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المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT-N1-3.10, NT-NE 30-2 — **EMX0434**

27 April 2015

To: E/CAR States, Territories and ECCAA

Subject: **Invitation — Sixth Eastern Caribbean Network Technical Group (E/CAR/NTG/6) and Fourth Eastern Caribbean Radar Data Sharing Ad-hoc Group (E/CAR/RD/4) Meetings**

(Miami, United States, 13 - 14 July 2015); and

Second Eastern Caribbean Civil Aviation Technical Group (E/CAR/CATG/2) Meeting

(Miami, United States, 15 to 17 July 2015)

Action

Required: **Take note**

Sir/Madam:

Reference is made to my State Letter EMX0155 dated on 18 February 2015; please note that general information has been updated. The hotel has created a specific website for the E/CAR meetings participants to make their reservations directly in the following link:

https://resweb.passkey.com/Resweb.do?mode=welcome_ei_new&eventID=13055715

Accept, Sir/Madam, the assurances of my highest consideration.

for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

As indicated

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ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

(E/CAR/NTG/6 & E/CAR/RD/4) (E/CAR/CATG/2)

23/04/15

Rev.

Sixth Eastern Caribbean Network Technical Group (E/CAR/NTG/6) and Fourth Eastern Caribbean Radar Data Sharing Ad-hoc Group (E/CAR/RD/4) Meetings and Second Eastern Caribbean Civil Aviation Technical Group (E/CAR/CATG/2) Meeting
Miami, United States, 13 - 17 July 2015

**ATTACHMENT / ADJUNTO F
REVISED GENERAL INFORMATION**

(Presented by the Secretariat)

1. Event Venue and Dates

The E/CAR/NTG/6, E/CAR/RD/4 and E/CAR/CATG/2 meetings will be held in the Hyatt Regency Coral Gables in Miami, United States, from 13 to 17 July 2015.

Hyatt Regency Hotel

Address: 50 Alhambra Plaza, Coral Gables, Miami, FL, 33134

Email: concierge@hyatt.com

Website: <http://coralgables.hyatt.com/en/hotel/home.html>

Tel: +305 441 1234

2. Name of the Meeting's Coordinator, Address and Contact Numbers

Mr. Raul G. Chong

Telephone: +202 267-0999

Fax: +202 267-5198

E-mail: raul.chong@faa.gov

Ms. Stacey Herishen-Smith

Telephone: +202 267-0979

Fax: +202 267-5198

Email: stacey.ctr.herishen-smith@faa.gov

3. Participants Registration

Delegate registration will take place on 13 July 2015, from 08:30 to 09:00 hours.

4. Opening Ceremony

The opening ceremony will take place on 13 July 2015, from 09:00 to 09:30 hours in the Venetian Ballroom of the Hyatt Regency Coral Gables Hotel.

5. Temperature

5.1 During the month of July, the average temperatures range between 76° to 90°F (or 24.4° to 31.7 °C).

6. Credit cards

6.1 The international credit cards such as Visa, Master Card, and American Express are typically accepted in hotels, retail stores, and restaurants.

7. Accommodation

7.1 It is suggested that participants make their reservations directly with the hotel via the information provided below. Participants should request the Eastern Caribbean Meetings Group rate. The cut off for this rate is **27 June 2015**. Reservations received after the cut-off date will be based on availability at the hotel's prevailing rates.

Hotel	Single/double room rate (Excluding taxes)
Hyatt Regency Coral Gables 50 Alhambra Plaza, Coral Gables, FL 33134 Toll Free Reservations: (800) 633-7313 Hotel Direct Tel: (305) 441-1234 Fax: (305) 569-0716 E-mail: conciierge@hyatt.com Web: http://coralgables.hyatt.com/en/hotel/home.html	\$119 US Dollars plus 9% tax

7.2 The hotel has created a website specifically for the E/CAR meetings participants to make their reservation directly in the following link:
https://resweb.passkey.com/Resweb.do?mode=welcome_ei_new&eventID=13055715

7.3 There are several other hotels in Coral Gables. However, these hotels may not offer the special rate. For more information regarding hotels, please refer to the following link:
<http://www.coralgableschamber.org/>

8. Electricity

8.1 The U.S. uses 120 Volts.

9. Taxes and Tips

9.1 Miami, Florida has a sales tax of 7%. The hotel sales tax is 9%, which includes a local sales tax. Tips at restaurants are not included in the bill; 15% is the norm for good service.

10. Local transportation

10.1 The Hyatt Regency Coral Gables is conveniently located within walking distance to numerous restaurants and shops. Otherwise, taxis and rental cars are available.

11. Hospitals

11.1 There are several hospitals located in Coral Gables. For more information please refer to the following link: <http://www.coralgableschamber.org/>

12. Commercial working hours

12.1 Commercial working hours in the city are from approximately 9:00 a.m. to 5:00 p.m.

12.2 Banking hours are from 9:00 a.m. to 4:00 p.m.

13. Safety measures

13.1 Safety recommendations are those common to every city; carry only the required money and request transportation from the hotel taxi service.

14. Documentation Link

The documentation for the Meeting is being posted on the ICAO NACC Office Website; participants should check our website frequently to download the documentation. **All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the Meeting venue; there will be no hard copies available for distribution.**

<http://www.icao.int/NACC/Pages/Meetings.aspx>