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航空组织

When replying please quote:

Ref.: NT-NS2-35, N1-8.2.24 — **E.OSG - NACC59272**

5 February 2016

To: States, Territories and International Organizations

Subject: **Project RLA/09/801 — Implementation of Performance Based Air Navigation Systems for the CAR Region — ICAO/IATA/CANSO Performance-Based Navigation (PBN) Harmonization, Modernization and Implementation Meeting for the Caribbean (CAR) Region  
Fort Lauderdale, Florida, United States, 28 March – 1 April 2016**

Action

Required: **Please take note**

Sir/Madam:

Further to my State Letter Ref: *E.OSG - NACC58871* dated on 12 January 2016, inviting your Administration/Organization/Air Navigation Service Provider (ANSP) to participate in the International Civil Aviation Organization (ICAO)/International Air Transport Association (IATA)/Civil Air Navigation Services Organization (CANSO) Performance-Based Navigation (PBN) Harmonization, Modernization and Implementation Meeting for the Caribbean (CAR) Region, from **28 March to 1 April 2016**, please take note that the event's venue has been changed to the EMBRAER facility in Fort Lauderdale, Florida, United States. A list of hotels recommended for the event participants is at **Attachment A**. Participants should make their reservations directly with the hotel(s) in a timely manner.

The Provisional Agenda of the meeting is at **Attachment B**.

Furthermore in accordance with the 2016 Activities Plan of the Regional Technical Cooperation Project for the Caribbean Region – *Implementation of Performance-Based Air Navigation Systems for the CAR Region (RLA/09/801)*, and, *specifically, with Sub-Project number 1 — Implement a PBN Airspace Concept for the CAR Region*, I am pleased to inform you that this event is offering one fellowship to each Project Member<sup>1</sup>.

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<sup>1</sup> *RLA/09/801 Project Member States are: Bahamas, Barbados, Curaçao, Haiti, Jamaica, OECS States through ECCAA (Antigua and Barbuda, Grenada, Saint Kitts and Nevis, Saint Lucia and Saint Vincent and the Grenadines) and Trinidad and Tobago*

The fellowship includes daily subsistence allowance (DSA) to cover lodging and expenses; your Administration shall provide the candidate with the air ticket to/from Fort Lauderdale, Florida, United States, and ensure that the candidate has the necessary travel documents, vaccinations, and visa prior to departure. The duly completed Fellowship Nomination Form must be received in this Regional Office no later than **7 March 2016**. The steps to apply for a fellowship, the nomination form and other useful information are published on the Project RLA/09/801 website at: <http://www.icao.int/NACC/Pages/edocs-tc.aspx>

Regarding fellowships offered to the Eastern Caribbean States through ECCAA, please note that the candidate appointment decision should be made between your Administration and ECCAA. Once coordination has been completed, the nomination form of the candidate representing the Eastern Caribbean States **should be sent to this Regional Office by ECCAA**.

If you require any further information regarding the meeting, please contact Mr. Romy Gallegos, Regional Officer – Technical Assistance ([rgallegos@icao.int](mailto:rgallegos@icao.int)) or Mrs. Ana Valencia, Assistant, ([avalencia@icao.int](mailto:avalencia@icao.int)).

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in black ink, appearing to read 'Julio Cintron', is overlaid on a circular blue stamp. The stamp contains the text 'Firma Digital' on the left and 'Digital Signature' on the right, with a central emblem.

for  
Melvin Cintron  
Regional Director  
North American, Central American and  
Caribbean (NACC) Regional Office

**Enclosure:**  
*As indicated*

*N:\N - ICAO Regions\N 1- 8.2.24 - PBN Events\1603-ICAOIATACANSO-PBNHarmonizationMtg\Correspondence\NACC59272ATM-States-ICAOIATACANSO-PBNHarmonizationFellowship.docx*

