	<ul style="list-style-type: none"><li>• Safety</li><li>• Air Navigation Capacity and Efficiency</li></ul>
<i>References:</i>	<ul style="list-style-type: none"><li>• MEVA TMG/26 and 27 Meeting (ICAO NACC Regional Office, Mexico City, Mexico, 8-10 January 2013 and 14-16 October 2013)</li><li>• MEVA II Teleconferences for Monthly reports</li></ul>

**1.                      Introduction**

1.1                      The Twenty-seventh MEVA Technical Management Group Meeting (MEVA TMG/27) was held in ICAO NACC Office in Mexico City on 14-16 October 2013. The Meeting reviewed the valid conclusions from the MEVA TMG/26 Meeting and followed-up on their progress. In summary, conclusions 26/2, 26/4, 26/6, 26/7, 26/8, 26/13, 26/14, 26/15, 26/16, 26/17, 26/19, 26/20 and 26/21 were considered completed and conclusions 26/5, 26/9 and 26/10 were superseded. Conclusions 26/1, 26/3, 26/11, 26/12 and 26/18 remain valid.

**2.                      Discussion**

2.1                      **Appendix** to this WP presents a follow-up to the conclusions of the MEVA/TMG Meetings. Actions are suggested in this follow-up and Members, as well as the Service Provider are requested to provide their updates on the network Performance and comments to current operations.

3. **Suggested action**

3.1 The Meeting is invited to:

- a) review the follow-up of the valid conclusions shown under the Appendix;
- b) inform on actions and activities regarding each conclusion; and
- c) Take appropriate action as needed.

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**APPENDIX**  
**FOLLOW-UP TO VALID CONCLUSIONS FROM THE MEVA TMG/27 MEETING**

<b>Conclusion</b>	<b>Description</b>	<b>Remarks</b>	<b>Status</b>
26/1 AMRT/MRT Switching Assessment Planning.	That for the AMRT/MRT switching testing, SES will provide MEVA members with 1) at least 2-weeks notice; and 2) notification when the network is stable (no problems and completion of annual maintenance visits) in regard to this testing, tentatively scheduled for 18 July 2013.	SES informed that the AMRT/MRT switching test cannot be performed since they discovered that Woodvine is at the edge of the coverage and so a new alternate MRT (AMRT) is being plan for Miami.	Valid
26/3 MEVA Network Availability	That in order to ensure appropriate compliance with MEVA Network availability service level agreements; SES calculates the MEVA Network availability per site from May 2012 until May 2013 and informs the MEVA Members by 4 July 2013.	SES to inform	Valid
26/11 Remote Radio Circuit Implementation	That in order to streamline implementation of the remote radio circuit, SES send a technician to COCESNA and Jamaica to resolve the remote radio configuration by 12 June 2013.	SES was contacted during the TMG/27 Meeting. SES indicated that some hardware replacement will be made to complete this implementation. Jamaica and COCESNA had done all the actions required and is waiting SES action.	Valid
26/12 Radar Data Sharing requirements in the Central Caribbean	That Curacao, Dominican Republic and United States coordinate implementation of radar data sharing and inform members of the expected implementation date and its impact on the MEVA III Network by <b>30 July 2013</b> .	Dominican Republic informed that the radar data sharing activities has been rescheduled for the beginning of 2014 with the implementation of the new Santo Domingo ATC Control Centre.	Valid
26/18 Completion of MEVA/REDDIG Interconnection AFTN Data Circuit with Brazil	That United States and the ICAO NACC Regional Office request assistance from the REDDIG Administrator by 7 July 2013, for coordination with Brazil to complete final testing of AFTN data circuit Atlanta-Manaus.	United States informed that this circuit is still to be completed	Valid
27/01- Review of Annual Maintenance Records	That, in order to confirm the correct provision of the annual maintenance reports for 2013, MEVA Members: a) review that the appropriate 2013 annual maintenance visit report is available on the MEVA II Website; and b) report the TMG Coordinator and ICAO of action a) by 30 October 2013		Valid
27/02- Reactivation of MEVA Merida Node	That, in order to reactivate the MEVA Node services in Merida and continue the regional collaboration: a) Mexico review the proposed LoAs on CPL-LAM and radar data exchange, informing on its approval by 15 November 2013; b) Mexico coordinate with ICAO and/or MEVA TMG assistance, the necessary activities to reactivate the services in the Merida Node by 30 November 2013; and c) Mexico and Cuba with the assistance of ICAO, coordinate the final activities for the data AFTN and voice circuit by 30 November 2013		Valid
27/03 Completion of MEVA II - E/CAR AFS Network Interconnection	That, to continue and complete the implementation of the MEVA II/ E/CAR Valid interconnection, United States and St. Maarten continue and schedule the remaining activities to complete this interconnection, and inform the MEVA TMG by <b>30 November 2013</b> .		Valid

