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航空组织

When replying please quote:

Ref.: NT-N1-8.1.9 — **E.OSG - NACC68782**

1 September 2017



To: States, Territories and International Organizations

Subject: General Information — CAR/SAM Seminar/Workshop on Aerodrome Certification for Operators and Regulators
Panama City, Panama, 23 to 27 October 2017

Action Required: Register participation by **25 September 2017**

Sir/Madam,

Further to my State Letter Ref. NACC67982, dated 4 August 2017, enclosed you will find the general information for the CAR/SAM Seminar/Workshop on Aerodrome Certification for Operators and Regulators to be held in Panama City, Panama, from 23 to 27 October 2017.

Accept, Sir/Madam, the assurances of my highest consideration.

for

Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:
As indicated

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**APPENDIX A
GENERAL INFORMATION**

(Presented by the Secretariat)

1. Event Venue and Dates

The CAR/SAM Seminar/Workshop on Aerodrome Certification for Operators and Regulators will take place at The Syxth conference room, sixth floor, Hotel Riu Plaza, in Panama City, Panama, from 23 to 27 October 2017.

2. Address of the venue of the event

Address: Hotel Riu Plaza Panama, Street 50 with Street 53 Este
Telephone: +507 378 9000
Website: <https://www.riu.com/es/hotel/panama/panama-city/hotel-riu-plaza-panama/>

3. Coordinators

Mr. Julio Martinis Guerra, General Secretary, Civil Aviation Authority, ACC, Panama
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4. Participants Registration

Participants are requested to fill out the registration form and submit it to the ICAO SAM Regional Office as soon as possible. A subsequent registration will take place at the corresponding registration desk, from 08:30 to 09:00 hrs, during the first day of the event, where the duly completed registration sheet should be submitted. Likewise, participants are requested to use the badges supplied to them during registration.

5. Opening Ceremony

Date: Monday, 23 October 2017
Registration of participants: 08:30 – 09:00
Opening session: 09:00 – 09:30

6. Documentation link and languages

The event will be carried out in Spanish and English, with simultaneous interpretation services. The documentation for the event will be posted on the ICAO NACC Regional Office website <https://www.icao.int/NACC/Pages/default.aspx>, option Meetings.

7. Temperature

Temperature in Panama City during the month of October varies from 30°C to 22°C. The average humidity is of 85%.

8. Transportation from/to the airport

It should be noted that the main streets and avenues in Panama are in a phase of expansion and maintenance; therefore, it is suggested to take the necessary measures and consider an additional time for transportation in order to avoid traffic jam at different hours.

There are authorized taxi services at Tocumen International Airport.

The rate of transportation – Taxis – to/from Tocumen International Airport and the zone of hotels is approximately US\$35.00 (additional person US\$12.00). The rate can be confirmed in the counters located at the exit from migrations office, at the airport. For safety reasons it is recommended to use the services of authorized Tourism taxis of the Tocumen Terminal, located in the following telephone numbers.

9. Transportations to and from the site of the event

Participants staying at the event’s site could walk to the conference room of the event.

If staying in another hotel near the venue of the event, the use of taxis is suggested.

The companies recommended for transfers within the city are:

Radio Taxi Concordia	+ 507 236 7848
Radio Yellow Car Panama	+ 507 396 9999

10. Suggested hotels in Panama City:

Reservations should be arranged directly by participants with the selected hotel and well in advance. * Note: These are reference prices and could vary.

Hotel	Address – Tel/Fax Website – Email	Single USD\$	Double USD\$
Riu Plaza Panama (Event venue)	Street 50 with street 53 Este, Panama. Tel. +507 378 9000 acardenas@riu.com	US 105.00 Includes breakfast buffet, Wi-Fi, use of hotel facilities + 10% tax	Executive Floor US 135.00 Includes breakfast buffet, Wi-Fi, use of hotel facilities + 10% tax
Hotel DeVille	Street 50 and Beatriz M. de Cabal, Panamá. Tel. +507 206 3100 reservaciones@hoteldevillepanama.com	US 65.00 Includes breakfast and Wi-Fi + 10% tax	
Executive Hotel	Aquilino de la Guardia Ave., Panama. Tel: +507 265 8011	US 69.00 Breakfast and Wi-Fi included + 10% tax	US 79.00 Breakfast and Wi-Fi included 10% tax
Holiday Inn Express Panama	Street Ricardo Arango and Street 53e, Panama. Tel. +507 305 8800 reservashiexpanama@agrisal.com	US 85.00 Breakfast included and WIFI + 10% tax	
Hotel Bristol	Zona 10, Aquilino de la Guardia Ave., Panamá Tel. +507 264 0000 reservation@thebristol.com	US 125.00 Breakfast and Wi-Fi included. + 10% tax	US 145.00 Breakfast and Wi-Fi included + 10% tax
Panama Marriot Hotel	Street 52 and Ricardo Arias, Área Bancaria, Panama. Tel. +507 210 9100 mhrs.ptypa.reservations@marriothotel.com	US 188.00 Includes breakfast buffet for 1 or 2 persons, Wi-Fi + 10% tax	

11. Passport, visa and vaccination requirements

To enter the country, a valid passport for at least for 6 months before the travel date is required. In some cases visa is requested to enter the country. It is recommended to contact the airline, the Panama Embassy or Consulate in your country to enquire on this requirement well before your departure.

Please also verify if yellow-fever or any other vaccination is required.

12. Money exchange and credit cards

The Panamanian currency is Balboa (B/.) and the US dollar (US \$). The current exchange rate is B/ 1.00 per US \$ 1.00.

Credit cards as American Express, Master Card, VISA, etc, are usually welcome in hotels, shopping centres and restaurants. Traveller's checks should be exchanged in banks.

13. Hospitals

In case of emergency, the following services are recommended:

Clinica Hospital Nacional, located in Av. Cuba, between Streets 38 and 39, Panama City, telephone: +507 207 9100/ +507 306 3300.

Clinica Hospital Santa Fe, located in Av. Frangipani, Panama City, telephone +507 227-4733.

14. Electricity

110 Volts/60Hz

15. Airport tax

The airport tax is US\$ 50.00 US dollars, mostly included in the air ticket cost.

16. Information on safety and protection

National Police	104
Ambulances (SUME911)	911
Panama Fire Department	103
SINAPROC (Civil Protection)	*335
Panama Red Cross	*445