## ATTACHMENT A

### INTERNATIONAL CIVIL AVIATION ORGANIZATION NORTH AMERICAN, CENTRAL AMERICAN AND CARIBBEAN OFFICE

#### ICAO/IATA/CANSO PERFORMANCE-BASED NAVIGATION (PBN) HARMONIZATION, MODERNIZATION AND IMPLEMENTATION MEETING FOR THE CAR REGION (Fort Lauderdale, Florida, United States, 28 March – 1 April 2016)

#### GENERAL INFORMATION

1. Place of the Meeting

EMBRAER  
276 SW 34th St, Fort Lauderdale, FL 33315  
Florida, United States  
Tel: +1 954-359-3700

2. Inaugural Session

The Meeting begins on Monday, 28 March 2016.  
Registration of participants 08:30 a.m. - 09:00 a.m.  
Opening ceremony: 09:00 a.m.

3. Registration of Participants

Participants are requested to register at the Registration Desk between 08:30 and 09:00 hours on the opening day of the meeting. For identification purposes, participants are also requested to wear during the meeting the identification badge that will be provided during registration.

4. Hotels

The List of Hotels close to the venue of the meeting is shown below. Participants must arrange hotel accommodation well in advance.

| NAME/ADDRESS/PHONE   |
|--|
| <b>Area Hotels:</b>  |
| <b>Holiday Inn Express Hotel &amp; Suites Fort Lauderdale Airport South</b><br>Dania Beach, 1.1 miles to Fort Lauderdale<br>- Hollywood International Airport<br>Price range: from \$116-\$181USD<br><b>Tel: 01 800 000 04 04</b>  |
| <b>Homewood Suites by Hilton Ft Lauderdale Airport-Cruise Port</b><br>Dania Beach, 1.5 miles to Fort Lauderdale<br>- Hollywood International Airport<br>Price: \$181 USD<br><b>Tel: +1 954-967-9063</b>  |
| <b>Hyatt house Fort Lauderdale Airport &amp; Cruise Port</b><br>Dania Beach, 1.8 miles to Fort Lauderdale<br>- Hollywood International Airport<br>Price: \$179 USD<br><b><a href="http://fortlauderdaleairportsouth.house.hyatt.com">http://fortlauderdaleairportsouth.house.hyatt.com</a></b> |

| NAME/ADDRESS/PHONE  |
|---|
| <b>Best Western Plus Fort Lauderdale Airport-Cruise Port</b><br>Fort Lauderdale, 1.6 miles to Fort Lauderdale - Hollywood International Airport<br>Price: \$116 USD<br><b>Tel: +1(305) 324-6835</b>     |
| <b>Sheraton Fort Lauderdale Airport &amp; Cruise Port Hotel</b><br>Fort Lauderdale, 3.9 miles to Fort Lauderdale - Hollywood International Airport<br>Price: \$175 USD<br><b>Tel: +1 (954) 920-3500</b> |

5. Weather

The average temperature in Miami for March is maximum 26°C, minimum 16°C.

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## ATTACHMENT B

### PROVISIONAL AGENDA, SCHEDULE AND WORKING METHODS

**Agenda Item 1:** **Plenary: (Opening) Objectives and outcomes of the Meeting, the methodology for the meeting (plenary and *Ad-hoc* groups of sub-regions), and the discussion topics and agreements**

**Agenda Item 2:**

- 2.1 (ICAO/IATA/CANSO) Presentations:
  - PBN Airspace Concept Framework and Metrics Safety Efficiency (RPBANIP targets related to PBN and ATFM)
  - ATS Route optimization proposals
  - Goals of LAT/LON separation improvement
  - Minimum Time Track (MTT) – vs Minimum Cost Track (MCT) concept
  - ATFM Implementation Project - Best practices vs current situation
  - Roadmap from 80NM to radar separation where applicable
  - Current situation analysis
  - CANSO PBN Document
- 2.2 Breakout sessions (by sub-regions) to deal on the following targeted proposal on ATS Route Structure
  - Optimization of Longitudinal Separation Minima between adjacent ACCs (2 or 3 FIR Boundaries)
  - Revision of ATS Letter of agreement for 40/20 NM longitudinal separation minima
  - Action Plan for 20 NM longitudinal separation minima implementation
- 2.3 Plenary: Ad-hoc Rapporteurs to submit summary of progress achieved on discussed topics from the previous days

