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WORKING PAPER

E/CAR/CATG/4 — WP/02  
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**Fourth Eastern Caribbean Civil Aviation Technical Group (E/CAR/CATG/4) Meeting**  
Saint George's, Grenada, 6 - 7 September 2018

**Agenda Item 2: Review and follow-up to Conclusions/Decisions of E/CAR/CATG/3, NACC/WG/5, GREPECAS/18, NACC/DCA/8, and ANI/WG/4, Meetings**

**REVIEW AND FOLLOW-UP TO CONCLUSIONS/DECISIONS OF THE E/CAR/CATG/3**

(Presented by the E/CAR/CATG Rapporteur)

**EXECUTIVE SUMMARY**

This paper presents the valid conclusions/decisions of the Third Eastern Caribbean Civil Aviation Technical Group Meeting (E/CAR/CATG/3) (**Appendix**), following the report of the Fifth North American, Central American and Caribbean Working Group Meeting (NACC/WG/5).

<b>Action:</b>	The Meeting is invited to review the decisions/conclusions of the E/CAR/CATG/3 meeting and to classify it as Completed, Valid or Superseded.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none"><li>• Safety</li><li>• Air Navigation Capacity and Efficiency</li><li>• Environmental Protection</li></ul>
<i>References:</i>	<ul style="list-style-type: none"><li>• Third Eastern Caribbean Civil Aviation Technical Group Meeting (E/CAR/CATG/3), Basseterre, Saint Kitts and Nevis, 19 to 21 October 2016</li><li>• Fifth North American, Central American and Caribbean Working Group Meeting (NACC/WG/5), Port of Spain, Trinidad and Tobago, 22-26 May 2017</li></ul> <p><a href="https://www.icao.int/NACC/Pages/meetings-2017-naccwg5.aspx">https://www.icao.int/NACC/Pages/meetings-2017-naccwg5.aspx</a> Eastern Caribbean Civil Aviation Technical Group (E/CAR/CATG) Meeting Report <a href="https://www.icao.int/NACC/Documents/Meetings/2017/NACCWG5/NACCWG5WP24.pdf">https://www.icao.int/NACC/Documents/Meetings/2017/NACCWG5/NACCWG5WP24.pdf</a></p>

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**APPENDIX**  
**FOLLOW-UP TO VALID CONCLUSIONS FROM E/CAR/CATG/3 MEETING**

Conclusion	Text	Follow-up	Status
<b>DECISION</b> <b>E/CAR/CATG/3/1</b> <b>ADS-B SERVICE IN THE</b> <b>PIARCO FIR</b>	<p>That, in order to align the activities on ADS-B implementation in the E/CAR area, the E/CAR/CATG ATM Committee confer with Trinidad and Tobago, in collaboration with the E/CAR States, in keeping with the ICAO Regional Performance Based Air Navigation Implementation Plan (RPBANIP) targets, and advise the CNS Committee of the availability of ADS-B capability in the Piarco FIR by <b>31 May 2017</b>, as follows:</p> <p>a) Service availability date, phases of applicability and flight level limitations, etc.; and</p> <p>b) mandated date for aircraft equipage to operate in the Piarco FIR.</p>		Valid
<b>DRAFT CONCLUSION</b> <b>E/CAR/CATG/3/2</b> <b>D-ATIS ON-BOARD</b> <b>EQUIPAGE FOR AIRCRAFT</b> <b>TRANSITING THE PIARCO</b> <b>FIR</b>	<p>That, in order to provide guidance and recommendation for the E/CAR States regarding the implementation of D-ATIS ECCAA:</p> <p>a) conduct a survey of D-ATIS aircraft equipage of all aircraft flying within the Piarco FIR; and</p> <p>b) report the findings of the survey to the Coordinator of the CNS Committee by 31 March 2017.</p>		Valid
<b>DRAFT CONCLUSION</b> <b>E/CAR/CATG/3/3</b> <b>ATFM IMPLEMENTATION</b> <b>IN THE PIARCO FIR/UTA</b>	<p>That, in order to implement ATFM in the E/CAR Area:</p> <p>a) E/CAR States/Territories review the draft ATFM LoA between the Piarco Flow Management Unit and the E/CAR Terminal Control Area Units (TMAs) with the intention of developing documentation elaborated;</p>		Valid

