



Twenty-Second Regional Aviation Safety Group — Pan America Executive Steering Committee Meeting (RASG-PA ESC/22)
Rio de Janeiro, Brazil, 5 to 6 November 2014

Agenda Item 2: Review of RASG-PA and ESC valid Conclusions, Decisions, and ESC Action Items

REVIEW OF CONCLUSIONS AND DECISIONS FOLLOWING THE SEVENTH RASG-PA ANNUAL PLENARY MEETING (RASG-PA/07); TWENTY-FIRST RASG-PA ESC (RASG-PA/ESC/21); AND ESC ACTION ITEMS

(Presented by the Secretariat)

EXECUTIVE SUMMARY	
This working paper presents the current status of RASG-PA and ESC valid conclusions and decisions following the RASG-PA/07 and RASG-PA ESC/21 meetings, and presents the ESC valid Action Items.	
Action:	Suggested action is presented in Section 5.
<i>Strategic Objective:</i>	<ul style="list-style-type: none"> • Safety
<i>References:</i>	<ul style="list-style-type: none"> • RASG-PA/07 Meeting Report, Willemstad, Curaçao, 11-12 September 2014 • RASG-PA/ESC/21 Summary of Discussions, Willemstad, Curaçao, 8 September 2014

1. Introduction

1.1 The Regional Aviation Safety Group — Pan America (RASG-PA) and the Executive Steering Committee (ESC) record their activities as Conclusions (C) and Decisions (D).

1.2 Conclusions are RASG-PA actions requiring communication and action by ICAO, States/Territories, and/or international organizations/industry.

1.3 Decisions are RASG-PA internal agreements.

1.4 The ESC also records its activities as Action Items (AI).

2. RASG-PA Conclusions and Decisions

2.1 **Appendix A** presents the valid conclusions and decisions following the RASG-PA/07 Annual Plenary Meeting held in Willemstad, Curacao, 11-12 September 2014.

3. RASG-PA/ESC Conclusions and Decisions

3.1 **Appendix B** presents the valid conclusions and decisions following the RASG-PA/ESC/21 Meeting held in Willemstad, Curacao, 8 September 2014.

4. RASG-PA/ESC Action Items

4.1 **Appendix C** presents the ESC valid action items after RASG-PA ESC/21 Meeting.

5. Suggested Action

5.1 The ESC is invited to note the status of the valid RASG-PA and ESC conclusions and decisions, and ESC action items, and provide the respective updated information.

STATUS AND FOLLOW-UP OF CONCLUSIONS (C) AND DECISIONS (D) OF THE RASG-PA

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA/7	D	1	FS	RASG-PA/ESC/18, 19 AND 20 MEETING SUMMARIES OF DISCUSSIONS APPROVAL	The RASG-PA/07 Annual Plenary Meeting approved the RASG-PA/ESC/18, 19, 20 and 21 Meeting Summaries of Discussions as presented in RASG-PA/7 WP/4.		RASG-PA/07 Annual Plenary Meeting	9/11/2014	Approval	Completed
RASG-PA/7	D	2	FS	PA-RAST/14, 15, 16 AND 17 MEETING SUMMARIES OF DISCUSSIONS APPROVAL	The RASG-PA/07 Annual Plenary Meeting approved the PA-RAST/14, 15, 16 and 17 Meeting Summaries of Discussions as presented in RASG-PA/7 WP/7.		RASG-PA/07 Annual Plenary Meeting	9/11/2014	Approval	Completed
RASG-PA/7	D	3	FS	RASG-PA/ASTT/05 MEETING SUMMARY OF DISCUSSIONS APPROVAL	The RASG-PA/07 Annual Plenary Meeting approved the RASG-PA/ASTT/05 Meeting Summary of Discussions as presented in RASG-PA/7 WP/6.		RASG-PA/07 Annual Plenary Meeting	9/11/2014	Approval	Completed
RASG-PA/7	C	4	FS	METRICS AND SURVEY DEVELOPMENT TO MEASURE THE INSTITUTIONAL STRENGTHS OF CIVIL AVIATION AUTHORITIES	That the NAM/CAR and SAM States support this initiative by completing the project surveys for the development of an institutional strength metrics, and provide comments identifying possible improvement opportunities.	ESC/22: 1. Contracted specialist to manage the project 2. Conducted State survey	ICAO SAM	6/22/2015	ICAO SAM Report	Valid

STATUS AND FOLLOW-UP ON RASG-PA ESC DECISIONS (D)

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA ESC18	D	1	FS	RASG-PA STRATEGIC COMMUNICATIONS PLAN	That RASG-PA develop a plan for disseminating information to States to ensure consistent and direct communications with the objective of enhancing communication regarding RASG-PA outputs or requests to States and industry and provide an avenue to receive feedback from States and industry on the level of safety enhancement implementation, including information on any aviation safety challenges being confronted.	FSF, in partnership with Brazil, presented a WP at the PA-RAST/16. The Meeting requested FSF to present a WP on an updated RASG-PA Strategic Plan for Communication. ESC/20: <ul style="list-style-type: none"> • RASG-PA Newsletter (twice a year) • ESC will request articles from members for the newsletter <ul style="list-style-type: none"> - Newsletter to be released after the annual Safety Summit - The other newsletter will be released after publication of the RASG-PA Annual Safety Report 	ALTA and FSF	12/31/2014	RASG-PA Strategic Communications Plan	Valid
RASG-PA ESC18	D	2	FS	RASG-PA STRATEGIC PLAN	That RASG-PA develop a strategic plan for establishing goals, metrics, and targets to be achieved by States and industry in alignment with the new ICAO Global Aviation Safety Plan (GASP).	ESC/20: RASG-PA objectives related to risk reduction in the CAR and SAM Regions have been communicated to States through the Port-of-Spain and Bogota Declarations.	RASG-PA	12/31/2014	Strategic Plan	Valid
RASG-PA ESC19	D	5	FS	DEVELOPMENT OF METRICS TO MEASURE THE INSTITUTIONAL STRENGTHS OF CIVIL AVIATION AUTHORITIES	The ESC approved initiating the project for the development of metrics to measure the institutional strengths of regional civil aviation authorities.	ESC/20: <ol style="list-style-type: none"> 1. Contracted specialist to manage the project 2. Conducted States survey 	ICAO SAM	3/31/2015	Metrics Development to Measure the Institutional Strengths of Civil Aviation Authorities	Valid

