



International
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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT-N1-17 — **EMX0435**

30 April 2015

To: States, Territories and International Organizations

Subject: **Invitation — Sixth Pan American Aviation Safety Summit and Eighth Regional Aviation Safety Group — Pan America Annual Plenary Meeting (RASG-PA/8)**
Medellin, Colombia, 23 – 25 June 2015

Action

- Required:
- 1) Submit documentation by the deadlines identified in this letter
 - 2) Register participation by **5 June 2015**

Sir/Madam:

Reference is made to State letter Ref. EMX1184 dated 19 December 2015, on the subject meetings. I would like to remind you that the ICAO Regional Aviation Safety Group — Pan America (RASG-PA) and the Colombian Civil Aviation Authority, in partnership with the Latin America and Caribbean Air Transport Association (ALTA), will hold the Sixth Aviation Safety Summit and the Eighth Regional Aviation Safety Group — Pan America Annual Plenary Meeting (RASG-PA/8), focused entirely on the Pan American Region. The collaborative actions stemming from these events have contributed significantly to the improvement of aviation safety in the Pan American Region.

The Safety Summit will be held from 23 to 24 June and will be followed by the Eighth Regional Aviation Safety Group — Pan America Annual Plenary Meeting on 25 June 2015. These events will take place at the Intercontinental Hotel Medellin in Medellin, Colombia. International and regional safety leaders representing major aviation stakeholders will be in attendance.

The Safety Summit will showcase senior level experts and executives from States, international organizations and industry. The Summit will not only provide an overview of regional safety statistics and other current RASG-PA initiatives to enhance flight safety, but will also facilitate agreement on specific strategies to mitigate the top aviation safety risk areas in the region. Additional Safety Summit activities include:

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- Panel discussions and seminars focused on mitigation strategies for the top data-driven risk areas in the region
- Opportunities to network and exchange views with leaders and experts from the aviation industry in these key strategic areas

Working together, States, international organizations, and industry have made significant progress towards improving aviation safety in the Pan American Region. In order to continue this positive trend of mutual collaboration to address safety initiatives, participation is open to all aviation stakeholders, including operators (commercial, cargo, corporate and general), pilot groups, regulators, airport personnel, Air Traffic Control (ATC) representatives and any other companies or individuals whose goal is a safer aviation industry.

The Sixth Pan America Safety Summit Provisional Programme is available at the following link: <http://www.alt.aero/safety/2015/agenda.php>; the RASG-PA/8 Annual Plenary Meeting Provisional Agenda is enclosed at **Attachment A**, and the Provisional Schedule at **Attachment B**.

I urge States/Territories, international organizations and industry to participate in this event, where the most current relevant aviation topics will be addressed; I invite you to register for the Sixth Pan American Safety Summit at the following link: <http://www.alt.aero/safety/2015/registration.php>. For further details on the Safety Summit, please visit: <http://www.alt.aero/safety/2015/home.php>.

Submit the attached RASG-PA/8 Annual Plenary Meeting registration form (**Attachment C**) to this Regional Office as soon as possible and, in any case, no later than **5 June 2015**.

For the RASG-PA/8 Annual Plenary, I invite you to submit working and information papers to this office by e-mail. The working papers prepared in only **one language (English or Spanish) must be received by 29 May 2015**, in order to complete translation. Working papers submitted after this date must be prepared in **both languages and received by 8 June 2015**. Information papers do not require translation and may be submitted in **one language by 8 June 2015**. All documentation submitted for translation and distribution must be received in electronic format. Templates for preparation of working and information papers are attached for your convenience.

Please note that working papers are limited to four pages of text (including appendices) if translation is required. Where a working paper includes appendices and exceeds four pages only the paper will be translated, provided it is within the four-page limit. The documentation and general information will be posted on the ICAO NACC Regional Office website as it becomes available at the following address <http://icao.int/NACC/Pages/meetings-2015-rasgpa8.aspx>.

If you require any further information regarding the events, please contact Mr. Eduardo Chacin, Regional Officer, Flight Safety (echacin@icao.int); his Assistant, Mrs. Leslie Gandara (lgandara@icao.int); or visit <http://www.icao.int/RASGPA/Pages/default.aspx> and/or <http://www.alt.aero/safety/2015/home.php>.

Accept, Sir/Madam, the assurances of my highest consideration.



Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

As indicated

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APPENDIX A

PROVISIONAL AGENDA

Agenda Item 1: Approval of the Provisional Agenda

Agenda Item 2: RASG-PA Activities

- 2.1 RASG-PA Report
- 2.2 RASG-PA and Executive Steering Committee (ESC) Conclusions and Decisions

Agenda Item 3: RASG-PA ESC and Team Reports

- 3.1 ESC Reports
- 3.2 Pan America — Regional Aviation Safety Team (PA-RAST)
- 3.3 Annual Safety Report Team (ASRT)
- 3.4 Aviation Safety Training Team (ASTT)

Agenda Item 4: RASG-PA Project Reports

- 4.1 Flight Operations Quality Assurance (FOQA) Data Sharing (PASO)
- 4.2 "*Grupo Regional de Investigación de Accidentes Aéreos*" (GRIAA) of Central American States
- 4.3 Development of Metrics to Measure the Institutional Strengths of Civil Aviation Authorities

Agenda Item 5: Safety Initiatives

- 5.1 ICAO High-level Safety Conference (HLSC2015)
- 5.2 ICAO Regional Aviation Safety Groups (RASGs)
- 5.3 Other Safety Initiatives

Agenda Item 6: RASG-PA Activities Plan 2016

Agenda Item 7: Other Business

ATTACHMENT B**PROVISIONAL SCHEDULE**

Time	Thursday 25
8:00 – 08:30	Registration
08:30 – 08:45	Opening Ceremony
08:45 – 08:55	Agenda Item 1
08:55 – 09:25	Agenda Item 2.1
09:25 - 09:45	Agenda Item 2.2
09:45 – 10:05	Agenda Item 2.3
10:05 – 10:25	<i>Coffee break</i>
10:25 – 10:45	Agenda Item 3.1
10:45 – 11:45	Agenda Item 3.2
11:45 – 12:05	Agenda Item 3.3
12:05 – 13:35	<i>Lunch</i>
13:35 – 13:50	Agenda Item 3.4
13:50 – 14:20	Agenda Item 4.1
14:20 – 14:50	Agenda Item 4.2
14:50 – 15:20	Agenda Item 4.3
15:20 – 15:40	Agenda Item 5.1
15:40 – 16:00	Agenda Item 5.2
16:00 – 16:20	<i>Coffee break</i>
16:20 – 16:40	Agenda Item 5.3
16:40 – 17:00	Agenda Item 6
17:00 – 17:30	Agenda Item 7



ICAO
OACI

International Civil Aviation Organization
Organización de Aviación Civil Internacional

North American, Central American and Caribbean Office
Oficina para Norteamérica, Centroamérica y Caribe

**Sixth Pan American Aviation Safety Summit and Eighth Regional Aviation Safety Group —
Pan America Annual Plenary Meeting**

**Sexta Cumbre Panamericana de Seguridad Operacional de la Aviación y la Octava Reunión Plenaria Anual
del Grupo Regional de Seguridad Operacional de la Aviación - Panamérica (RASG-PA/8) Nombre Reunión
(RASG-PA/8)**

Medellin, Colombia, 23 – 25 June 2015 / Medellín, Colombia, 23 – 25 June 2015

REGISTRATION FORM / FORMULARIO DE REGISTRO

1.	Position in your Delegation: (Please select one option)	Chief Delegate / Jefe de la Delegación		Delegate / Delegado	
	Posición dentro de su Delegación: (Por favor seleccione una opción)	Adviser / Asesor		Observer / Observador	
		Speaker / Conferencista		Moderator / Moderador	
2.	Country / Organization País / Organización				
3.	Salutation / Encabezamiento	Mr. / Sr.		Mrs. / Sra.	Miss / Srta.
4.	Name / Nombre				
5.	Official Position or Title / Cargo o Título Oficial				
6.	Official Telephone / Teléfono oficial				
7.	Mobile (to contact you in case of an emergency) Celular (para contactarle en caso de emergencia)				
8.	Official E-mail / Correo-e oficial				
9.	Hotel and address where you will be staying during the event / Hotel y dirección donde se estará hospedando durante el evento				
10.	Please indicate if accompanied by your family Por favor indique si lo acompaña su familia	Yes / Sí		#	
11.	Dates of total stay in the venue Country Fechas de estancia total en el País del evento				
12.	Please indicate if you have any medical condition or allergies / Por favor indique si usted tiene alguna condición médica o alergias				
13.	Emergency contact information in your country of origin / Información de contacto para emergencias en su país de origen		Name Nombre		
			Relationship Relación		
			Telephone Teléfono		

Please send this form to: / Por favor envíe este formulario a:

E-mail: icaonacc@icao.int