



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

WORKING PAPER

NACC/DCA/08 — WP/02
14/06/18

**Eighth Meeting of the North American, Central American and Caribbean Directors of Civil Aviation
(NACC/DCA/08)**

Ottawa, Canada, 31 July to 2 August 2018

Agenda Item 2: Follow-up on Valid Conclusions and Decisions from NACC/DCA and Regional Implementation Groups Meetings

FOLLOW-UP ON VALID CONCLUSIONS AND DECISIONS OF NACC/DCA MEETINGS

(Presented by the Secretariat)

EXECUTIVE SUMMARY	
This working paper analyses the status of the valid Conclusions and Decisions of the North American, Central American and Caribbean Directors of Civil Aviation meetings.	
Action:	Included in section 2.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none">This working paper is related to all Strategic Objectives
<i>References:</i>	<ul style="list-style-type: none">Report of the Seventh Meeting of the North American, Central American and Caribbean Directors of Civil Aviation (NACC/DCA/07), Washington, D. C., United States, 19 – 21 September 2017

1. Introduction

1.1 The list of valid Conclusions and Decisions of the following meetings are presented with their follow-up in the **Appendix**, as concluded in the last NACC/DCA meeting (Valid conclusions: 6/1, 6/2, 6/5, 6/6, 6/10 and all of the ones pertaining to the NACC/DCA/7 meeting.

1.2 The status and follow-up remarks for each Conclusion and Decision is the result of a review completed by the Secretariat based on information available at the time of preparing this paper. The status for each Conclusion and Decision is designated as *valid*, *completed* or *superseded*.

1.3 The conclusions and decisions of this meeting impact the development of regional aviation, in view that they require actions and approve activities for the implementation of all the aspects of aviation.

2. Suggested Action

2.1 The Meeting is invited to review and comment with updated information on the status and follow-up on implementation of the outstanding Conclusions and Decisions of previous meetings presented in the Appendix.

STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA6	C	1	ATM	IMPLEMENTATION OF A REGULATORY FRAMEWORK FOR UNMANNED AIRCRAFT SYSTEM(S) (UAS) OPERATIONS	That, considering the use of emerging technologies in the industry for unmanned aircraft systems (UAS) operations:	RPAS-UAS Workshop (NACC RO 25-27 April 2017) was carried out in support to this conclusion.				Completed
NACCDCA6	C	1			a) NAM/CAR States establish by December 2017 a regulatory framework for UAS operations in ATS airspace and international aerodromes of their jurisdiction, which includes: i.the implementation of safety oversight risk management mechanisms related to the operation of UAS systems ii. use the existing mechanisms with the purpose of sharing critical information related to UAS and airspace use restrictions iii. facilitate educational sources within the communications media and other tools for users regarding UAS operations; iv. carry our risk evaluation on the non-regulated use of UAS in the vicinity of aerodromes; v. support coordination of civil-military authorities to ensure safety in civilian aircraft, as indicated in Circ 330 – Civil Military Cooperation in Air Traffic Management; and use ICAO references contained in Doc 10019 - Manual on Remotely Piloted Aircraft Systems (RPAS); and	- Not initiated by ANI/WG. AN-Conf/13 presents a recommendation for the development of this regulatory framework (IP/11 presented in the NACC/DCA/8 Meeting).	NAM/CAR States	31-Dec-17	a regulatory framework for UAS operations	Completed

STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA6	C	1			b) the ICAO NACC Regional Office coordinate with United States and LACAC to have NAM/CAR States participate on the Drone Risk Management Workshop (FAA-LACAC) to be held from 25 to 28 July 2016, as well as the convening of a regional event for the regulation and operation of UAS in 2017.	- The ICAO Workshop on Remotely Piloted Aircraft Systems (RPAS) and Unmanned Aircraft Systems (UAS) for the ICAO NAM/CAR Regions was held at the ICAO NACC Regional Office, from 25 to 27 April 2017.	ICAO NACC Regional Office	28-Jul-16	participation on the Drone Risk Management Workshop (FAA-LACAC)	Completed

STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA6	C	2	TC	SHARING OF TRAINING PROGRAMMES FOR SAFETY OVERSIGHT	That, in order to improve training programmes for safety inspectors:	A proposal on GSI Inspectors training was presented to the NAM/CAR/CATC/WG Meeting in June 2018. The ASCA Training Centre provided GSI training for AIR inspectors in 2018. Completed				Completed
NACCDCA6	C	2			a) CAR Region States i. determine training needs for personnel involved in safety oversight ii. Identify training centres that have the capacity to give appropriate training on safety oversight, in accordance with requirements included in Annex 19; iii. Share training plans and programmes with other States, in order to increase the regional oversight capacity ;	GSI needs were included in the NAM/CAR/CATC/WG Work Plan.	CAR Region State		Shred training plans and programmes	Completed
NACCDCA6	C	2			b) the NAM/CAR Civil Aviation Training Centres Working Group (NAM/CAR/CATC/WG) analyse the training needs regarding safety oversight in the NAM/CAR Regions; and		NAM/CAR/CATC/WG		Training needs analysed	Completed
NACCDCA6	C	2			c) present the results on items a) and b) by the NACC/DCA/7 Meeting.	Presented to the NACC/DCA/8 Meeting.	CAR Region State sand NAM/CAR/CATC/WG	30-Jun-17	Results presented	Completed

STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA6	C	5	FS	SHARING OF TRANSNATIONAL SAFETY INSPECTOR IN THE CAR REGION AND IDENTIFICATION OF CRITICAL USOAP IMPROVEMENTS	That, in order to identify critical USOAP improvement matters and support the lack of safety oversight in the CAR Region:	On going activity CASSOS sent Netherlands the list of inspectors to start this coordination				Completed
NACCDCA6	C	5			a) ICAO NACC Regional Office, Netherlands and CASSOS coordinate the necessary arrangements for the sharing of experiences and transnational inspectors;	CASSOS sent the Netherlands list of inspectors in order to start the coordination. The ICAO NACC Regional Office will coordinate under the Regulatory Framework Harmonization Project.	ICAO NACC Regional Office, Netherlands and CASSOS		Shared experiences and transnational inspectors	Completed
NACCDCA6	C	5			b) CAR States ensure the participation of their NCMC in the 2016 NCMC Meeting; and		CAR States	31-Dec-16	Participation at the NCMC Meeting	Completed
NACCDCA6	C	5			c) the progress of these actions be reported to the NACC/DCA/7 Meeting.		ICAO NACC Regional Office	30-Jun-17	Actions reported	Completed

STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA6	C	6	FS	ENHANCEMENT OF CAR RSOOS AND REGIONAL SUPPORT ON SAFETY OVERSIGHT IMPROVEMENTS	That, in order to enhance the actions and collaboration among the CAR RSOOs for their respective growth and enforcement, COCESNA and CASSOS	Based on the MOC signed between CASSOS and COCESNA, SMS manual has been exchanged with COCESNA/CASSOS. AIG documentation has also been shared. This information sharing has become part of the MOC activities.	COCESNA and CASSOS	19-Sep-17	MOC signed between CASSOS and COCESNA	Completed
NACCDCA6	C	6			a) develop common guidance/documentation (Safety Management Manual, ANS inspector Manual and Aerodrome Certification Manual);	On going activity CASSOS and COCESNA to inform	COCESNA and CASSOS		Common guidance/documentat ion	Completed
NACCDCA6	C	6			b) coordinate the necessary activities to meet the identified training needs; and	On going activity	COCESNA and CASSOS		Training needs met	Completed
NACCDCA6	C	6			c) report the progress of these actions by the NACC/DCA/7 meeting		COCESNA and CASSOS	30-Jun-17	Reported actions	Completed

STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA6	C	10	TC	ORGANIZATION FEASIBILITY FOR THE ESTABLISHMENT OF AN ASSOCIATION OF TRAINING ORGANIZATIONS IN THE NAM/CAR REGIONS (ATO-NACC)	That, in order to evaluate the risks while still ensuring the availability and even profitability of providing and meeting the regional training capacity needs versus the demand needs, together with the ICAO GAT Office, the ICAO NACC Regional Office, and the Member States, the NAM/CAR/CATC/WG:	During the NAM/CAR/CATC/WG/4 Meeting held on June 2018, the Declaration of Intent (DoI) for the Regional Collaboration on Training among the Civil Aviation Training Centres of the North America (NAM), Central America and Caribbean (CAR) Regions was signed. This considered, it is suggested that the Directors reconsider the mandate of establishing the Association.	NAM/CAR/CATC/WG			Completed
NACCDCA6	C	10			a) evaluate the viability of a regional association of training centres considering the following Initial items: i. evaluate the need and benefit of such an association ii. review possible structure of the association iii. possible management structure (i.e. managed through the Regional Office or managed by the Member States in a rotational basis); and		NAM/CAR/CATC/WG		Viability evaluated	Completed
NACCDCA6	C	10			b) present the evaluation results to the NACC/DCA/7 meeting		NAM/CAR/CATC/WG	30-Jun-17	Results presented.	Completed

STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA7	C	1	GEN	IMPLEMENTATION OF CHANGE MANAGEMENT PROCESSES INTO THE NACC NCLB STRATEGY	That in order to achieve the benefits of a Change Management Approach into the NACC NCLB Strategy:	France and ICAO met to analyse this process.				Completed
NACCDCA7	C	1			a) France and the ICAO NACC Regional Office coordinate to determine the way this approach should be taken for the mid-term review of the Strategy; and	ISO 9001:2015 considers already the continuous improvement of the processes and the quality control of the NACC Regional Office Systemic Assistance Programme.	France and the ICAO NACC Regional Office		review of the Strategy	Completed
NACCDCA7	C	1			b) the ICAO NACC Regional Office report the actions taken In this respect by the NACC/DCA/8 Meeting.	The documentation required by ISO 9001:2015 is almost finished. Ready for the implementation phase (3 months) and the training of the internal ISO auditors (August 2018). ISO 9001:2015 certification is expected in November-December 2018, although the contract has to be signed.	ICAO NACC Regional Office		report the actions taken	Completed

STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA7	C	2	GEN	NACC STATES SUPPORT TO THE NCLB STRATEGY AND A FUTURE EFFECTIVE NACC SUSTAINABILITY STRATEGY	That, in order to keep the good performance and accomplishments done with the NCLB Strategy:					Completed
NACCDCA7	C	2			a) the NACC States and Territories express their commitment to the NACC NCLB Strategy, and take actions to ensure timely progress of the deliverables and goals which desired Performance Level were not achieved (paragraph 2.1 c) of this report refers); and	In general, progress continues with respect to 2017, and progress is reported to the NACC/DCA/08 Meeting. It is suggested to be considered as completed.	NACC States and Territorie		timely progress of the deliverables and goals which desired Performance Level were not achieved	Completed
NACCDCA7	C	2			b) the ICAO NACC Regional Office propose by the NACC/DCA/8 meeting, a Regional NAM/CAR Sustainability Strategy to keep the achievements and implementation level attained under the NACC NCLB Strategy.	The NACC Regional Office Systemic Assistance Programme to support the Headquarters NCLB initiative is already totally defined in its five phases. The fifth phase, Follow-up and Sustainability, focus its efforts in the Safety management Programme (SSP) and the Security Management System (SeMS), and in a prioritization of air transport in the States politic agenda.	ICAO NACC Regional Office		Regional NAM/CAR Sustainability Strategy	Completed
NACCDCA7	C	3	CNS	POST-HURRICANE INFRASTRUCTURE ASSESSMENT AND RECOVERY NEEDS	That, in order to support those Caribbean States severely affected by the struggles of the 2017 hurricanes, the ICAO NACC Regional Office, in coordination with the States and funding entities, make Project proposals for assessing post- hurricane aviation needs by December 2017.	The ICAO NACC Office conducted a survey on the needs, its review continues and it is expected to be completed by September 2018.	ICAO NACC Regional Office,	31-Dec-17	Project proposals	Valid

