



Nineteenth Meeting of the Regional Aviation Safety Group – Pan America (RASG-PA) Executive Steering Committee (RASG-PA ESC/19)
Lima, Peru, 8 to 9 April 2014

Agenda Item 5: 5th Pan American Aviation Safety Summit: Preliminary Agenda and Logistics

5TH PAN AMERICAN AVIATION SAFETY SUMMIT: PRELIMINARY AGENDA AND LOGISTICS

(Presented by ALTA)

EXECUTIVE SUMMARY	
The following document intends to provide the draft agenda proposal for the 5th Pan-American Safety Summit and the logistics for the Plenary RASG-PA 07.	
Action:	This note invites the ESC to provide any comments or observations on the agenda as well to support this proposal
<i>Strategic Objectives:</i>	<ul style="list-style-type: none"> • Safety • Air Navigation Capacity and Efficiency • Economic Development of Air Transport • Environmental Protection
<i>References:</i>	<ul style="list-style-type: none"> • RASG-PA ESC/17 Meeting Summary of Discussions • RASG-PA ESC/18 Meeting Summary of Discussions • RASG-PA/05 Meeting Report • RASG-PA/06 Meeting Report

1. Introduction

1.1 The 5th Pan-American Safety Summit will take place in Curaçao from 9 to 10 September 2014.

1.2 Due to the success of 2013 meeting, the ESC and the RASG-PA approved to continue having the Summit and the RASG-PA Plenary together. Having said this, the Annual RASG-PA/07 Meeting will take place on 11 to 12 September 2014.

2. Suggested Action

2.1 The Meeting is invited to:

- a) review and approve the agenda topics presented as **Appendices A and B**;
- b) support with the panellists and speakers confirmation
- c) participate in the 5th Pan American Aviation Safety Summit and the Seventh Annual Plenary RASG-PA Meeting, which will be held in Willemstad, Curacao, from 8 to 12 September 2014

**APPENDIX A
PROVISIONAL AGENDA**

MONDAY , SEPTEMBER 8TH

RASG-PA Executive Steering Committee (ESC) - 21

09:30 - 13:00 RASG-PA ESC 17 Morning Session
14:30 - 17:00 RASG-PA ESC 17 Afternoon Session

Airport Councils International - Latin America Caribbean (ACI - LAC)

09:30 - 13:00 ACI - LAC Morning Session
14:30 - 17:00 ACI - LAC Afternoon Session

5th ALTA/IATA Safety Committee

14:30 - 17:00 4th ALTA/IATA Safety Committee Meeting

5th Pan American Aviation Safety Summit

TUESDAY, SEPTEMBER 9TH

08:00 – 09:00 ALTA/IATA Safety Committee Meeting Breakfast **Sponsored by:**

08:00 – 16:00 Open Registration

09:30 – 10:00 Opening ceremony – Welcome and Introduction

Local Authority Rep Curacao
 Loretta Martin, ICAO NACC Regional Director & RASG-PA Secretary
 Franklin Hoyer, ICAO SAM Regional Director
 Oscar Derby, Director Civil Aviation Authority Curacao & RASG-PA Co-Chairman
 Gerardo Hueto, Chief Engineer Aviation System Boeing & RASG-PA Co-Chairman
 Eduardo Iglesias, ALTA Executive Director

10:00 – 10:30 Caribbean Integration/ growth/ ???
 Oscar Derby, Director Civil Aviation Authority Curacao & RASG-PA Co-Chairman

10:30 - 10:50 Coffee Break **Sponsored by: TBC**

10:50 – 11:40 Panel 1: World Regional Aviation Safety Groups: In view into a Global Safety Perspective

Ms. Loretta Martin ICAO NACC Regional Director
 Gerardo Hueto, Safety Director, Boeing & RASG-PA Co-Chairman
 Rep RASG-EU
 Rep RASG- ASIA
 Rep RASG- AFR

- 11:40–12:20 Panel 2 : The importance of implementing Runway Safety Teams programs**
Moderator:
- Moderator: TBC**
TBC
- 12:20 - 13:10 Panel 3: Analysis of Runway Excursions programs**
Moderator: TBC
- 13:10 - 14:50 Lunch – Keynote TBC** **Sponsored by: Boeing**
- 14:50 - 15:10 Panel 4: RASG-PA initiatives towards mitigating CFIT events**
Moderator:
- 15:10– 15:30 Coffee Break** **Sponsored by: TBC**
- 15:30 – 16:10 Panel 5: Available tools to prevent LOC-I**
- 16:10 – 17:00 Panel 6: TCAS – (Mid Air Collision) Mitigation programs**
Moderator:
- 17:00 End of Session**
- 19:00 - 21:00 Cocktail Reception** **Sponsored by: Airbus**

<p>WEDNESDAY , SEPTEMBER 10TH</p>

- 07:30 – 09:00 Open Registration**
- 09:00 - 13:00 Breakout Morning Session**
- 08:30 – 9:45 Collaboration Breakfast** **Sponsored by: Saber**
Description: Sponsor presentation
Who should attend: Airlines, Airports, States, and International Organizations
- 9:45 – 11:00 Regional Data Sharing Analysis**
Description: Session will provide participants with the possibility to review real regional data and RASG-PA's mitigation campaigns.
Who should attend: Airlines, Airports, States, and International Organizations
- 11:00 - 11:20 Coffee Break** **Sponsored by: TBC**
- 11:20 - 12:40 Airport Wildlife control programs**
Description: TBC
Who should attend: Airports and States
- RASG-PA Pilot and ATC training video**
Description: Review RASG-PA training video session discussion

