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航空组织

When replying please quote:

Ref.: NT-NT4-4.50, NT-NS2-35 — **E.OSG - NACC61024**

1 June 2016

To: States, Territories and International Organizations

Subject: **Regional and National Air Navigation Performance Framework/Aviation System Block Upgrade (ASBU) Implementation Workshop for the NAM/CAR Regions (Mexico City, Mexico, 22 – 26 August 2016)**

Action

Required:

- a) Designate Points of Contact by **20 June 2016**
- b) Complete Fellowship nomination form by **1 August 2016**
- c) Register participation by **5 August 2016**.
- d) Bring to the workshop a copy of the national air navigation plan from your State/Territory

Sir/Madam:

Further to the outcome of the Third NAM/CAR Air Navigation Implementation Working Group Meeting (ANI/WG/3) and Conclusion NACC/DCA/6/3 *ASBU - Implementation on the NAM/CAR Regions*, I invite your Administration/Organization to participate in the Regional and National Air Navigation Performance Framework/Aviation System Block Upgrade (ASBU) Implementation Workshop for the NAM/CAR Regions to be held in the ICAO NACC Regional Office in Mexico City, Mexico, from 22 to 26 August 2016.

The objective of the workshop is to develop/update the State plans to achieve the agreed regional air navigation objectives/targets under the ICAO NACC No Country Left Behind (NCLB) Strategy. As per the States' request reflected in Conclusion PPRC/3/10 - *Development of Air Navigation Plans Aligned with the GANP and the Regional Performance-Based Air Navigation Plans* and the Conclusion ANI/WG/2/20 - *Adoption of New ANRF and Reporting Approach to ASBU Implementation*, on the need to develop national plans aligned with the ICAO ASBU methodology, and review the NAM/CAR Regional Air Navigation Implementation Plan (RPBANIP) based on the identified ASBU Block 0 and Block 1 modules priorities taking into consideration users' requirements, fleet equipage, infrastructure, interoperability, interregional coordination, etc. the objectives of the workshop are as follows:

1. Assist States and Air navigation services providers (ANSPs) to understand the technological and procedural improvements that make up the ASBU framework

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2. Assist States and ANSPs to assess ASBU Module Elements in order to determine whether or not any of them can address their specific aviation system performance requirements
3. Use of Air Navigation Report Form (ANRFs) to document ASBU assessment and implementation status
4. Use of ANRFs to document Regional Aviation System Improvement (RASI)

The workshop is addressed to all technical/operational staff related with air navigation planning and implementation, covering all air navigation disciplines. Moreover, and according to Conclusion NACC/DCA/6/3 - *ASBU Implementation on the NAM/CAR Regions* (transcribed below), I invite your Administration to designate and have the participation of your State Point of Contact on this subject, informing this Regional Office at your earliest convenience and not later than **20 June 2016**.

***CONCLUSION
NACC/DCA/6/3***

ASBU IMPLEMENTATION ON THE NAM/CAR REGIONS

That, in order to create more effective and straightforward mechanisms for monitoring and allowing a harmonized regional implementation progress aligned with ICAO ASBU methodology under the NCLB strategy; States:

- a) *designate their Points of Contact (PoCs) for monitoring NCLB and RPBANIP targets as members to the ASBU Ad hoc Group of the ANI/WG by 30 July 2016;*
- b) *notify by the 2016 ASBU workshop, the elements or ASBU modules to be implemented by each State as envisaged in their National Plan; and*
- c) *ensure their participation to the 2016 ASBU Workshop to be held in ICAO NACC Regional Office.*

The workshop, through hands-on exercises, will provide the participants with practical experience for the update of national air navigation plans on the basis of the ASBU concept and the understanding of the impact on the RPBANIP/CAR/SAM Digital regional air navigation plan (eANP) Volume III. In order to efficiently conduct the hands-on exercises within the time constraints of the workshop, you are requested to bring to the workshop a copy of the national air navigation plan from your State/Territory.

The programme of the event will be sent as soon as possible and will be available at ICAO NACC Regional Office website:
<http://www.icao.int/NACC/Pages/Meetings.aspx?year=2016&cM=05&cY=2016>.

