



ICAO

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North American, Central American and Caribbean Office

WORKING PAPER

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**Fifth North American, Central American and Caribbean Working Group Meeting (NACC/WG/5)**  
Port of Spain, Trinidad and Tobago, 22-26 May 2017

**Agenda Item 5: NACC/WG Work Programme Until 2020**

**NACC/WG WORK PROGRAMME UNTIL 2020 AND REVIEW OF THE TERMS OF REFERENCE (ToRs) AND  
WORK PROGRAMME OF THE NACC/WG**

(Presented by the Secretariat)

<b>EXECUTIVE SUMMARY</b>	
This Working Paper presents proposed changes to the Terms of Reference (ToRs) and Work Programme of the NACC WG	
<b>Action:</b>	Suggested action presented in Section 2
<i>Strategic Objectives:</i>	<ul style="list-style-type: none"><li>• Safety</li><li>• Air Navigation Capacity and Efficiency</li><li>• Environmental Protection</li></ul>
<i>References:</i>	<ul style="list-style-type: none"><li>• Doc 9750 — <i>Global Air Navigation Plan –Fifth edition</i></li><li>• NAM/CAR Regional Performance-Based Air Navigation Implementation Plan (RPBANIP)</li></ul>

**1. Introduction**

1.1 The Meeting is invited to review and update the NACC/WG Terms of Reference(ToRs) and work plan to be presented in The Seventh Meeting of North American, Central American and Caribbean Directors of Civil Aviation (NACC/DCA/7).

1.2 It should be considered that the NACC/WG ToRs should be updated in relation with the changes made on the ICAO Doc 9750 - *Global Air Navigation Plan* (GANP), incorporated in RPBANIP for the NAM/CAR Regions.

1.3 With these guidelines, the NACC/WG Meeting should also review their work programme and associated tasks for harmonized implementation of Air Navigation Services (ANS) infrastructure in the NAM and CAR Regions.The NACC/WG current ToRs and work programme are included in the **Appendix** to this working paper for review and due to the nature of changes of GANP, revision during the Meeting is not possible. Proposed actions are described in Section 2.

**2. Suggested Action**

2.1 The Meeting is invited to:

- a) review and update the ToRs and Work Programme of the NACC /WG presented in the Appendix to this working paper;
- b) recommend other actions as deemed necessary during the Meeting and if this is not possible, create an Ad-Hoc group for the exhaustive review by representatives of each air navigation area; and
- c) e-mail output review to ICAO NACC Regional Office no later than 9 June2017.

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## APPENDIX

### REVIEW OF THE NACC/WG WORK PROGRAMME UNTIL 2020 AND THE TERMS OF REFERENCE (ToRs)

#### 1. Terms of Reference

- a) promote development of the CAR/SAM and NAM as well as *Doc 9750 – Global Air Navigation Plan* and other relevant regional related documentation, in compliance with Standards and Recommended Practices ICAO (SARPs), as required, supporting ICAO strategic objectives related to implementation initiatives;
- b) facilitate the implementation of air navigation systems and identified services in the CAR/SAM and NAM Air Navigation Plans;
- c) address emerging aviation issues related to Aviation System Block Upgrade (ASBU) elements, focusing on continued improvements to safety and operational efficiency through enhanced coordination, harmonised procedures between States, Territories and International Organizations, interoperability of networks and implementation of new technologies, especially those related to the System Wide Information Management (SWIM);
- d) promote initiatives to improve safety, through the appropriated risk analysis, increase security, environmental efficiency and/or Air Navigation Services (ANS) operational capacity;
- e) promote implementation of Regional Performance Objectives (RPOs) related to Block 0 and Block 1 selected modules of ASBU methodology according to Global Air Navigation Plan - Doc 97505 fifth edition; included in NAM/CAR Regional Performance-Based Air Navigation Implementation Plan (RPBANIP);
- f) share information on implementation initiatives between the States, Territories and International Organizations to improve compatibility of air traffic management operations; and
- g) recommend to States Civil Aviation Directors General initiatives to improve ANS and safety to be included in the of operational improvements to be included in the RPBANIP for the NAM/CAR Regions as well as related implementation activities by the States.

#### 2. Work Programme

The Work programme is based on the RPO activities/ tasks and the ASBU modules of Blocks 0 and 1 contained in the fifth edition of the GANP included in the NAM/CAR RPBANIP. To comply with these objectives, the NACC/WG should:

- a) review and recommend if applicable, deadlines for implementation of facilities, services and air navigation procedures in the NAM/CAR Regions;
- b) develop guidelines and make recommendations for States/Territories/International Organizations to implement their ANS national plans;
- c) make recommendations to prepare proposal for amendments to the Doc 7030 and Doc 8733 to satisfy ANS requirements;
- d) monitor the implementation of air navigation facilities and services to ensure interregional harmonization, taking due account of ATM community requirements performance improvement, and safety issues;
- e) provide recommendations to improve human resources planning and development in line with ICAO guidelines, as well as minimize human factor impact on safety;
- f) promote close cooperation between States, Territories and International Organizations and users to optimize the use of available expertise and resources, avoiding duplication of work;
- g) conduct activities in an efficient manner with a minimum of formality and documentation, using electronic tools (teleconferences, e-mails, etc.) and telephone conferences to ensure exchange of information, when required;
- h) associate in a logical manner the implementation of initiatives with the components of Doc 9854, (AOM, DCB, AO, TS, CM, AUO ATMSDM) as appropriate;
- i) coordinate performance indicators and targets, deadlines, responsible body for implementation and results as well as human factors performance and provide this information result to the ICAO NACC Regional Office;

### 3. **Membership**

All ICAO States, Territories and International Organizations which are accredited to the ICAO NACC Regional Office and Colombia shall be members of the NACC/WG. Other States adjacent to the CAR and NAM Regions may be invited to participate in the NACC WG.

### 4. **Working Methods**

- a) the Chairperson of the NACC/WG will be a representative from the host State/Territory/International Organization for the duration of the Meeting;
- b) at the beginning of each Meeting, a Vice-Chairperson will be elected for the duration of the Meeting; and

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c) the Members of the NACC/WG will conduct coordination of works as follows:

- via written correspondence, i.e. e-mail, etc.
- via phone and teleconference calls;

d) meetings will be convened every three years or when necessary;

5. **Meeting Venues**

a) ICAO NACC Regional Office will convene the NACC/WG to attend the Meeting at least six months before the proposed date;

b) the NACC/WG will meet with the following stipulated rotation: Central America (CA), North America (NAM), Eastern Caribbean (E/CAR) and Central Caribbean (C/CAR); and

c) any State/Territory/International Organization Member may offer, at any time, to host a NACC/WG meeting.

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