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When replying please quote:

Ref.: NT-N1-15 — **E.OSG – NACC71551**

12 February 2018

To: States, Territories and International Organizations

**Subject:** Eighteenth Meeting of the CAR/SAM Regional Planning and Implementation Group (GREPECAS/18)  
(Punta Cana, Dominican Republic, 9-14 April 2018)

**Action**

**Required:** Take note

Sir/Madam,

I wish to inform you that the Eighteenth Meeting of the CAR/SAM Regional Planning and Implementation Group (GREPECAS/18) will be held in Punta Cana, Dominican Republic, from 9 to 14 April 2018, hosted by the “*Instituto Dominicano de Aviacion Civil*” (IDAC)

Enclosed please find WP/01 - Draft Agenda and corresponding explanatory notes, as well as the schedule (**Appendices A and B**), I will highly appreciate your comments or agreement in this regard. Please note that the GREPECAS/18 meeting will now be held from Monday to Saturday due to the inclusion of a few panel sessions that are being held at the ASCA facilities. Information Paper IP/01, including the general information of the event will be submitted shortly.

I would appreciate receiving confirmation as soon as possible or in any event, not later than **1 March 2018**, the participation of your Administration/Organization to this meeting, by sending the attached Registration Form (**Appendix C**) to this Regional Office, as well as any comments regarding the Draft Agenda.

**Only** working papers **received** by this office by **12 March 2018**, submitted by States/Territories, will be translated to ensure timely processing. Working papers received in this office **after** that date will have to be submitted in both languages. Otherwise, they will become Information Papers. Information papers will only be issued in the language submitted. Papers received from international organizations will not be translated and will be issued only in the language submitted. The deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

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All meeting documentation and templates will be placed in the Meetings Section of the following web page: [https://www.icao.int/SAM/Pages/ES/meetings\\_ES.aspx?year=2018&cM=02&cY=2018](https://www.icao.int/SAM/Pages/ES/meetings_ES.aspx?year=2018&cM=02&cY=2018) as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event. The meeting will be carried out in Spanish and English, with simultaneous interpretation services.

Accept, Sir/Madam, the assurances of my highest consideration.



Melvin Cintron  
for  
Regional Director  
North American, Central American and  
Caribbean (NACC) Regional Office

*Enclosure:  
As indicated*

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*International Civil Aviation Organization*

CAR/SAM Regional Planning Implementation Group (GREPECAS)

**Eighteenth Meeting of the CAR/SAM Regional Planning and Implementation Group (GREPECAS/18)**

Punta Cana, República Dominicana, 9 al 14 de abril de 2018

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**ORGANIZATION OF THE MEETING**

(Prepared by the Secretariat)

This working paper presents for consideration and approval of the Meeting the Draft Agenda, working method and schedule of the GREPECAS/18 Meeting.

**1. MATTERS RELATED WITH THE ORGANIZATION**

**1.1 Approval of the Draft Agenda**

1.1.1 The Draft agenda and its explanatory notes are presented in **Appendix A** for consideration and approval by the Meeting.

**1.2 Organization and working schedule**

1.2.1 Taking into consideration this working paper, as well as administrative aspects, it is suggested that the Meeting carry out its work in plenary sessions and adopt the work modality and schedule shown in **Appendix B**.

**2. Suggested action**

**2.1** The Meeting is invited to consider and approve the Draft Agenda and its explanatory notes presented in **Appendix A**, as well as the work modality and schedule proposed in **Appendix B**.

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## APPENDIX A

### GREPECAS/18 DRAFT AGENDA

- Agenda Item 1: Follow-up on the results of the PPRC/3 and PPRC/4 meetings and analysis of GREPECAS valid conclusions**
- 1.1 Follow-up on the results of the PPRC/3 and PPRC/4 meetings; and
  - 1.2 Review of actions taken regarding GREPECAS valid conclusions
- Agenda Item 2: Review of coordination activities between GREPECAS and RASG-PA**
- 2.1 Regional activities of RASG-PA; and
  - 2.2 Coordination activities between GREPECAS and RASG-PA
- Agenda Item 3: Air navigation activities at global, inter and intra-regional level**
- 3.1 Results of the ICAO Assembly – 39th Session;
  - 3.2 Follow-up on the implementation of global, inter and intra-regional activities;
- Agenda Item 4: Regional air navigation planning and implementation performance framework: Review of programmes and projects**
- 4.1 Projects under the PBN Programme (B0-APTA, B0-FRTO, B0-CDO and B0-CCO);
  - 4.2 Projects under the ATFM Programme (B0-SEQ, B0-FRTO, B0-NOPS and B0 ACDM);
  - 4.3 Projects under the Automation and ATM Situational Awareness Programme (B0-RSEQ, B0-FICE, B0-SNET, B0-ASUR and B0-SURF);
  - 4.4 Projects under the Ground-ground and Air-ground Telecommunication Infrastructure Programme (B0-FICE and B0-TBO);
  - 4.5 Projects under the Aerodromes Programme (B0-SURF and B0-ACDM);
  - 4.6 Projects under the AIM Programme (B0-DATM);
  - 4.7 Projects under the Aeronautical Meteorology Programme (B0-AMET); and
  - 4.8 Progress made in, and achievement of, the air navigation goals of the Declarations of Bogota and *Port-of-Spain*, and assessment of activities for the implementation of ASBU B1.

