



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT-N1-17.2 — **EMX0634**

8 May 2014

To: States, Territories and International Organizations

Subject: **Invitation – Seventh Information Analysis Team Meeting (IAT/7), and Seventeenth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/17)**
(Lima, Peru, 10 to 12 June 2014)

Action

Required: 1) Submission of documentation by **26 May 2014**
2) Register participation by **26 May 2014**

Sir/Madam:

As part of the Regional Aviation Safety Group — Pan America (RASG-PA) regular activities programme, I have the honour to invite your Administration/Organization to participate in the Seventh Information Analysis Team Meeting (IAT/7) and Seventeenth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/17), which will be held at the ICAO South American (SAM) Regional Office, in Lima, Peru, from 10 to 12 June 2014. The working language of the meetings will be English, no simultaneous interpretation will be provided.

Attached to this letter you will find the following:

- IAT/7 – Provisional Agenda – **Attachment A**
- PA-RAST/17 – Provisional Agenda – **Attachment B**
- Registration Form – **Attachment C** (for completion and submission to this office by **26 May 2014**)

All meeting documentation will be placed in the Meetings section of the following web page: <http://www.icao.int/NACC/Pages/meetings-by-year.aspx?year=2014> as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

... / 2

Documentation that your Administration/Organization may wish to submit for the meetings should be forwarded to this office by e-mail in Microsoft Word (using the attached templates) by **26 May 2014**. Working papers should be brief, action-oriented, and focused with a four-page limit, excluding any appendices. For information on accommodation visit: <http://www.icao.int/SAM/Pages/default.aspx>.

If you require any further information regarding the meeting, please contact Mr. Eduardo Chacin, Regional Officer, Flight Safety (echacin@icao.int), or his Assistant, Mrs. Leslie Gandara (lgandara@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in black ink, overlaid on a blue circular stamp. The stamp contains the text "Firma Digital" on the left and "Digital Signature" on the right, with "ICAO" and "NACC" visible in the center.

Loretta Martin
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

- A – IAT/7 Provisional Agenda*
- B – PA-RAST/17 Provisional Agenda*
- C – Registration Form*
(Templates for Papers)

M:\RASG-PA\PA-RAST\PA-RAST17\Correspondence\EMX0634FS-States-Invitation.docx

APPENDIX A

SEVENTH INFORMATION ANALYSIS TEAM MEETING (IAT/7)

PROVISIONAL AGENDA

- Agenda Item 1: Approval of the Provisional Agenda**
 - Agenda Item 2: Analysis of ASIAS Database**
 - Agenda Item 3: IAT Terms of Reference: process to include hot spot/emergent areas of concern**
 - Agenda Item 4: IAT/7 Report for PA-RAST/17 Meeting**
 - Agenda Item 5: Other Business**
-

PROVISIONAL SCHEDULE**SEVENTH INFORMATION ANALYSIS TEAM MEETING (IAT/7)**

Schedule	10 June 2014
08:30 – 09:00	Registration
09:00 – 09:30	Agenda Item 1
09:30 – 10:30	Agenda Item 2
10:30 – 11:00	Break
11:00 – 12:30	Agenda Item 2 (cont.)
12:30 – 13:30	Lunch Break
13:30 – 14:30	Agenda Item 3
14:30 – 15:30	Agenda Item 4
15:30 – 16:30	Agenda Item 5

APPENDIX B

**SEVENTEENTH PAN AMERICA — REGIONAL AVIATION SAFETY TEAM MEETING
(PA-RAST/17)**

PROVISIONAL AGENDA

- Agenda Item 1:** **Review and Approval of the Provisional Agenda and Schedule**
 - Agenda Item 2:** **Review Actions of the PA-RAST/15 and PA-RAST/16 Meetings**
 - Agenda Item 3:** **Seventh Information Analysis Team Meeting (IAT/07) Report**
 - Agenda Item 4:** **Update on Detailed Implementation Plan (DIP) RE/09-*Specific Training for Pilots and Air Traffic Controllers to Avoid Unstabilized Approaches***
 - Agenda Item 5:** **Update on the development of Loss Of Control-Inflight (LOC-I) DIP by Safety Enhancement Team (SET) 1**
 - Agenda Item 6:** **Update on Controlled Flight Into Terrain (CFIT) DIP by SET 2**
 - Agenda Item 7:** **Summary of DIPs under development by other ICAO Regional Aviation Safety Groups (RASGs)**
 - Agenda Item 8:** **Update on the Memorandum of Understanding (MoU) between IATA and RASG-PA**
 - Agenda Item 9:** **RASG-PA Strategic Plan: Proposal to the ESC on specific goals related to CFIT, RE, LOC-I and MAC reduction over time**
 - Agenda Item 10:** **PA-RAST/17 Meeting Action Items**
 - Agenda Item 11:** **PA-RAST/18 Meeting**
 - Agenda Item 12:** **Other Business**
-

PROVISIONAL SCHEDULE**SEVENTEENTH PAN AMERICA — REGIONAL AVIATION SAFETY TEAM MEETING
(PA-RAST/17)**

Schedule	11 June 2014	Schedule	12 June 2014
08:30 – 09:00	Registration		
09:00 – 09:30	Agenda Item 1	09:00 – 10:00	Agenda Item 6
09:30 – 10:30	Agenda Item 2	10:00 – 10:30	Agenda Item 7
10:30 – 11:00	Break	10:30 – 11:00	Break
11:00 – 12:00	Agenda Item 3	11:00 – 11:30	Agenda Item 8
		11:30 – 12:00	Agenda Item 9
12:00 – 13:30	Lunch	12:00 – 13:30	Lunch
13:30 – 14:30	Agenda Item 4	13:30 – 14:30	Agenda Item 10
14:30 – 15:30	Agenda Item 5	14:30 – 15:00	Agenda Item 11
		15:00 – 15:30	Agenda Item 12