27/04 Approval of THE MEVA III Evaluation Process	<p>That after reviewing the development and activities carried out by the MEVA III TF on the MEVA III Tender Process evaluation and selection, and considering the results presented, the MEVA Members:</p> <p>a) approve the evaluation and selection activities conducted by the MEVA III TF for the MEVA III Network; and</p> <p>b) accept the COMSOFT proposal as the best MEVA III proposal.</p>		Completed
27/05 Approval of the MEVA III Evaluation Report	Those, in general terms, the MEVA Members approve the MEVA III Evaluation Report.		Completed
27/06 Approval of Second MEVA III Task Force Meeting Report	The MEVA Members approve the Second MEVA III Task Force Meeting Report and its conclusions.		Completed
27/07 Approval Of MEVA III Document Of Agreement (DOA)	That, considering the need for a regional agreement for the effective and harmonized implementation/operation/expansion of the MEVA III Network, MEVA Members approve the MEVA III DoA presented as the Appendix to this part of the report.		Completed
27/08 Signature of MEVA III Document of Agreement	<p>That for timely signing of the MEVA III DoA and common MEVA III contracting aspects for each MEVA Member:</p> <p>a) ICAO submit the MEVA III DoA to MEVA Member Administrations for their corresponding signature by <b>8 November 2013</b>; and</p> <p>b) MEVA Members sign the MEVA III DoA by <b>10 December 2013</b>, submitting the signed DoA to ICAO.</p>		Valid
270/9 Approval For Updating Terms Of Reference Of The MEVA III Task Force Terms Of Reference	<p>That in order to support and assist implementation of the MEVA III Network, the MEVA III TF include the following in its functions and responsibilities (Terms of Reference of the MEVA III TF):</p> <p>a) assist the MEVA Members, in coordination with the MEVA III Service Provider, with the timely and efficient implementation of the MEVA III Network; and</p> <p>b) review and inform the MEVA TMG of all deliverable documents required by MEVA III Network implementation.</p> <p>i.</p>		Completed

<p>27/10 Coordination Method For MEVA III Deliverables</p>	<p>That in order to conduct the evaluation and processing of the MEVA III deliverables as established in the MEVA III Tender document:</p> <p>a) MEVA Members report any change to the existing MEVA TMG membership from their Administration to the MEVA III Coordinator and MEVA TMG Coordinator by <b>30 January 2014</b>; and</p> <p>b) MEVA III TF applies the Coordination Method defined as follows:</p> <p>a. All deliverable proposals from the MEVA III Service Provider shall be submitted to the MEVA III Coordinator and ICAO</p> <p>b. The MEVA III Coordinator will coordinate with the MEVA III TF Rapporteur on the evaluation and analysis of the proposal, including the exchange of clarifications with the MEVA III Service Provider</p> <p>c. The MEVA III TF will develop its evaluation results in a timely manner for submission for approval to MEVA TMG Members by means of email/teleconference communication</p> <p>d. If comments or observations by the MEVA Members are made to the evaluation results, the MEVA III TF shall carry out the necessary coordination as in item b) for clarification and, if applicable, an update on the evaluation results</p> <p>e. Once approval is granted by the MEVA Members, an approval notification will be submitted to the MEVA III Service Provider for application</p>		<p>Valid</p>
<p>27/11 Training And Technical Assistance For MEVA III Network Implementation Activities</p>	<p>That in order to implement the best operation and use of MEVA III Network resources and prevent lack of Network familiarity as well as track satisfactory results of the Site Acceptance Tests (SATs), considering the FAT and transition process to be conducted, MEVA Member Administrations:</p> <p>a) procure the provision of necessary training courses requested in the MEVA III Tender in their corresponding MEVA III Contract, as well as a training course in conjunction with a Network meeting event once the Network is implemented and after the cutover phase; and</p> <p>b) when applicable, for those that are also members of the Regional CAR RLA/09/801 Project — <i>Implementation of the Performance Based Air Navigation Systems in the CAR Region</i>, request the RLA Project's financial support for a team of MEVA Experts to track the satisfactory results of the SAT tests, considering the FAT and the transition process (estimating a three-day site visit of one MEVA Member per MEVA node) by <b>30 November 2013</b>.</p>	<p>a) States to inform</p> <p>b) The GoTeam concept has been implemented in the CAR Project</p>	<p>Valid</p> <p>Completed</p>

<p>27/12 MEVA III Implementation Action Plan</p>	<p>That in order to i) define the major milestones and activities of the MEVA Members; ii) reflect the necessary commitments; and iii) provide an estimate of the implementation schedule for the new MEVA III Network, considering the implementation proposal by the MEVA III winning bidder, the MEVA Members:</p> <p>a) agree in principle with the Implementation Action Plan presented in the Appendix to this part of the report;</p> <p>b) commit to comply with the milestones and times indicated in this Plan;</p> <p>c) reflect the activities of this Plan into their own MEVA III contract; and</p> <p>d) report any delay or potential change to the Plan to the MEVA Members, TMG Coordinator and ICAO for subsequent discussion and analysis by the TMG Group.</p>	<p>c)</p>	<p>To be superseded when discussing Implementation Plan Agenda Item</p>
<p>27/13 Local Arrangements For Preparation To Implement the MEVA III Network</p>	<p>That, in order to streamline and facilitate MEVA III Network implementation, the MEVA Members:</p> <p>a) start reviewing the necessary local requirements (space, air conditioning, etc.) for implementing their MEVA III node in accordance with the Technical Proposal for MEVA III and the MEVA III site visit observations (if applicable); and</p> <p>b) report on the progress of this review to the MEVA TMG and ICAO by the next TMG teleconference.</p>		<p>Valid</p>