



ICAO

International Civil Aviation Organization  
North American, Central American and Caribbean Office

WORKING PAPER

E/CAR/DCA/26 — WP/02  
19/10/15

**Twenty-sixth Directors of Civil Aviation of the Eastern Caribbean Meeting (E/CAR/DCA/26)  
New Orleans, United States, 1 - 3 December 2015**

**Agenda Item 2: Review of the Conclusions from the Previous E/CAR/DCA Meetings and the Fifth North American, Central American and Caribbean Directors of Civil Aviation Meeting (NACC/DCA/5)**

**REVIEW OF THE CONCLUSIONS FROM THE PREVIOUS E/CAR/DCA MEETINGS AND THE FIFTH NORTH AMERICAN, CENTRAL AMERICAN AND CARIBBEAN DIRECTORS OF CIVIL AVIATION MEETING (NACC/DCA/5)**

(Presented by the Secretariat)

**EXECUTIVE SUMMARY**

This working paper presents the list of outstanding conclusions of the Twenty-fifth Meeting of Directors of Civil Aviation of the Eastern Caribbean (E/CAR/DCA/25) as shown in **Appendix A** for review by the meeting.

The list of outstanding conclusions of the Fifth North American, Central American and Caribbean Directors of Civil Aviation Meeting (NACC/DCA/5) is presented in **Appendix B** for information.

The status and follow-up comments for each conclusion is the result of a review completed by the Secretariat based on information available at the time of preparing this paper. The status for each conclusion is designated as valid, completed or superseded.

<b>Action:</b>	The Meeting is invited to review and comment, providing updated information on the status and follow-up for the implementation of these outstanding conclusions.
<i>Strategic Objectives:</i>	This Working Paper is related to all strategic objectives.
<i>References:</i>	<ul style="list-style-type: none"><li>• Report of the Twenty-fifth Meeting of Directors of Civil Aviation of the Eastern Caribbean (E/CAR/DCA/25), held in St. John's, Antigua and Barbuda from 3 to 5 December 2013.</li><li>• Report of the Fifth North American, Central American and Caribbean Directors of Civil Aviation Meeting (NACC/DCA/5) (Port-of-Spain, Trinidad and Tobago, 28 to 30 April 2014).</li></ul>

STATUS AND FOLLOW-UP OF CONCLUSIONS (C) AND DECISIONS (D) OF THE E/CAR/DCA/24 MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
ECARDCA24	C	3	AIM	PIARCO NOTAM/AIS CONTINGENCY PLAN	That:	The E/CAR/DCA/25 Meeting mandated postponing the target date to June 2014.  Progress provided under Agenda Item 6.3.2				Valid
ECARDCA24	C	3			a) the E/CAR AIS Committee, in collaboration with the Trinidad and Tobago Piarco AIS Office, develop and circulate a draft Piarco AIS Contingency Plan to E/CAR States, ECCAA and ICAO by 26 April 2013	Ongoing	E/CAR AIS Committee, Trinidad and Tobago Piarco AIS Office	26-Apr-13	draft Piarco AIS Contingency Plan	Valid
ECARDCA24	C	3			b) E/CAR States, ECCAA and ICAO provide the E/CAR AIS Committee with comments on the draft PIARCO AIS Contingency Plan by 31 May 2013	Ongoing	E/CAR States, ECCAA and ICAO	31-May-13	comments on the draft	Valid
ECARDCA24	C	3			c) the E/CAR AIS Committee Rapporteur or Trinidad and Tobago present the proposed PIARCO AIS Contingency Plan at the next E/CAR Civil Aviation Technical Group Meeting in 2013	It is expected that E/CAR AIS Committee Rapporteur present advances to the Meeting	E/CAR AIS Committee Rapporteur		PIARCO AIS Contingency Plan	Valid

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ECARDCA24	C	4	SAR	SAR ACTIVITIES AND IMPROVEMENTS IN THE E/CAR SUB-REGION	That in order to promote and facilitate implementation of SAR activities and improvements with the active participation of all SAR related entities in the E/CAR States/Territories	The E/CAR/DCA/25 Meeting mandated postponing the target date to December 2014	SAR related entities in the E/CAR States/Territories	31-Dec-14		Valid
ECARDCA24	C	4			<p>a) the E/CAR SAR Committee assist those E/CAR States/Territories that request to:</p> <p>i. review and update existing SAR Agreements that include permission for SAR Units from other States to provide SAR assistance within the jurisdiction of another State</p> <p>ii. Review other related activities to improve SAR services in the E/CAR sub-region and the PIARCO FIR</p>	It is expected that the SAR Committee Rapporteur present information	E/CAR SAR Committee	31-Dec-14	updated SAR Agreements	Valid

