



International
Civil Aviation
Organization

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Международная
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منظمة الطيران
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国际民用
航空组织

When replying please quote:

Ref.: NT-N1 17 — **EMX0575**

4 July 2014

To: States, Territories and International Organizations

Subject: **ICAO Regional Aviation Safety Group — Pan America (RASG-PA) Runway Excursion (RE) Prevention Seminar Invitation**
Lima, Peru, 9 – 10 October 2014

Action

Required: Your registration by **18 August 2014**

Sir/Madam:

I have the honour to invite your Administration/Organization to participate in the Runway Excursion (RE) Prevention Seminar, which will be co-hosted by Boeing and Flight Safety Foundation (FSF), under the Regional Aviation Safety Group – Pan America (RASG-PA) framework, to be held at the ICAO South American (SAM) Regional Office, in Lima, Peru, from 9 to 10 October 2014.

The purpose of this seminar is to introduce and understand new advances that have been developed by the International Civil Aviation Organization (ICAO), international organizations, industry, regulators, and air service operators to reduce and avoid accidents caused by REs.

REs is one of four main fatal accident categories in the Pan American Region resulting in accidents. Therefore, it is necessary to address this category with a collaborative approach through the participation of all stakeholders in the aviation industry.

During the seminar, topics on different techniques used during different phases of flight will be discussed in an attempt to mitigate on a real time basis the conditions that can result in a RE.

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The provisional event syllabus is at **Attachment A**. I urge Civil Aviation Authority (CAA) safety directors, operations managers, safety management system personnel, operator and CAA personnel in charge of training programmes to participate in this relevant event. General Information is found at **Attachment B**.

The working languages of the event will be English and Spanish, and simultaneous interpretation will be provided. You are kindly requested to complete and return the Registration Form at **Attachment C** by e-mail for each participant by **18 August 2014**.

All event presentations will be placed on the following webpage: <http://www.icao.int/NACC/Pages/meetings-by-year.aspx?year=2014> as it becomes available. Taking into consideration the availability of presentations in electronic format, no hard copies will be distributed during the event. For more information on RASG-PA and its activities, I invite you to visit: www.rasg-pa.org.

If you require further information regarding this event, please contact Mr. Eduardo Chacin, Flight Safety Regional Officer, (echacin@icao.int) or Mrs Leslie Gandara, Assistant, (lgandara@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in black ink, appearing to read 'L. Martin', is placed over a circular blue stamp. The stamp contains the text 'Firma Digital' on the left and 'Digital Signature' on the right, with a central emblem.

Loretta Martin
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:
As indicated

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ATTACHMENT A
RUNWAY EXCURSION PREVENTION SEMINAR
PROVISIONAL SYLLABUS

1. Approach: Landing performance calculation; stable approach criteria
2. Missed Approach: Go-around decision and Go-around maneuver
3. Flare Phase: Proper flare technique; Touchdown point; Go-around decision
4. Landing: Proper use of deceleration devices, spoilers, brakes, thrust reversers
5. Take-off: Performance calculation; aborted take-off decision

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ATTACHMENT B

GENERAL INFORMATION

1. Event Venue and Dates

The ICAO Regional Aviation Safety Group – Pan America (RASG-PA) Runway Excursion Seminar will take place at the ICAO South American (SAM) Regional Office, located at Av. Víctor Andrés Belaúnde No. 147, Centro Empresarial Real, Vía Principal No. 102, Edificio Real 4, Piso 4, San Isidro, Lima, Peru, from 9 to 10 October 2014.

2. Name, Address, and Contact Numbers of the Seminar Coordinator and Assistant

Mr. Eduardo Chacin, Regional Officer, Flight Safety
Ms. Leslie Gandara, Assistant
ICAO NACC Regional Office
Presidente Masaryk 29, Third Floor, 11570, Mexico City, Mexico
Telephone: + 52 55 5250 3211
Fax: + 52 55 5203 2757
E-mail: icaonacc@icao.int
echacin@icao.int
lgandara@icao.int

3. Participant Registration

Delegate registration will take place on 9 October 2014, from 09:00 to 09:30 hours.

4. Accommodation

The list of suggested hotels, ICAO SAM Regional Office location, hotel sector maps, as well as other useful information are available on the following link “http://www.icao.int/SAM/Pages/ES/default_ES.aspx”. Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

5. Passport, Visa and Vaccine Requirements

To enter the country, a valid passport and visa are required; however, it is recommended to contact the Peruvian Embassy or Consulate in your country to verify the visa requirements. Please note that it is not possible to obtain entry visas upon arrival in Peru. Additionally, confirm whether the yellow-fever or any other vaccination is required.

6. Documentation

All event presentations will be placed in the Meetings Section of the following web page: http://www.icao.int/SAM/Pages/ES/MeetingsDocumentation_ES.aspx?m=2014-UNSTAPPCH as it becomes available. Taking into consideration the availability of presentations in electronic format, no hard copies will be distributed during the event.

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