Who should attend: Airlines and ATC

PBN implementation to seek reduction of unstable approaches

Description: Review the benefits and requirements to implement PBN approach to reduce UA

Who should attend: Airlines, States and ATC

12:40 - 14:20 Lunch – TBC

Sponsored by: TBC

14:30- 17:00

Breakout Afternoon Session

15:30– 15:50 Coffee Break

Sponsored by: IATA

Regulating Data Protection Policies from the states perspective

Description: TBC

Who should attend: States

Best Airline Safety Practices

Description: Airline sharing information

Who should attend: Airlines

Airport and ANSP collaboration

Description: TBC

Who should attend: Airports, States, ATC

17:00

End of Day Two

19:00 - 21:00 Dinner in Downtown Curacao

Sponsored by:

<p>THURSDAY, SEPTEMBER 11TH</p>
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08:30 - 09:00

RASG-PA Group Picture

09:00 - 13:00

Morning Session

(Complete agenda TBC)

11:00 - 11:20 Coffee Break

Sponsored by: TBC

12:40 - 14:20 Lunch – TBC

Sponsored by: TBC

14:00 - 16:00

Afternoon Session

FRIDAY, SEPTEMBER 12TH

09:00 - 13:00

Morning Session

(Complete agenda TBC)

11:00 - 11:20 Coffee Break

Sponsored by: TBC

12:40 - 14:20 Lunch – TBC

Sponsored by: TBC

APPENDIX / APÉNDICE B

2014 Safety

Registration fees		Budget 2014
Early Bird General		600
Early Bird Affiliate Members		350
General Registration		950
General Reg Affiliate Member		560
Civil Aviation Authority		160
Companions		130
Complementary (ESC members, speakers/sponsors/media)		0
Students		150
Staff		0
ALTA Airlines		0
Industry Associations		160
Non ALTA Airlines		200
Airports		500
Expected participants		Registration income
Early Bird General	3	1,800
Early Bird Affiliate Members	3	1,050
General Reg	5	4,750
General Reg Affiliate Member	3	1,680
Civil Aviation Authority	60	640
Companions	5	650
Complementary (speakers/sponsors/media)	70	-
Students	3	450
Staff	10	-
ALTA Airlines	36	-
Industry Associations	10	1,600
Non ALTA Airlines	5	1,000
Airports	6	3,000
Total	219	\$ 16,620

Sponsorships	
Welcome cocktail	\$ 10,000
booths	\$ 8,000
Entertainment	\$ 2,000

Coffee breaks	\$ 6,000
2 Lunches (Only one lunch is here, the second one is on row 135)	\$ 9,000
Delegate bags	\$ 4,500
Delegate portfolio	\$ 2,500
Conference translation	\$ 2,000
Breakfast Airlines	\$ 2,000
Internet café	\$ 1,500
Registration area	\$ 2,000
Lanyards	\$ 1,800
Key card	\$ 1,800
Total sponsorships	\$ 53,100

Total gross income	\$ 69,720
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Expenses	
Audio Visual equipment	\$ 40,000.00
Scenography	\$ 1,500.00
Staff airline tickets	\$ 1,000.00
Meeting room rent	\$ -
Translation Service	\$ 12,000.00
Entertainment - Welcome Reception	\$ 2,000.00
Delegate Bags (200)	\$ 2,000.00
Portfolios (200)	\$ 2,000.00
Banners	\$ 1,300.00
Sponsors Signs	\$ 500.00
Conference/extras/hotel key cards / trasns/ manp	\$ 600.00
Printing	\$ 1,000.00
Lanyards	\$ 400.00
Internet café	\$ 400.00
Brokers fess	\$ 2,000.00
Web design / maintenance	\$ 5,800.00
Decoration	\$ 800.00
Total	\$ 73,300

Staff Expenses / other expenses	
Staff Rooms (6 rooms) X 6	\$ 7,000
Travel Expenses	\$ 4,000
Manpower (additional Staff)	\$ -
Transportation (materials)	\$ -
DMC fees (
Bags preparation	\$ -
Design	\$ 4,000
Tips (cash)	\$ -
Credit card commission	\$ 831
Incidentals	\$ 200
Total	\$ 16,031

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Food and Beverage expenses (base on 100)	
Day one Monday	
ICAO coffee breaks (AM / PM) / Lunch (35 participants)	\$ 2,700
ACILAC meeting (15 participants) Coffee (AM/PM) Lunch	\$ 1,300
ALTA meeting (40 participants) PM coffee break	\$ 750
Day two Tuesday	
Airlines meeting (40) breakfast	\$ 2,000
General Session (180) Lunch	\$ 11,000
Coffee Breaks 2 (180) Lunch	\$ 4,000
Welcome Cocktail 180	\$ 18,000
Day three Wednesday	
Colaboration Breakfast (40)	\$ 2,700
General Session (180) Lunch	\$ 11,000
Coffee Breaks 2 (180) Lunch	\$ 4,000
Day four Thursday	
General Session ICAO workshop (100)	\$ -
Coffee Breaks 2	\$ 2,200
Lunch 100	\$ 6,100
Day Five Friday	
General Session ICAO workshop (100)	\$ -
Coffee Breaks 2	\$ 2,200
Lunch 100	\$ 6,100
Total	\$ 74,050

Other income	
Curacao Tourist contribution	\$ 30,000.00
ICAO / Boeing	\$ 10,000.00
CURACAO DGAC Contribution	\$ 40,000.00
ACILAC	\$ 1,300.00
Complementary nights	\$ 2,000.00
Hotel commission	\$ 6,250
Total	\$ 89,550

Total INCOME	\$ 159,270
Total EXPENSE	\$ 163,381
TOTAL	\$ (4,111)

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