APPENDIX C

**RASG-PA ESC/19 and 20 Meetings
Valid Action Items**

Action Item	Description	Action Owner	Follow up and Remarks	Status	Target Completion Date
RASG-PA/ESC/19/A4	Develop a process to include hot spot/emergent areas of concern in the Terms of Reference for presentation at ESC/22 Agenda Item 3.1	IAT		Valid	ESC/22
RASG-PA/ESC/19/A5	Arrange for Boeing pilot to travel to Miami to assist ALTA with the simulator segment of training video Agenda Item 3.1	Boeing	Report to ESC/22	Valid	
RASG-PA/ESC/19/A6	Training PowerPoint presentation: Add talking points about flight mode annunciation, pilot monitoring and pilot flying duties, flight mode and automation monitoring, and appropriate levels of automation Agenda Item 3.1	ALTA	Report to ESC/22	Valid	
RASG-PA/ESC/19/A7	Provide a checklist for CAA inspectors to comply with CFIT Agenda Item 3.1	ASSI, FAA	Report to ESC/22	Valid	
RASG-PA/ESC/19/A10	Create a list of Appropriate candidates to receive the training videos (such as ATC and pilots) Agenda Item 3.3	ALTA and IATA	Report to ESC/22	Valid	
RASG-PA/ESC/19/A16	Suggest specific data driven goals related to CFIT, RE, LOC-I, MAC reduction over time Agenda Item 8	PA-RAST	Report to ESC/22	Valid	
RASG-PA/ESC/20/A1	RASG-PA Website: <ul style="list-style-type: none"> • Consider having a log-in area with access limited to PA-RAST members • Reformat the training and guidance material section to draw attention Agenda Item 3.1	RASG-PA Secretariat	Under consideration	Valid	December 2014

Action Item	Description	Action Owner	Follow up and Remarks	Status	Target Completion Date
RASG-PA/ESC/20/A3	<p>Review/update the RASG-PA Proposal for Amendment to Aeronautical Legislation to Protect Safety Information Sources document according to latest ICAO developments</p> <p>Agenda Item 3.3</p>	Airbus and Boeing	Waiting for ICAO HQs Safety Information Protection Task Force outcome	Valid	2015
RASG-PA/ESC/20/A4	<p>Flight Operations Quality Assurance (FOQA) Data Sharing (PASO): The chart on the Jeppesen MROC approach plate is different from the AIP. The chart is to be split into two charts (one for Juan Santamaria Intl. Airport and a separate chart for Tobias Bolaños Intl. Airport) Boeing to contact Jeppesen</p> <p>Agenda Item 4.1</p>	Boeing	Report to ESC/22	Valid	
RASG-PA/ESC/20/A5	<p>Central American Accident and Incident Investigation Commission:</p> <p>ESC requested the Investigation Commission to provide clarification on the type of training being requested by COCESNA/ACSA ESC to remind the Investigation Commission regarding training opportunities previously identified by Brazil (CENIPA)</p> <p>Agenda Item 4.2</p>	RASG-PA ESC and COCESNA/ ACSA	<ul style="list-style-type: none"> • COCESNA/ACSA needs basic training. • COCESNA/ACSA will contact ICAO NACC RO to finalize coordination • It is expected to have the personnel trained by January 2015 	Valid	First 2015 quarter
RASG-PA/ESC/20/A6	<p>Standardization of Spanish and English Air Traffic Control (ATC) Phraseology in Accordance with the ICAO PANS-ATM (Doc 4444):</p> <p>The attendee list for the training course will be coordinated with both the ICAO NACC and SAM ROs Separate letters should be sent to States requesting participation from trainers</p> <p>Agenda Item 4.3</p>	ALTA/ IATA	Report to ESC/22	Valid	

Action Item	Description	Action Owner	Follow up and Remarks	Status	Target Completion Date
RASG-PA/ESC/20/A7	Standardization of Spanish and English Air Traffic Control (ATC) Phraseology in Accordance with the ICAO PANS-ATM (Doc 4444): <ul style="list-style-type: none"> • ALTA to send phraseology training course link to CANSO Agenda Item 4.3	ALTA	Report to ESC/22	Valid	
RASG-PA/ESC/20/A9	RASG-PA Strategic Communication Plan: <ul style="list-style-type: none"> • RASG-PA Newsletter (twice a year) • ESC will request articles from members for the newsletter <ul style="list-style-type: none"> ○ One to be released after the annual Safety Summit ○ The other newsletter will be released after publication of the RASG-PA Annual Safety Report • FSF will explore ways to use social media to promote RASG-PA Agenda Item 7	ALTA and FSF	Report to ESC/22	Valid	