



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

WORKING PAPER

AIM/FPL/AIDC — WP/01
20/10/17

First Aeronautical Information Management (AIM), Flight Plan (FPL) Error Management and Air Traffic Services Inter-facility Data Communication (AIDC), Meeting (AIM/FPL/AIDC/1)

Tegucigalpa, Honduras, 30 October to 3 November 2017

Agenda Item 1: Provisional Agenda Approval

REVIEW AND APPROVAL OF THE MEETING AGENDAS, WORKING METHOD AND SCHEDULE OF THE MEETING

(Presented by Secretariat)

EXECUTIVE SUMMARY

The Provisional Agendas and Schedule for the Aeronautical Information Management (AIM), Flight Plan (FPL) Error Management and Air Traffic Services Inter-facility Data Communication (AIDC), Meeting (AIM/FPL/AIDC/1) are presented in the Appendices, as follows:

- Appendix A: AIM Provisional Agenda
- Appendix B: AIDC Provisional Agenda
- Appendix C: Schedule

The items of the Provisional Agendas have been presented in a format which aligns to the Strategic Objectives and Programmes of the Organization.

The Meeting will meet in plenary in most of the meeting and will also have the implementation groups meeting as required. The Chairperson can propose Ad hoc Groups to deal with specific matters, if necessary.

Action:	The Meeting is invited to approve the Provisional Agendas and Schedule for the AIM/FPL/AIDC/1 Meeting as presented in Appendices A, B and C. Similarly, the Meeting must propose candidates for Chairperson and Vice-chairperson of the AIM/FPL/AIDC/1.
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<i>Strategic Objectives:</i>	<ul style="list-style-type: none">• Safety• Air Navigation Capacity and Efficiency
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**FIRST AERONAUTICAL INFORMATION MANAGEMENT (AIM), FLIGHT PLAN (FPL)
ERROR MANAGEMENT AND AIR TRAFFIC SERVICES INTER-FACILITY DATA
COMMUNICATION (AIDC), MEETING (AIM/FPL/AIDC/1)
AIM DRAFT AGENDA**

- Agenda Item 1: Provisional Agenda Approval**
- Agenda Item 2: Updated Status on States (AIM)**
The participant States status of progress in AIM will be sought, and with regard to the solution of related problems on FPL errors
- Agenda Item 3: Review and Amendment to set target d Transitions AIS to AIM**
- Agenda Item 4: Review of Draft Doc 9991 and 7192 Part E3 draft review. Discussion and conformation of the AIM staff profile level (Special required trainings in ARO). Inclusion/proposal of amendment to Annex15/Annex 1.**
The importance on the AIM Staff training requirements will be discussed, particularly ARO staff for its participation on FPL process.
- Agenda Item 5: Final stated Dates for the AIS to AIM transition (IFAIMA in KAMPALA Recommendations)**
IFAIMA recommendations in regards to the AIS to AIM in its three phase's transition dates will be reviewed.
- Agenda Item 6: QMS implementation workshop outcome survey review/presentation (Cuba/México, República Dominicana, Certifying company ISO 9001-2008 AIM QMS)**
The importance of having QMS processes and procedures implemented will be reviewed, watching the aforementioned States presentations on this point.
- Agenda Item 7: SWIM Presentation/Workshop AIXM/WIXM Interoperability- Roadmap Development**
- Agenda Item 8: Review of Survey Results Report**
- Agenda Item 9: AIM SLA Standardization template**
The alternative to standardize a format to make States agreements will be discussed.
- Agenda Item 10: Amendment 40 to Annex 15- PANS AIM – Doc 8126 (Vol 1 to 4)**
- Agenda Item 11: Safety Risk Analysis**

Agenda Item 12: AIM Implementation Regional Plan Review

Activities and tasks related to this Meeting issues, contained in the Regional Plan will be reviewed

Agenda Item 13: Papers/Reports to submit to ICAO

Agenda Item 14: Other Business

**FIRST AERONAUTICAL INFORMATION MANAGEMENT (AIM), FLIGHT PLAN (FPL)
ERROR MANAGEMENT AND AIR TRAFFIC SERVICES INTER-FACILITY DATA
COMMUNICATION (AIDC), MEETING (AIM/FPL/AIDC/1)
AIDC/FPL DRAFT AGENDA**

Agenda Item 1: Draft Agenda Approval

Agenda Item 2: Updated Status on States AIDC

The region AIDC implementation degree of progress will be discussed based on the AIDC Regional Plan, identifying updates and necessary actions to prompt its implementation.

