To: States

Subject: Civil Aviation Cyber Security Workshop
                (Montego Bay, Jamaica, 20 - 23 March 2018)

**Action
Required:**   Please reply to this ICAO Regional Office by 23 February 2018

Sir/Madam,

        I wish to inform you that as per the Conclusion 7/4 of the Seventh Meeting of the ICAO/LACAC NAM/CAR and SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/7), held at the ICAO South American Regional Office, from 4 to 6 October 2017; in partnership with the Inter-American Committee Against Terrorism (CICTE) of the Organization of American States (OAS), and thanks to the Jamaican Civil Aviation Authority as host, the Civil Aviation Cyber Security Workshop has been scheduled to be held in Montego Bay, Jamaica, from 20 to 23 March 2018.

        The purpose of the workshop is to provide civil aviation regulators, air navigation service providers, airports and aircraft operators, aviation IT support and other aviation industry partners with the basic awareness of cyber security risks. The workshop includes identifying cyber threats and risks, motives for cyber-attacks as well managing and mitigating cyber-attacks. At the end of the awareness Workshop participant should be prepared to conduct a risk assessment and prepare a risk management plan on cyber-attacks. This workshop has been designed to assist States in meeting the proposed changes to ICAO Annex 17 Standard 4.9 which will require States to identify critical information and communications technology systems and data used for civil aviation purposes and develop and implement measures to protect them from unlawful interference.

        The four-day workshop will be conducted in English only and all participants should be fluent in that language. This training has been developed to provide aviation security personnel with assigned duties to protect and secure aviation systems, assets, data and equipment. It is desirable that trainees have a sound knowledge on aviation security or basic IT knowledge. Nominees at the senior to middle management level within a State's authority charged with risk assessment and management duties and who are also experienced in operational AVSEC matters will be given first priority for this training activity.

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You are invited to nominate suitable participants to attend this workshop using one nomination form per nominee (**Attached**). A maximum of one nominee from your State may be selected for this event. Any additional nominations will be placed on a "stand-by" list until all nominations are received from the interested States. Once the closing date for nominations has been reached, a review of "stand-by" nominations will be made if additional places in the workshop are available. The attached nomination form, duly completed and signed by participants, as well as by the appropriate AVSEC authority in your State, must be sent to this ICAO Regional Office by **23 February 2018**. Due to limitation and administrative reasons, please be advised that the closing date for nominations will be strictly adhered to. Selection of participants will be undertaken on the basis of qualifications and experience and under a first-come first-served criteria; successful nominees will be notified accordingly.

Once selected participants have been notified, ICAO must be notified at least two weeks prior to the event should a State wish to withdraw from the workshop. Furthermore, it will not be accepted the participation of any individual showing up to this workshop that has not been officially nominated by his/her State and previously accepted by ICAO.

Please take note that OAS/CICTE will be sending separate and directly fellowship offering invitation letters to the national CICTE contacts in the States. In case your State receives a fellowship, the corresponding CICTE/OAS fellowship form must be sent directly to CICTE before their deadline.

Accept, Sir/Madam, the assurances of my highest consideration.

Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:
As indicated

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