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INFORMATION PAPER

Twenty-eighth MEVA Technical Management Group (MEVA/TMG/28)
Miami, United States, 26 to 30 May 2014

Agenda Item 9   MEVA III Implementation: Deliverable Results

MEVA III DELIVERABLE RESULTS

(Presented by COMSOFT: Markus Siefert)

EXECUTIVE SUMMARY
According to the MEVA III VSAT project, COMSOFT has to provide a list of documentation and considerations to the MEVA III TMG for further attention and discussions.

References:	• Technical Proposal (TP) • Project Maintenance Plan (MP) • Project Management Plan (PMP) • Project Schedule Plan (PSP)

1.   Introduction

1.1   With reference to COMSOFT´s response on ICAO´s Tender (Sealed Tender ST-22501390), COMSOFT will provide a dedicated set of documentation related to the project implementation and operation.

1.2   In order to provide the best overview of the MEVA III project, COMSOFT has split the provisioning of the overall documentation into two phases as follows.

- Implementation Phase
- Operational Phase

2.   Implementation Phase

2.1   In the Implementation Phase, COMSOFT will provide documentations as follows.

Site Survey Reports

2.2   The Site Surveys are done at the most MEVA III Network sites (except Caracas, Venezuela) and will be hand-over while the MEVA TMG/28.

System Design Documentation (SDD)

2.3   COMSOFT will provide the following documentation in the SDD for the Implementation Phase.

- **VSAT Terminal Documentation**
  - o Block diagram showing all equipment, cables and interconnection
  - o Configuration sheets for the parameters and programming of all electronic hardware
  - o Installation protocols to be filled out on-site after installation
  - o Line-up protocol and procedures of the satellite operator
  - o Manuals of equipment
- **FAT Documentation**
- **SAT Documentation**
- **NAT Documentation**
- **Transition Plan**
- **Training Documentation**

3. Operational Phase

3.1 During the Operational Phase COMSOFT will provide the following documentation to MEVA III TMG.

Performance Report / System Status Assessment

3.2 The Performance Report / System Status Assessment will consist of the following sections.

- Executive Summary

- Graphical study of key performance indicators per site

- Graphical study of key performance indicators per network

- Non-availability reports and solutions

- Lessons learned

4. Suggested Actions

4.1 The Meeting is invited to:

a) to review the provided documentation in the respective phase; and

b) comment any documentation, if necessary.

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