



ICAO

International Civil Aviation Organization  
North American, Central American and Caribbean Office

WORKING PAPER

FPL/AD/MON — WP/01  
20/01/15

**FPL Ad hoc Group Missing/duplicated/erroneous Filed flight plan /Flight plan (FPL) evaluation meeting (FPL/AD/MON)**

Mexico City, Mexico, 24-26 February 2015

**Agenda Item 1: Review and approval of the meeting agenda, working method and schedule**

**REVIEW AND APPROVAL OF THE MEETING AGENDA, WORKING METHOD AND SCHEDULE**

(Presented by the Secretariat)

**EXECUTIVE SUMMARY**

The Provisional Agenda and Schedule for the Flight plan (FPL) Ad hoc Group Missing/duplicated/erroneous Filed flight plan / FPL evaluation meeting (FPL/AD/MON) are presented in **Appendices A and B**, respectively.

The Provisional Agenda items have been presented in a format which aligns to the Strategic Objectives and Programmes of the Organization.

The Meeting will meet in plenary. The Chairperson can propose Ad hoc Groups to deal with specific matters, if necessary.

<b>Action:</b>	The Meeting is invited to approve the Provisional Agenda and Schedule for the FPL/AD/MON Meeting as presented in Appendices A and B, respectively.
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<i>Strategic Objectives:</i>	<ul style="list-style-type: none"><li>• Safety</li><li>• Air Navigation Capacity and Efficiency</li><li>• Environmental Protection</li></ul>
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APPENDIX A

**MISSING/DUPLICATED/ERRONEOUS FILED FLIGHT PLAN /FLIGHT PLAN (FPL)  
EVALUATION MEETING (FPL/AD/MON)  
(Mexico City, Mexico, 24-26 February 2015)**

**PROVISIONAL AGENDA**

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|-----------------------|--|
| <b>Agenda Item 1</b>  | <b>Review and approval of the meeting agenda, working method and schedule</b>  |
| <b>Agenda Item 2</b>  | <b>Regional references on Solution/Mitigation of FPL problems</b>  |
| <b>Agenda Item 3</b>  | <b>Review of the measures adopted during December – January 2014 period for mitigation of errors (recommended actions)</b> |
| <b>Agenda Item 4</b>  | <b>FPL Guideline and Contact List presentation</b>   |
| <b>Agenda Item 5</b>  | <b>Review of airlines' FPL processing capabilities.</b>  |
| <b>Agenda Item 6</b>  | <b>Review of data collection process and form: improvements</b>  |
| <b>Agenda Item 7</b>  | <b>Planning of the second phase of data collection</b>   |
| <b>Agenda Item 8</b>  | <b>Discussion of Alternate Aerodrome issue</b>   |
| <b>Agenda Item 9</b>  | <b>Data Analysis procedure discussion</b>  |
| <b>Agenda Item 10</b> | <b>Review and update the FPL Ad hoc Group Action plan.</b>   |
| <b>Agenda Item 11</b> | <b>Other matters</b>   |

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**APPENDIX B**

**MISSING/DUPLICATED/ERRONEOUS FILED FLIGHT PLAN /FLIGHT PLAN (FPL)  
EVALUATION MEETING (FPL/AD/MON)**

**PROVISIONAL SCHEDULE**

<b>Schedule</b>	<b>Tuesday 24 February</b>	<b>Wednesday 25 February</b>	<b>Thursday 26 February</b>
<b>08:30 – 09:00</b>	<b>Registration</b>		
<b>09:00 – 09:15</b>	<b>Opening Ceremony &amp; Photo</b>	Agenda Item 3 (cont.)	Agenda Item 8
<b>09:15 – 10:30</b>	Agenda Item 1  Agenda Item 2		
<b>10:30 – 11:00</b>	<i>Coffee Break</i>		
<b>11:00 – 12:00</b>	Agenda Item 3	Agenda Item 5	Agenda Item 9
<b>12:00 – 13:00</b>	<i>Lunch Break</i>		
<b>13:00 – 14:30</b>	Agenda Item 3 (cont.)	Agenda Item 6	Agenda Item 10  Agenda Item 11  Draft Report Review  <b>Closing</b>
<b>14:30 – 15:00</b>	<i>Coffee Break</i>		
<b>15:00 – 16:30</b>	Agenda Item 3 (cont.)	Agenda Item 7	

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