



ICAO

International Civil Aviation Organization  
North American, Central American and Caribbean Office

WORKING PAPER

NCMC/2 — WP/01  
26/10/17

**Second Regional Meeting for National Continuous Monitoring Coordinators (NCMC/2)**  
Mexico City, Mexico, 14 – 16 November 2017

**Agenda Item 1: Review and Approval of the Provisional Agenda and Schedule**

**PROVISIONAL AGENDA AND SCHEDULE OF THE SECOND REGIONAL MEETING FOR NATIONAL CONTINUOUS MONITORING COORDINATORS MEETING**

(Presented by the Secretariat)

**EXECUTIVE SUMMARY**

The Provisional Agenda and Schedule for the Second Regional Meeting for National Continuous Monitoring Coordinators (NCMC/2) are presented in **Appendices A and B**, respectively.

The items of the Provisional Agenda have been presented in a format which aligns to the Strategic Objectives and Programmes of the Organization.

The Meeting will meet in plenary with the option for the Chairperson to propose Ad hoc Groups to deal with specific matters, if necessary.

<b>Action:</b>	The Meeting is invited to approve the Provisional Agenda and Schedule for the (NCMC/2) Meeting as presented in Appendices A and B, respectively.
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<i>Strategic Objective:</i>	<ul style="list-style-type: none"><li>• Safety</li></ul>
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**APPENDIX A  
DRAFT AGENDA**

- Agenda Item 1:** Review and Approval of the Provisional Agenda and Schedule
- Agenda Item 2:** Review of the First Regional Meeting/Workshop for National Continuous Monitoring Coordinators (NCMCs) Follow-Up Actions
- Agenda Item 3:** Overview and updates of the Universal Safety Oversight Audit Programme-continuous monitoring approach (USOAP CMA)
- Agenda Item 4:** No Country Left Behind Strategy (NCLB): Tool to Enhance Effective Implementation
- Agenda Item 5:** NCMCs Regional Role
- Agenda Item 6:** Analysis of the Effective Implementation (EI) of States Safety Oversight Systems
- Agenda Item 7:** Other Business
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**PROVISIONAL AGENDA  
EXPLANATORY NOTES**

**Agenda Item 1: Review and Approval of the Provisional Agenda and Schedule**

The Meeting will review and approve the Provisional Agenda and Schedule.

**Agenda Item 2: Review of the First Regional Meeting/Workshop for National Continuous Monitoring Coordinators (NCMCs) Follow-Up Actions**

Under this Agenda Item, the Meeting will review the outstanding follow-up actions from the First Regional Meeting/Workshop for National Continuous Monitoring Coordinators (NCMCs) held in 2016.

**Agenda Item 3: Overview and updates of the Universal Safety Oversight Audit Programme-Continuous Monitoring Approach (USOAP CMA)**

The Meeting will be briefed on the development of the USOAP-CMA programme, activities for 2018 and beyond. Also, this Agenda Item will serve as a refresher of the USOAP On-Line Framework (OLF) functionalities, guidelines to successfully develop the Correction Actions Plans and completion of the Self-Assessment. The role of the Regional Offices, Regional and National Continuous Monitoring Coordinators will also be addressed.

**Agenda Item 4: No Country Left Behind Strategy (NCLB): Tool to Enhance Effective Implementation**

The Meeting will be presented with a description of the NACC NCLB strategy, and the results obtained from 2016 to date. The role of the NCMCs to support the NACC NCLB strategy will be emphasized. The Meeting will identify opportunities to improve the NCLB strategy.

**Agenda Item 5: NCMCs Regional Role**

Under this Agenda Item States will present the details regarding their work to enhance safety oversight systems. A mechanism to perform regional coordination amongst the NCMCs will be addressed. Finally, the Meeting will propose a NCMCs regional work programme and Terms of Reference.

**Agenda Item 6:            Analysis of the Effective Implementation (EI) of States Safety Oversight Systems**

Under this Agenda Item, the Meeting will review the updated results of the regional EI status, and analyse the results from different perspectives (by Critical Element (CE) and/or audit area). The Meeting will analyse the areas of main concerns according to the previously mentioned results, identifying main challenges for regional implementation and propose common solutions. States will present the current status of their safety oversight system.

**Agenda Item 7:            Other Business.**

Under this Agenda Item, the meeting will review other business considered relevant.

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**APPENDIX B  
PROVISIONAL SCHEDULE**

<b>Hour</b>	<b>Tuesday 14 November 2017</b>	<b>Wednesday 15 November 2017</b>	<b>Thursday 16 November 2017</b>
<b>08:30 – 09:00</b>	Registration		
<b>09:00 – 09:30</b>	Opening Ceremony Group picture	Agenda Item 6	Agenda Item 5
<b>09:30 – 09:45</b>	Agenda Item 1 Meeting Chairman election		
<b>09:45 – 10:30</b>	Agenda Item 3		
<b>10:30 – 11:00</b>	<b><i>Break</i></b>	<b><i>Break</i></b>	<b><i>Break</i></b>
<b>11:00 – 11:45</b>	Agenda Item 3 (Cont.)	Agenda Item 6 (Cont.)	Agenda Item 5 (Cont.)
<b>11:45 – 12:00</b>	Agenda Item 2	Agenda Item 5	
<b>12:00 – 12:45</b>	Agenda Item 3	Agenda Item 5 (States presentations)	
<b>12:45 – 13:45</b>	<b><i>Lunch</i></b>	<b><i>Lunch</i></b>	<b><i>Lunch</i></b>
<b>13:45 – 14:30</b>	Agenda Item 3 & 5	Agenda Item 5 (States presentations)	Draft Report review
<b>14:30 – 15:15</b>	Agenda Item 4		
<b>15:15 – 16:00</b>	Questions and Answers	Agenda Item 7	Closing