**Agenda Item 3:** **Proposal for Amendment (PfA) to both ICAO Doc 7030 — Regional Supplementary Procedures, and Doc 8733 — CAR/SAM Electronic Air Navigation Plan (eANP)**

**Agenda Item 4:** **Gap analysis to achieve goals, Safety assessment and Action plan**

**Agenda Item 5:**

- 5.1 Conclusions and agreements
- 5.2 Recommendations and Next steps

### **Working methods**

For the development of this meeting, it is expected to work in plenary session, and in *Ad-hoc* groups to discuss the Central American, Central Caribbean and Eastern Caribbean Sub-regions, in order to analyze specific issues.

### **Work schedule**

Subject to the circumstances that would affect the adoption of the work, the following work schedule is suggested:

|               |                        |
|---------------|------------------------|
| 09:00 – 10:30 | Review of agenda items |
| 10:30 – 10:45 | Coffee Break           |
| 10:45 – 12:15 | Review of agenda items |
| 12:15 – 13:15 | Lunch Break            |
| 13:15 – 14:45 | Review of agenda items |
| 14:45 – 15:00 | Coffee Break           |
| 15:00 – 17:00 | Review of agenda items |

**TENTATIVE WORK PROGRAMME**

| <b>HOUR</b>    | <b>Monday<br/>28 March 2016</b>                 | <b>Tuesday<br/>29 March 2016</b>   | <b>Wednesday<br/>30 March 2016</b>   | <b>Thursday<br/>31 March 2016</b>  | <b>Friday<br/>1 April 2016</b>                     |
|----------------|---|--|--|--|--|
| 08:00<br>09:00 | Registration of participants                    | Agenda 2<br>(plenary session)<br>Ad-hoc Groups<br>Rapporteurs to report progress | Agenda 2<br>(plenary session)<br>Ad-hoc Groups<br>Rapporteurs to report progress | Agenda 2<br>(plenary session)<br>Ad-hoc Groups<br>Rapporteurs to report progress | Agenda 4<br>(Plenary session)                      |
| 09:00<br>09:15 | Agenda 1<br>(Opening of the Meeting)            |  |  |  |  |
| 09:15<br>10:30 | Agenda 2  |  |  |  |  |
| 10:30<br>10:45 | <i>Coffee break</i>                             |  |  |  |  |
| 10:45<br>12:15 | Agenda 2 (Cont.)                                | Agenda 2<br>(Breakout session by Ad-hoc Groups )                                 | Agenda 2<br>(Breakout session by Ad-hoc Groups )                                 | Agenda 2<br>(Breakout session by Ad-hoc Groups)                                  | Agenda 4<br>(Cont.)                                |
| 12:15<br>13:15 | <i>Lunch break</i>                              |  |  |  |  |
| 13:15<br>14:45 | Agenda 2<br>(Breakout session by Ad-hoc Groups) | Agenda 2<br>(Breakout session by Ad-hoc Groups )                                 | Agenda 2<br>(Breakout session by Ad-hoc Groups )                                 | Agenda 2<br>(Plenary session)<br>Review overall progress                         | Agenda 5<br>(Conclusions/Agreements<br>Next Steps) |
| 14:45<br>15:00 | <i>Coffee break</i>                             |  |  |  |  |
| 15:00<br>17:00 | Agenda 2<br>(Breakout session by Ad-hoc Groups) | Agenda 2<br>(Breakout session by Ad-hoc Groups )                                 | Agenda 2<br>(Breakout session by Ad-hoc Groups )                                 | Agenda 3<br>(Plenary session)<br>Review overall progress                         | Closure  |

**-END-**