**Agenda Item 5: Follow-up on the resolution of air navigation deficiencies in the CAR/SAM Regions**

**Agenda Item 6: Matters related to the organisation of GREPECAS**

**Agenda Item 7: Other business**

7.1 Election of GREPECAS Chairperson and Vice-Chairperson.

**EXPLANATORY NOTES OF THE AGENDA FOR THE GREPECAS/18 MEETING****Agenda Item 1: Follow-up on the results of the PPRC/3 and PPRC/4 meetings and analysis of GREPECAS valid conclusions**

- 1.1 Follow-up on the results of the PPRC/3 and PPRC/4 meetings; and
- 1.2 Review of actions taken regarding GREPECAS valid conclusions

Under this agenda item, the Meeting will review the results of the Programmes and Projects Coordination Committee meetings PPRC/3 (Mexico City, Mexico, 21-23 July 2015) and PPRC/4 (Lima, Peru, 12-14 July 2016) and will review the actions taken by the Air Navigation Commission (ANC) with regard to these meetings. Likewise, the implementation status of GREPECAS outstanding conclusions will be also analysed.

**Agenda Item 2: Review of coordination activities between GREPECAS and RASG-PA**

- 2.1 **Regional activities of RASG-PA; and**
- 2.2 **Coordination activities between GREPECAS and RASG-PA**

Under this agenda item, the Meeting will take note of the activities carried out by the RASG-PA since the GREPECAS/17 meeting, will consider the activities required to improve safety in air navigation systems, and will analyse coordination activities between GREPECAS and RASG-PA aimed at avoiding duplication of efforts and optimising the use of resources.

**Agenda Item 3: Air navigation activities at global, inter and intra-regional level**

- 3.1 Results of the ICAO Assembly – 39th Session; and
- 3.2 Follow-up on the implementation of global, inter and intra-regional activities

Under this agenda item, the Meeting will analyse the results of the 38th Session of the ICAO Assembly held at Headquarters in Montreal from 27 September to 7 October 2016, as well as their impact on the GREPECAS activities. The Meeting will also review the progress made in the implementation of global, intra- and inter-regional activities between the CAR and SAM Regions and between the CAR/SAM and other ICAO Regions concerning air navigation aspects.

**Agenda Item 4: Regional air navigation planning and implementation performance framework: Review of programmes and projects**

- 4.1 Projects under the PBN Programme (B0-APTA, B0-FRTO, B0-CDO and B0-CCO);
- 4.2 Projects under the ATFM Programme (B0-SEQ, B0-FRTO, B0-NOPS and B0 ACDM);
- 4.3 Projects under the Automation and ATM Situational Awareness Programme (B0-RSEQ, B0-FICE, B0-SNET, B0-ASUR and B0-SURF);
- 4.4 Projects under the Ground-ground and Air-ground Telecommunication Infrastructure Programme (B0-FICE and B0-TBO);
- 4.5 Projects under the Aerodromes Programme (B0-SURF and B0-ACDM);
- 4.6 Projects under the AIM Programme (B0-DATM);
- 4.7 Projects under the Aeronautical Meteorology Programme (B0-AMET); and
- 4.8 Progress made in, and achievement of the air navigation goals of the Declarations of Bogota and Port-of-Spain, and assessment of activities for the implementation of ASBU B1.

The CAR and SAM coordinators of the PBN, ATFM, ATM automation and situational awareness, ground-ground and ground-air communication infrastructure, AGA, AIM, and MET programmes will present the status of implementation of the respective projects, based on the metrics and goals established in that regard. The Meeting will also discuss the status of implementation of the air navigation goals of the Declarations of Bogota and Port-of-Spain, and will assess the activities for the implementation of improvements set forth in ASBU Block 1.