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ECARDCA24	C	4			<p>b) E/CAR States/Territories:</p> <p>i. In collaboration with the related national agencies, complete the SAR Matrix in Appendix B to WP/24 and submit it to the E/CAR SAR Committee Rapporteur (Mr. Rohan Garib, Trinidad and Tobago, rgarib@caa.gov.tt) by 31 January 2013, for analysis and preparation of a regional SAR status report;</p> <p>ii. Establish proper coordination between civil and military authorities for efficient use of all available SAR resources; and</p> <p>iii. Review SAR staffing requirements and response capacity within the PIARCO Flight Information Region (FIR)</p>		b)E/CAR States/Territories	31-Dec-14	SAR Matrix	Valid

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ECARDCA24	C	5	MET	CASSOS MEMBER STATES SUB-REGIONAL ACTION PLAN ON CO2 EMISSIONS REDUCTION ACTIVITIES	That	To 30 June 2015, France, Trinidad and Tobago (including PIARCO FIR) and United States, presented their action plans on States' CO2 Emission Reduction Activities. According with the closed Session minutes of the 15th CASSOS Board Meeting 1-3 July 2015. Action 22: Member States (Barbados, Guyana, Haiti, the OECS and Suriname) are to submit State Action Plans to ICAO.		31-Dec-12		Completed
ECARDCA24	C	5			a) CASSOS member States present ICAO with a joint Action Plan on CO2 Emission Reduction Activities	To 30 June 2015, France, Trinidad and Tobago (including PIARCO FIR) and United States, presented their action plans on States' CO2 Emission Reduction Activities. According with the closed Session minutes of the 15th CASSOS Board Meeting 1-3 July 2015. Action 22: Member States (Barbados, Guyana, Haiti, the OECS and Suriname) are to submit State Action Plans to ICAO.	CASSOS member States	31-Dec-12	Action Plan	Completed
ECARDCA24	C	5			b) Jamaica, with the support of Trinidad and Tobago, coordinate the preparation of this sub-regional plan for presentation to ICAO by 31 December 2012	To 30 June 2015, France, Trinidad and Tobago (including PIARCO FIR) and United States, presented their action plans on States' CO2 Emission Reduction Activities. According with the closed Session minutes of the 15th CASSOS Board Meeting 1-3 July 2015. Action 22: Member States (Barbados, Guyana, Haiti, the OECS and Suriname) are to submit State Action Plans to ICAO.	Jamaica	31-Dec-12	sub-regional plan	Completed

STATUS AND FOLLOW-UP OF CONCLUSIONS (C) AND DECISIONS (D) OF THE E/CAR/DCA/24 MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
ECARDCA24	C	10	AGA	Cooperative Arrangement for the Prevention of Spread of Communicable Disease through Air Travel (CAPSCA) – Americas	That the Eastern Caribbean States/Territories:	The E/CAR/DCA/25 Meeting mandated postponing the target date to June 2014.  Progress provided under Agenda Item 3.2				Valid
ECARDCA24	C	10			a) support ICAO in order to continue the CAPSCA Project beyond 2012 and propose possible sources and future mechanisms to fund the continuity of CAPSCA to ICAO		Eastern Caribbean States/Territories		support	Valid
ECARDCA24	C	10			b) encourage the States/Territories that are not yet members of CAPSCA to confirm participation by sending a letter to the ICAO Regional Office	Only Barbados, Grenada and Trinidad and Tobago are CAPSCA members	Eastern Caribbean States/Territories		letter	Valid
ECARDCA24	C	10			c) send an action plan to ICAO for implementation of the recommendations resulting from assistance visits within one month after receiving the visit report in order to facilitate implementation follow-up		Eastern Caribbean States/Territories		action plan reviewed from State with Assistance Visit completed	Valid
ECARDCA24	C	10			d) improve communication, coordination, cooperation, and collaboration among civil aviation and public health authorities in order to develop capacities for public health emergency preparedness in the civil aviation system	Noted by States	Eastern Caribbean States/Territories		capacities for public health emergency	Valid

