

EXERCISE No. 1		Team: A B C D E F	
Date:			
State: Futureland			
Corrective Action Plan (CAP) Evaluation Checklist Form			
1. Select one of the following:			
1.1	CAP or CAP update does not address this ICAO finding and recommendation (F&R).		
1.2	CAP or CAP update partially addresses this ICAO F&R.		
1.3	CAP or CAP update fully addresses this ICAO F&R.		
2. Check the applicable column for CAP.		Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>
2.1	The CAP addresses the entire scope of the F&R. All related protocol questions (PQs) have been addressed by corresponding actions.		
2.2	The State has provided sufficient details, especially with regard to implementation.		
2.3	The action office(s) has/have been clearly identified and has/have the authority to complete the corrective action(s).		
2.4	The State has indicated a specific estimated implementation date (EID).		
2.5	The EID is realistic and commensurate with the risk associated with this F&R.		
2.6	If this F&R has generated a significant safety concern (SSC), sufficient evidence on the immediate action(s) has been provided.		
2.7	Other(s):		
3. Check the applicable column for CAP updates.		Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>
3.1	If the Appendix 3 (original) CAP did not fully address the F&R, the CAP has been revised and now fully addresses the F&R.		
3.2	If the original CAP fully addressed the F&R, the CAP update has provided progress/status for each and every action indicated in the original CAP.		
3.3	Either a specific completion date or a specific revised EID has been provided for each action.		
3.4	The State has clearly indicated the level of progress achieved (e.g. 25%, 50% or 75%) and whether the action has been completed.		
3.5	Other(s):		

4. Indicate the rationale behind your decision(s) regarding acceptability of CAP.

5. Indicate the rationale behind your decision(s) regarding acceptability of CAP update, if applicable.