Conclusion	Text	Follow-up	Status
	<ul style="list-style-type: none"> <li>b) E/CAR States/Territories have their Sector and/or Aerodromes Capacities completed by 17 March 2017;</li> <li>c) Trinidad and Tobago hold further collaboration with the other E/CAR States/Territories on the implementation methodology of the new “Piarco ATFMU Daily Reporting Form” before it is fully implemented; and</li> <li>d) E/CAR States/Territories assess the present contingency measures to determine if they adequately address ATFM contingencies and if it will be necessary to update the E/CAR Contingency Plan.</li> </ul>		
<p><b>DRAFT CONCLUSION ECAR/CATG/3/4 SUPPORT TO SAR ACTIVITIES IN THE E/CAR AREA</b></p>	<p>That, in order to support the activities on SAR implementation, E/CAR States:</p> <ul style="list-style-type: none"> <li>a) collaborate to establish Letters of Agreements (LoA) with neighboring States or adjoining airspaces;</li> <li>b) improve their local civil/military coordination;</li> <li>c) participate at regional forums to develop regional efforts in support to SAR;</li> <li>d) make every effort to participate at the upcoming NAM/CAR/SAM SAR Implementation and Civil/Military Coordination Meeting; and</li> <li>e) inform the E/CAR/CATG by the NACC/WG/5 Meeting.</li> </ul>		Valid
<p><b>DRAFT CONCLUSION E/CAR/CATG/3/5 QMS TRAINING FOR EASTERN CARIBBEAN SINGLE INTEGRATED QMS</b></p>	<p>That, in order to complete the single Integrated QMS for the Piarco FIR:</p> <ul style="list-style-type: none"> <li>a) Trinidad and Tobago inform about the cost per E/CAR State/Territory for participating in the AIM QMS Certification Training to be held in Trinidad and Tobago by December 2016; and</li> </ul>		Valid

Conclusion	Text	Follow-up	Status
	b) E/CAR States participate in the AIM QMS Certification training to be provided in Trinidad and Tobago in July 2017.		
<b>DRAFT CONCLUSION E/CAR/CATG/3/6 IMPLEMENTATION OF A SINGLE QMS CERTIFICATION FOR THE EASTERN CARIBBEAN</b>	That, in order to implement the single QMS certification for the Eastern Caribbean:  a) Anguilla, British Virgin Islands, Dominica, Grenada, and Saint Kitts and Nevis submit updated LoAs to Trinidad and Tobago by 30 November 2016; b) Grenada identify the person who will perform the roles of QMS Representative and Process Owner in order to produce the necessary documentation for the QMS procedures by 30 November 2016; and c) Saint Lucia submit the necessary documentation for the QMS procedures by 30 November 2016.		Valid
<b>DRAFT CONCLUSION E/CAR/CATG/3/7 NOTAM CONTINGENCY PLAN BETWEEN CURACAO AND TRINIDAD AND TOBAGO</b>	That, in order to implement the NOTAM Contingency Plan between Curacao and Trinidad, Dutch Caribbean, Curacao and Trinidad and Tobago develop an operational working instruction per each E/CAR State, Territory by 28 February 2017.		Valid
<b>DECISION ECAR/CATG/3/8 SUPPORT ICAO NCLB AERODROME CERTIFICATION INITIATIVE</b>	That, ECCAA and the OECS States support the ICAO NCLB initiatives for Aerodrome Certification in the Eastern Caribbean.		Valid

Conclusion	Text	Follow-up	Status
<b>DECISION E/CAR/CATG/3/9 E/CAR/CATG AGA COMMITTEE ACTIVITIES REPORTING TO CASSOS</b>	<p>That, in order to seek a joint work and optimize the implementation resources, the E/CAR/CATG develop supporting documentation to CASSOS describing the work of the AGA Committee and other air navigation project.</p>		Valid
<b>DECISION E/CAR/CATG/3/10 REVIEW OF THE MET ISSUES CONTAINED IN THE RPBANIP AND AIR NAVIGATION DEFICIENCIES</b>	<p>That, in order to improve data gathering necessary for the development of the NCLB Strategy:</p> <p>a) Barbados, Dominica, Jamaica, and Saint Vincent and the Grenadines update the MET Matrix by 16 December 2016; and</p> <p>b) ECCAA, in conjunction with the OECS States, review valid air navigation deficiencies and report to ICAO and E/CAR/CATG/WG on these activities by 30 November 2016.</p>		Valid
<b>DECISION E/CAR/CATG/3/11 SUPPORT TO THE NACC/WG/5 MEETING</b>	<p>That, in order to support the NACC/WG/5 Meeting and present the relevant progress and operational achievements from the E/CAR area, the E/CAR/CATG Chairperson and the Committee Rapporteurs conduct the necessary teleconferences to agree the inputs for the NACC/WG/5 meeting and the representation of the E/CAR/CATG to attend to the NACC/WG/5 meeting by 30 January 2017.</p>		Valid