STATUS AND FOLLOW-UP OF CONCLUSIONS (C) AND DECISIONS (D) OF THE E/CAR/DCA/24 MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
ECARDCA25	C	1	TC	LATIN AMERICAN/CARIBBEAN DISASTER OPERATIONS GROUP MEETING	That the Civil Aviation Authorities of the Eastern Caribbean attend and also invite their respective airport operators to the Airport-to-Airport Mutual Aid Project Meeting to be held at the ICAO NACC Regional Office, Mexico City, Mexico, from 28 to 29 January 2014.	19 representatives from 9 countries attended the meeting held in Mexico City from 28-29 Jan 2014.	Civil Aviation Authorities of the Eastern Caribbean	29-Jan-14	Participation in meeting	Completed
ECARDCA25	C	1								
ECARDCA25	C	2	ATM	PIARCO FIR ATS AGREEMENT	That Barbados, France, Trinidad and Tobago, and ECCAA, as members of the PIARCO Policy Group:	It is expected that information be presented by the Piarco policy group	Barbados, France, Trinidad and Tobago, and ECCAA			Valid
ECARDCA25	C	2			a) provide a status report on the PIARCO FIR ATS Agreement during the Fifth North America, Central America and Caribbean Director General Meeting (NACC/DCA/5), to be held in Trinidad and Tobago in April 2014;		Barbados, France, Trinidad and Tobago, and ECCAA	30-Apr-14	Status report	Valid
ECARDCA25	C	2			b) organize a Ministerial Conference during 2014 to review and sign the final draft of the PIARCO FIR ATS Agreement		Barbados, France, Trinidad and Tobago, and ECCAA	31-Dec-14	Final draft of the Agreement	Valid
ECARDCA25	C	2			c) in compliance with Article 82 of the Chicago Convention, provide the ICAO NACC Regional Office the duly signed version of the PIARCO FIR ATS Agreement by 30 November 2014		Barbados, France, Trinidad and Tobago, and ECCAA	30-Nov-14	Signed version of the Agreement	Valid

STATUS AND FOLLOW-UP OF CONCLUSIONS (C) AND DECISIONS (D) OF THE E/CAR/DCA/24 MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
ECARDCA25	C	3	SAR	E/CAR NATURAL DISASTER EMERGENCY PLAN	That the E/CAR SAR Committee, in coordination with E/CAR States, Territories, and International Organizations concerned, develop an E/CAR Natural Disaster Emergency Response Plan for submission to the ICAO NACC Regional Office by 30 June 2014, for distribution and approval by the Eastern Caribbean Directors of Civil Aviation through the fast track mechanism.		E/CAR SAR Committee, in coordination with E/CAR States, Territories, and International Organizations concerned	30-Jun-14	E/CAR Natural Disaster Emergency Response Plan	Valid
ECARDCA25	C	4	AIM	PARTICIPATION OF E/CAR SPECIALISTS AT REGIONAL AIS TRAINING EVENTS	That in order to reduce duplicate and erroneous flight plans, the E/CAR States and Territories support participation of their AIS Specialists at the familiarization programme in Trinidad and Tobago planned for April 2014 and the electronic Terrain and Obstacle Data (eTOD) Seminar in Mexico City in 2014.		E/CAR States and Territories	30-Apr-14	Participation in programme and seminar	Completed
ECARDCA25	C	5	CNS	REQUEST FOR CPUs FROM FRANCE	That the respective E/CAR States/Territories request the donation of CPUs from France by 30 March 2014, using the form and procedures provided in the Appendix to this part of the report.	All referred States requested the CPUs	E/CAR States/Territories	30-Mar-14	CPUs	Completed
ECARDCA25	C	6	FS	CAR REGION SAFETY AND AIR NAVIGATION DIRECTORS MEETING (CAR/DCA/OPSAN)	That E/CAR States/Territories CAA Directors send their Safety and Air Navigation Directors to the CAR/DCA/OPSAN Meeting to be held at the ICAO NACC Regional Office, Mexico City, Mexico, from 18 to 19 February 2014.		E/CAR States/Territories CAA Directors	19-Feb-14	Participation in meeting	Completed

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
ECARDCA25	C	7	GEN	ICAO DIPLOMATIC CONFERENCE 2014	That E/CAR States advise as early as possible whether their government/organizations intend to participate in the Diplomatic Conference by emailing LEB@icao.int and that comments, if any, on the draft text of the Protocol as well as any proposals or papers be submitted to ICAO no later than 17 January 2014.		E/CAR States	17-Jan-14	Communication with ICAO Headquarters	Completed

**STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING**

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APPENDIX B

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA5	C	1	FS	NAM/CAR STATE RASG-PA FOCAL POINTS	That NAM/CAR States that have not already done so provide the ICAO NACC Regional Office with their respective RASG-PA focal point(s) by completing the form attached at Appendix C to this report by 30 June 2014.		NAM/CAR States	30-Jun-14	PoC	Valid
NACCDCA5	C	2	GEN	APPROVAL OF THE FOURTH NACC/WG MEETING CONCLUSIONS AND TERMS OF REFERENCE	That, following the review of air navigation progress reported by the implementation groups and the achievements accomplished, the NACC Directors of Civil Aviation approve the NACC/WG/4 Meeting conclusions and NACC/WG Terms of Reference.		NACC Directors of Civil Aviation		NACC/WG Approved conclusions and terms of reference.	Completed
NACCDCA5	C	3	GEN	APPROVAL OF THE NAM/CAR REGIONAL PERFORMANCE-BASED AIR NAVIGATION IMPLEMENTATION PLAN (RPBANIP), VERSION 3.1	That, considering that the NAM/CAR RPBANIP is the basis for NAM/CAR Region air navigation implementation where regional targets and milestones have been agreed and regional air navigation priorities are reflected, the NACC Directors of Civil Aviation approve the RPBANIP, Version 3.1.		NACC Directors of Civil Aviation		Approved RPBANIP	Completed

STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA5	C	4	GEN	UPDATE NATIONAL AIR NAVIGATION IMPLEMENTATION PLANS IN ACCORDANCE WITH THE RPBANIP, VERSION 3.1	That, for effective and timely air navigation development and implementation in the NAM/CAR Regions, which ensures harmonization and coordination of efforts aimed at improving international civil aviation safety, capacity and efficiency, States/Territories of the NAM/CAR Regions:					Valid
NACCDCA5	C	4			a) review and update their national Air Navigation Implementation Plans in accordance with their national needs and the RPBANIP regional framework;		States/Territories of the NAM/CAR Regions		Reviewed and updated ir national Air Navigation Implementation Plans	Valid
NACCDCA5	C	4			b) submit national plans to the ICAO NACC Office by December 2014		States/Territories of the NAM/CAR Regions	31-Dec-14	National plans sent to ICAO	Valid
NACCDCA5	C	5	GEN	RATIFICATION OF ARTICLE 3 bis OF THE CHICAGO CONVENTION ON INTERNATIONAL CIVIL AVIATION	That Bahamas, Costa Rica, Dominican Republic, Grenada, Haiti, Honduras, Nicaragua, Saint Lucia, Saint Vincent and the Grenadines, Trinidad and Tobago, and United States take the necessary action to ratify the protocol relative to Article 3 bis of the Chicago Convention on International Civil Aviation and deposit the ratification document with ICAO as soon as possible.	Grenada, Saint Lucia, Saint Vincent and the Grenadines, Trinidad and Tobago and United States are expected to provide update.	Bahamas, Costa Rica, Dominican Republic, Grenada, Haiti, Honduras, Nicaragua, Saint Lucia, Saint Vincent and the Grenadines, Trinidad and Tobago, and United States		Ratified protocol	Valid

**STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING**

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA5	C	6	GEN	APPROVAL OF THE PORT-OF-SPAIN DECLARATION	That, in order to promote harmonized implementation of safety and air navigation matters in accordance with the ICAO Global Aviation Safety Plan (GASP) and Global Air Navigation Plan (GANP), the North American, Central American and Caribbean Directors of Civil Aviation approve the Port-of-Spain Declaration and commit their respective organizations to achieve the safety and air navigation targets contained within the Declaration.		North American, Central American and Caribbean Directors of Civil Aviation		Port-of-Spain Declaration signed	Completed

STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA5	C	7	AVSEC	ICAO UNIVERSAL SECURITY AUDIT PROGRAMME-CONTINUOUS MONITORING APPROACH (USAP-CMA)	That, noting the future ICAO Universal Security Audit Programme-Continuous Monitoring Approach (USAP-CMA) that will be implemented in 2015, NAM/CAR States shall:					Valid
NACCDCA5	C	7			a) improve their aviation security oversight systems, taking into consideration, inter alia, risk management as well as the findings and recommendations emerging from their USAP second cycle audits;	A permanent work from the States to protect their AVSEC systems.	NAM/CAR States		Improved aviation security oversight systems	Valid
NACCDCA5	C	7			b) continue to support the ICAO audit programme (USAP-CMA) by seconding security experts to participate in USAP-CMA activities;	A permanent work from the States to protect their AVSEC systems.	NAM/CAR States		Participation at USAP-CMA activities	Valid
NACCDCA5	C	7			c) sign the new USAP-CMA Memorandum of Understanding (MoU) when so requested;	A permanent work from the States to protect their AVSEC systems.  States that did not signed and submitted the new USAP-CMA MoU please do it so as soon as possible.	NAM/CAR States	31-Jan-16	Signed USAP-CMA Memorandum of Understanding (MoU)	Valid
NACCDCA5	C	7			d) submit updates on their corrective action plan(s) implementation status.	It will be important that the States send to ICAO the implementation progress of their corrective action plans.	NAM/CAR States		Updates on corrective action plan(s) implementation	Valid

STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA5	C	8	AVSEC	FUTURE ACTIONS ON AVIATION SECURITY (AVSEC) AND FACILITATION (FAL) IN THE NAM/CAR REGIONS	That the NAM/CAR States					Valid
NACCDCA5	C	8			a) support the participation of their AVSEC/FAL personnel at ICAO AVSEC and FAL training activities;	Only some States fulfill this commitment.	NAM/CAR States		Well attended AVSEC and FAL training activities	Valid
NACCDCA5	C	8			b) consider the following regional aviation security (AVSEC) targets within their States: i.update, approve and implement the National Civil Aviation Security Programme (NCASP) considering the latest amendments to Annex 17 – Security; ii.Bearing in mind the latest amendments to Annex 17 – Security, activate and have a fully functioning National Aviation Security Committee for the purpose of coordinating AVSEC activities among the departments, agencies and other organizations of the State, airport and aircraft operators, air traffic service providers and other entities concerned with or responsible for the implementation of various aspects of the NCASP; iii.Revise and, if necessary, update relevant legislation and regulations in order to determine legal implications and include clear procedures to control unruly or disruptive behaviors at aviation facilities and onboard aircraft;	Although some States have already approved a NCASP, not all of them have it updated considering the latest Amendments to Annex 17 and fully implemented. Activation of safety committees remains of importance to all States.	NAM/CAR States	31-Dec-16	Considered targets	Valid

STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING

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NACCDCA5	C	8			<p>c) consider the following regional air transport FAL targets within their State:</p> <p>i.establish and/or update, approve and implement National Air Transport Facilitation Programmes (NATFPs) considering the provisions of Annex 9 – Facilitation and its latest amendments;</p> <p>ii.adopt all practicable measures to facilitate the movement of aircraft, crews, passengers, cargo, mail and stores by removing unnecessary obstacles and delays by coordinating these measures with the appropriate authorities and stakeholders within their State; and</p> <p>iii.establish and/or activate National Air Transport Facilitation Committees and Airport Facilitation Committees for the purpose of coordinating and facilitating activities among departments, agencies and other organizations of the State concerned with or responsible for various aspects of international civil aviation as well as with airport and aircraft operators.</p>	Those States that have not yet done so should develop, adopt and implement their NATFP and activate their national facilitation committees.	NAM/CAR States	31-Dec-16	Considered targets	Valid

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**STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING**

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APPENDIX B

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA5	C	9	TC	ESTABLISHMENT OF THE CIVIL AVIATION TRAINING CENTRES WORKING GROUP (NAM/CAR/CATC/WG)	That in order to improve and coordinate training to benefit aviation development in the NAM/CAR Regions with participation of users and training service providers:					Completed
NACCDCA5	C	9			a) the establishment of the NAM/CAR/CATC/WG is hereby approved along with its Terms of Reference (ToRs) and Work Programme as presented in the Appendix to WP/14;				NAM/CAR/CATC/WG established	Completed
NACCDCA5	C	9			b) the development of a survey to determine the regional training needs for 2015-2016 is approved.				Survey	Completed
NACCDCA5	C	10	GEN	ESTABLISHMENT OF THE DISASTER OPERATIONS GROUP FOR THE NAM/CAR REGIONS (NAM/CAR/DOG)	That, in order to develop the Airport-To-Airport Mutual Aid Project Plan, the establishment of the NAM/CAR/DOG is hereby approved along with a regional aerodrome capability survey, model programme and pilot project outlines as presented in the Appendix to WP/15.				Establishment of the NAM/CAR/DOG	Completed