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18 March 2016

To: States, Territories and International Organizations

Subject: **Invitation – Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG) – Second Meeting of the Strategic Plan Working Group (SPWG/2)**
(Mexico City, Mexico, from 6 to 7 June 2016)

Invitation – Sixth Meeting of the ICAO/LACAC NAM/CAR/SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/6)
(Mexico City, Mexico, from 8 to 10 June 2016)

Action

- Required:
- 1) Transmittal by States of any additional items to the Provisional Agenda by **29 April 2016**
 - 2) Submission of documentation by the deadlines provided in this letter
 - 3) Register participation by **2 May 2016**

Sir/Madam:

We have the honour of inviting your Administration/Organization to participate in the Sixth Meeting of the ICAO/LACAC NAM/CAR/SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/6), preceded by the Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG) – Second Meeting of the Strategic Plan Working Group (SPWG/2), to be convened at the ICAO North American, Central American and Caribbean (NACC) Regional Office in Mexico City, Mexico, **6 and 7 June the SPWG/2 and from 8 to 10 June 2016 the AVSEC/FAL/RG/6**, respectively.

Aviation Security and Facilitation personnel from States and Territories of the ICAO NAM/CAR/SAM Regions and representatives of international organizations are invited to attend. The working languages will be English and Spanish (simultaneous interpretation will be provided).

The Draft agenda of the AVSEC/FAL/RG/6 Meeting is at **Attachment A**. The programme for the SPWG/2 will be published at the respective web page accordingly. States wishing to submit proposals for inclusion of additional items should do so by **29 April 2016**.

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You are kindly requested to complete and return the Registration Form at **Attachment B** for each participant and send it by e-mail to icaonacc@icao.int and clacsec@icao.int by **2 May 2016**.

The list of suggested hotels, ICAO NACC Regional Office location, hotel sector maps, as well as other useful information are available at the website: http://www.icao.int/NACC/Pages/visitors_info.aspx. Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

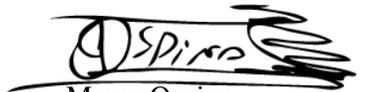
Documentation for both events will be placed in the Meetings Section of the following web page: <http://bit.ly/24aa6zv>, and on the LACAC website at <http://clacsec.lima.icao.int/>. Please consider that documentation/presentations will be available only in electronic format and no hard copies will be distributed during the event.

Documentation for the AVSEC/FAL/RG/6 Meeting that your Administration/Organization may wish to submit and/or present should be forwarded to the Regional Group Secretariat by e-mail (clacsec@lima.icao.int) as soon as practicable in Microsoft Word and/or PowerPoint format using the templates at **Attachment C**. Working papers for the meeting should be brief, action-oriented and focused on a specific subject, and cannot exceed four-pages, excluding any appendices.

Only working papers submitted by States/Territories and received by the Secretariat by **29 April 2016**, will be translated. Working papers received after that date will have to be provided in both languages. The working papers of international organizations and information papers will not be translated and will be issued only in the language submitted. The deadline to receive all papers is **2 May 2016**. The deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

If you require additional information on the meetings, please contact Mr. Ricardo G. Delgado (rdelgado@icao.int), ICAO NACC Regional Officer, Aviation Security; Mr. Gabriel Gutiérrez (ggutierrez@icao.int), Assistant; and Mr. Luis Núñez (lmnunez@icao.int) of LACAC.

Accept, Sir/Madam, the assurances of our highest consideration.



Marco Ospina
Secretary
Latin American Civil
Aviation Commission



Melvin Cintron
Regional Director
ICAO North American, Central
American and Caribbean (NACC)
Regional Office

Enclosure:

- A – Draft agenda for the AVSEC/FAL/RG/6 Meeting*
- B – Registration Form*
- C – Working and Information Paper Templates*



International Civil Aviation Organization
 Latin American Civil Aviation Commission
 ICAO/LACAC NAM/CAR/SAM Aviation Security and
 Facilitation Regional Group (AVSEC/FAL/RG)

ATTACHMENT A

SIXTH MEETING OF THE AVIATION SECURITY AND FACILITATION REGIONAL GROUP (AVSEC/FAL/RG/6)

Mexico City, Mexico, 8 to 10 June 2016

DRAFT AGENDA

- | | |
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| Agenda Item 1 | Meeting Agenda and Schedule |
| Agenda Item 2 | Previous Meeting Conclusions |
| Agenda Item 3 | Global and Regional Developments |
| | <ul style="list-style-type: none"> 3.1 ICAO Global Activities related to Aviation Security and Facilitation <ul style="list-style-type: none"> 3.1.1 Annex 17, AVSEC Panel, AVSEC Manual 3.1.2 Annex 9, FAL Panel, Facilitation Manual 3.1.3 Universal Security Audit Programme and Continuous Monitoring Approach (USAP-CMA) 3.2 LACAC Contribution |
| Agenda Item 4 | Programmes and Projects - Aviation Security (AVSEC) |
| | <ul style="list-style-type: none"> 4.1 Report on <i>Passenger and carry-on baggage screening procedures – List of prohibited articles</i> Programme – Coordinator State: Chile 4.2 Report on <i>Aviation Security Management Systems</i> Programme - Coordinator State: Colombia 4.3 Report on <i>Coordination between States to standardize their aviation security systems audit procedures</i> Programme – Coordinator State: Brazil 4.4 Security of air traffic services – Coordinator State: Chile 4.5 Civil aviation cybersecurity – Coordinator State: Jamaica |

Agenda Item 5 Programmes and Projects - Facilitation (FAL)

- 5.1 Report on *Machine Readable Travel Documents (MRTDs)* Programme – Coordinator State: Bolivia
- 5.2 Report on *Best Facilitation practices* Programme– Coordinator State: Chile
- 5.3 Report on *Facilitation training material* Programme – Coordinator: ASTC/CIIASA Mexico
- 5.4 List of restricted articles by authorities other than aviation security – Coordinator State: Cuba

Agenda Item 6 Programmes and Projects - Aviation Security (AVSEC) and Facilitation (FAL)

- 6.1 Report of the Second Meeting of the Strategic Plan Working Group (2/SPWG)
- 6.2 Procedures for the implementation of One Stop Security System (OSS) – Coordinator State: Panama

Agenda Item 7 Training, Cooperation, and Assistance

- 7.1 Implementation Support and Development Section – Security (ISD-SEC) Update
- 7.2 Implementation Support and Development Section – Facilitation (ISD-FAL) Update

Agenda Item 8 Terms of Reference and Work Programme

Agenda Item 9 Other Business

- 9.1 Next Meeting venue and Dates