**Agenda Item 5: Follow-up on the resolution of air navigation deficiencies in the CAR/SAM Regions**

Under this agenda item, the Meeting would take note of the progress made in the review of the ICAO uniform methodology for the identification, assessment and notification of air navigation deficiencies, pursuant to conclusion GREPECAS 17/12. The Meeting will also discuss the progress made in the resolution of air navigation deficiencies in the CAR/SAM Regions.

**Agenda Item 6: Matters related to the organisation of GREPECAS**

Under this agenda item, the Meeting will review the terms of reference and work programme of GREPECAS.

**Agenda Item 7: Other business**

- 7.1 Election of GREPECAS Chairperson and Vice-Chairperson

Under this agenda item, the Meeting will first proceed to the election of the GREPECAS Chairperson and Vice-Chairperson. Additionally, under this agenda item, the Meeting will analyse any other matter than cannot be addressed under the previous agenda items

**APPENDIX B  
SUGGESTED SESSIONS**

Time	Monday 9 April	Time	Tuesday 10 April	Time	Wednesday 11 April	Time	Thursday 12 April	Time	Friday 13 April	Time	Saturday 14 April
08:30 09:00 09:45	Register of Participants  Opening of the Meeting  Approval of the Draft Agenda, working method and working schedule.	09:00 11:00	<b>Item 2: Review of coordination activities between GREPECAS and RASG-PA</b> 2.1 Regional activities of RASG-PA; and  2.2 Coordination activities between GREPECAS and RASG-PA			09:00 11:00	<b>Item 4: Regional air navigation planning and implementation performance framework: Review of programmes and projects</b>  4.1 Projects under the PBN Programme (B0-APTA, B0-FRTO, B0-CDO and B0-CCO)	09:00 11:00	<b>Cont. Item 4:</b> 4.6 Projects under the AIM Programme (B0-DATM);  4.7 Projects under the Aeronautical Meteorology Programme (B0-AMET); and	09:00 10:00	Provide Draft Final Report
10:00 10:30	<i>Recess</i>	11:00 11:30	<i>Recess</i>	08:30 16:30	<b>Technical Visit (Discussion Panels) and Cultural (Courtesy of IDAC)</b>	11:00 11:30	<i>Recess</i>	11:00 11:30	<i>Recess</i>	10:00 10:45	<i>Recess</i>
10:30 13:00	<b>Item 1: Follow-up on the results of the PPRC/3 and PPRC/4 meetings and analysis of GREPECAS valid conclusions</b>  1.1 Follow-up on the results of the PPRC/3 and PPRC/4 meetings;	11:30 13:00	<b>Item 3: Air navigation activities at global, inter-regional and intra-regional level</b>  3.1 Results of the ICAO Assembly – 39th Session;  3.2 Follow-up on the implementation of global, inter-regional and intra-regional activities.			11:30 13:00	<b>Cont. Item 4:</b>  4.2 Projects under the ATFM Programme (B0-SEQ, B0-FRTO, B0-NOPS and B0 ACDM); 4.3 Projects under the Automation and ATM Situational Awareness Programme (B0-RSEQ, B0-FICE, B0-SNET, B0-ASUR and B0-SURF)	11:30 13:00	<b>Cont. Item 4:</b> 4.8 Progress made in, and achievement of the air navigation goals of the Declarations of Bogota and Port-of-Spain, and assessment of activities for the implementation of ASBU B1.	10:45 12:30	Review Draft Final Report  Closing

Time	Monday 9 April	Time	Tuesday 10 April	Time	Wednesday 11 April	Time	Thursday 12 April	Time	Friday 13 April	Time	Saturday 14 April
13:00 13:30	<i>Recess</i>	13:00 13:30	<i>Recess</i>			13:00 13:30	<i>Recess</i>	13:00 13:30	<i>Recess</i>		
13:30 15:00	<p><b>Cont. Item 1:</b></p> <p>1.2 Review of action taken regarding GREPECAS valid conclusions</p>	13:30 15:00	<p><b>Item 5:</b></p> <p><b>Follow-up on the resolution of air navigation deficiencies in the CAR/SAM Regions</b></p>			13:30 15:00	<p><b>Cont. Item 4:</b></p> <p>4.4 Projects under the Ground-ground and Air-ground Telecommunication Infrastructure Programme (B0 FICE and B0-TBO);</p> <p>4.5 Projects under the Aerodromes Programme (B0-SURF and B0-ACDM)</p>	13:30 15:00	<p><b>Item 6:</b></p> <p><b>Matters related to the organisation of GREPECAS</b></p> <p><b>Agenda Item 7:</b>Other business</p> <p>7.1 Election of GREPECAS Chairperson and Vice-Chairperson.</p>		