Agenda Item 3: Discussion of homogeneous Regional Procedure for Flight Plan Processing

Agenda Item 4: Discussion of benefits of AIDC implementations. (AIDC)

AIDC related performance metrics will be addressed and the Objectives agreement for 2017 – 2019.

Agenda Item 5: AIDC Implementation benefits discussion. GTE presentation review.

Benefits and operative improvements observed by the AIDC implementation will be shared, including reported upgrades to the ATS coordination improvement according to GREPECAS GTE.

Agenda Item 6: Discussion Of Experience In Use Of Performance Metrics

Agenda Item 7: Impact of FPL errors in AIDC

Problems and mitigation actions performed in the Region on the errors in FPL which have a direct impact in the adequate AIDC implementation and in the Region's Safety will be discussed.

Agenda Item 8: Discussion of Data Collection in regards to FPL

Will talk about the results and follow up on the tests and actions performed by the FPL group to mitigate the FPL errors, identifying the impact of these measures in benefit to solve FPL errors.

Agenda Item 9: Review AIDC Implementation Regional Plan

Agenda Item 10: Papers/Reports to submit to ICAO

Agenda Item 11: Other Business

APPENDIX C

PROVISIONAL SCHEDULE

AIM/FPL/AIDC/1

Time	Monday 30 October		Tuesday 31 October		Wednesday 1 November		Thursday 2 November		Friday 3 November	
	AIM	AIDC/FPL	AIM	AIDC/FPL	AIM	AIDC/FPL	AIM	AIDC/FPL	AIM	AIDC/FPL
09:00-10:30	Registration		<i>Agenda Item 3/3</i>		<i>Agenda Item 7</i>	<i>Agenda Item 6, 7</i>	<i>Agenda Item 11</i>	<i>Agenda Item 10</i>	<i>Agenda Item 13/11</i>	
09:00 – 09:45	Opening Ceremony		<i>Agenda Item 3/3</i>		<i>Agenda Item 8</i>	<i>Agenda Item 8</i>	<i>Agenda Item 12</i>	<i>Agenda Item 10</i>	<i>Agenda Item 14/11</i>	
09:45 – 10:30	<i>Agenda Items 1 and 2</i>		<i>Agenda Item 4/4</i>		<i>Agenda Item 9</i>	<i>Agenda Item 8</i>	<i>Agenda Item 12</i>	<i>Agenda Item 10</i>	<i>Agenda Item 14/11</i>	
10:30 – 10:45	<i>Coffee Break</i>		<i>Coffee Break</i>		<i>Coffee Break</i>		<i>Coffee Break</i>		<i>Coffee Break</i>	
10:45 – 12:30	<i>Agenda Items 1 and 2</i>		<i>Agenda Item 5/5</i>		<i>Agenda Item 10</i>	<i>Agenda Item 9</i>	<i>Agenda Item 12</i>	<i>Agenda Item 10</i>	<i>Cierre de la Reunión</i>	
12:30 – 13:30	<i>Lunch Break</i>		<i>Lunch Break</i>		<i>Lunch Break</i>		<i>Visita a COCESNA</i>		<i>Coffee Break</i>	
13:30 – 14:30	<i>Agenda Item 3</i>		<i>Agenda Item 6/6</i>		<i>Agenda Item 10</i>	<i>Agenda Item 9</i>				
14:30 – 14:45	<i>Coffee Break</i>		<i>Coffee Break</i>		<i>Coffee Break</i>					
14:45– 16:00	<i>Agenda Item 3</i>		<i>Agenda Item 7/7</i>		<i>Agenda Item 10</i>	<i>Agenda Item 9</i>				

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