The list of suggested hotels, ICAO NACC Regional Office location, hotel sector maps, as well as other useful information are available on the “Visiting Our Office” Section of the ICAO NACC Regional Office website (http://www.icao.int/NACC/Pages/visitors_info.aspx). Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

The working languages of the event will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration. In this regard, to proceed with the planning for the workshop, you are kindly requested to complete and return the Registration Form at **Attachment** by e-mail to this Regional Office by **5 August 2016**.

Furthermore, in accordance with the 2016 Activities Plan approved by the Steering Committee of the Regional Technical Cooperation Project for the Caribbean Region – *Multi-Regional Civil Aviation Assistance Programme (MCAAP) (RLA/09/801)*, I am pleased to inform that the Project is offering for this event one fellowship to each Project Member¹.

The fellowship includes Daily Subsistence Allowance (DSA) to cover lodging and per diem. Your Administration shall provide the candidate with the air ticket to/from Mexico City, Mexico, and ensure that the candidate has the necessary travel documents, vaccinations, and visa prior to departure. The duly completed Fellowship Nomination Form must be received in this Regional Office by **1 August 2016**. The steps to apply for a fellowship, the nomination form and other useful information are published on the Project RLA/09/801 website at: <http://www.icao.int/NACC/Pages/edocs-tc.aspx>

Regarding the fellowship offered to the Eastern Caribbean States through ECCAA, please note that the candidate appointment decision should be made between your Administration and ECCAA. Once coordination has been completed, the nomination form of the candidate representing the Eastern Caribbean States **should be sent to this Regional Office by ECCAA**.

If you require further information, please contact Mr. Luis Sánchez, Regional Officer, Aeronautical Meteorology/Environment (lsanchez@icao.int) and/or his Assistant, Mrs. Sybil Gómez (sgomez@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.



for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:
As indicated

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¹ *RLA/09/801 Project Member States* are: Bahamas, Barbados, Cuba, Curaçao, Dominican Republic, Haiti, Jamaica, Mexico, OECS States through ECCAA (Antigua and Barbuda, Grenada, Saint Kitts and Nevis, Saint Lucia and Saint Vincent and the Grenadines), Trinidad and Tobago and Central American States through COCESNA (Belize, Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua).

ICAO



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North American, Central American and Caribbean Office (NACC)
Oficina para Norteamérica, Centroamérica y Caribe (NACC)

**Regional and National Air Navigation Performance Framework/Aviation System Block Upgrade (ASBU) Implementation
Workshop for the NAM/CAR Regions**

**Taller para la Implementación del Marco de Referencia de Performance de Navegación Aérea Regional y Nacional y las
Mejoras por Bloques de la Aviación (ASBU) para las Regiones NAM/CAR
(ASBUWorkshop)**

Mexico City, Mexico, 22 – 26 August 2016 / Ciudad de México, México, 22 – 26 de agosto de 2016

REGISTRATION FORM / FORMULARIO DE REGISTRO

1.	Position in your Delegation: <i>(Please select one option)</i>	Chief Delegate / Jefe de la Delegación		Delegate / Delegado	
	Posición dentro de su Delegación: <i>(Por favor seleccione una opción)</i>	Adviser / Asesor		Observer / Observador	
		Speaker / Conferencista		Moderator / Moderador	
2.	Country / Organization País / Organización				
3.	Salutation / Encabezamiento	Mr. / Sr.		Mrs. / Sra.	Miss / Srta.
4.	Name / Nombre				
5.	Official Position or Title / Cargo o Título Oficial				
6.	Official Telephone / Teléfono oficial				
7.	Mobile (to contact you in case of an emergency) Celular (para contactarle en caso de emergencia)				
8.	Official E-mail / Correo-e oficial				
9.	Hotel and address where you will be staying during the event / Hotel y dirección donde se estará hospedando durante el evento				
10.	Please indicate if accompanied by your family Por favor indique si lo acompaña su familia	Yes / Sí		#	
11.	Dates of total stay in the venue Country Fechas de estancia total en el País del evento				
12.	Please indicate if you have any medical condition or allergies / Por favor indique si usted tiene alguna condición médica o alergias				
13.	Emergency contact information in your country of origin / Información de contacto para emergencias en su país de origen	Name Nombre			
		Relationship Relación			
		Telephone Teléfono			

Please send this form to: / Por favor envíe este formulario a:

E-mail: icaonacc@icao.int