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA7	C	4	FS	HAITI USOAP EFFECTIVE IMPLEMENTATION	That, in order to appropriately reflect the progress of Haiti USOAP Effective Implementation, France, in coordination with the Haiti SSC Resolution Project and Haiti, update the USOAP OLF and corresponding Action Plans on a consistent and homogeneously joint effort, reporting the results in accordance with Haiti's NCLB Action Plan.	<p>Progress shown in the OLF and CAP update. Activity on-going</p> <p>DSNA is working with Haiti in its CAP update and this mechanism has been incorporated in the SSC resolution work.</p> <p>It is suggested that the Conclusion be considered as completed</p>	Haiti and DSNA		Updated USOAP OLF and corresponding Action Plans	Completed
NACCDCA7	C	5	FS	GLOBAL STRATEGY AND ACTION PLAN FOR REGIONAL SAFETY OVERSIGHT ORGANIZATIONS (RSOOS) IMPROVEMENTS	That States support the proposed global strategy and action plan for improving the RSOOs and the establishment of a global system for the provision of safety oversight, including the study of a proposed Global Aviation Safety Oversight System (GASOS), as resulted from the Forum on Regional Safety Oversight Organisations (RSOOs) for Global Aviation Safety.	<p>States noted of the support received that will be presented at the ANConf/13 and A40.</p> <p>COCESNA/ACASA actively participates in GASOS initiative.</p> <p>It is suggested that this conclusion be considered as completed.</p>	States		Supported global strategy and action plan for improving the RSOOs and the establishment of a global system for the provision of safety oversight	Completed

STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA7	C	6	FS	NACC SSP IMPLEMENTATION STRATEGY	That the ICAO NACC Regional Office develop a Regional SSP Implementation Strategy to be presented by the NACC/DCA/9 meeting, linking all existing safety oversight implementation initiatives, and use the Champion States concept to provide practical assistance, allowing SSP implementation based on the experience of States that have already been able to develop meaningful experience in the subject.	ICAO NACC Regional Office will present a WP on the Regional SSP Implementation Strategy at the NACC/DCA/8. It is suggested that this conclusion be considered as completed.	ICAO NACC Regional Office		Regional SSP Implementation Strategy	Completed
NACCDCA7	C	7	AGA	OBSERVATIONS ON ACHIEVING CERTIFICATION OF INTERNATIONAL AIRPORTS	That, in order to improve the way in which States are being assisted concerning certification of international airports, ICAO:	The observations were included in the assistance action for aerodrome certification and in the PANS-AGA 2018 workshops. The impact of these observations is considered in the progress of aerodrome certification reported for NACC/DCA/8 meeting.	ICAO NACC Regional Office			Completed
NACCDCA7	C	7			a) consider the observations resulting from the working session (Appendix B refers);		ICAO NACC Regional Office		Consideration of observations	Completed
NACCDCA7	C	7			b) ensure that the suggestions provided by the Meeting are integrated into the general work plans of the NACC Regional Office; and	The suggestions were included in the general working plans.	ICAO NACC Regional Office		Integrated suggestions	Completed
NACCDCA7	C	7			c) report the results and impact of the application of these observations to the NACC/DCA/8 meeting.	In order to be more clear, Doc 9774 is under revision of	ICAO NACC Regional Office		Results reported	Completed

STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) OF THE NACC/DCA MEETING

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
NACCDCA7	D	8	GEN	NACC/DCA TERMS OF REFERENCE	The NACC/DCA/7 Meeting approves the Terms of Reference shown in Appendix C to the report.	ToRs were approved.	NACC/DCA/7 Meeting		Approved ToRs.	Completed