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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT-N1-17.2 — **E.OSG - NACC70801**

15 December 2017



To: States, Territories and International Organizations

Subject: Invitation – Thirty First Pan America — Regional Aviation Safety Team Meeting (PA-RAST/31) of the Regional Aviation Safety Group — Pan America (RASG-PA) South Florida, United States, 20 to 22 February 2018

Action

Required: 1) Submission of documentation by the deadlines provided in this letter
3) Register participation by **9 February 2018**

Sir/Madam,

As part of the Regional Aviation Safety Group — Pan America (RASG-PA) regular programme activities for 2018, I wish to invite your Administration/Organization to participate in the Thirty First Pan America — Regional Aviation Safety Team Meeting (PA-RAST/31), to be held in South Florida, United States, from 20 to 22 February 2018. The venue will be informed as soon as it is determined. We ask that you consider attending this important event.

The working language of the meeting will be English, and no simultaneous interpretation will be provided. The Provisional Agenda of the meeting is at **Appendix A**. You are kindly requested to complete and return the Registration Form at **Appendix B** by e-mail for each participant by **9 February 2018**. General information regarding the meeting will be sent as soon as it becomes available.

The working/information papers that your Administration/Organization may wish to submit for the meeting shall be forwarded to this office by e-mail in Microsoft Word (using the attached templates) by **9 February 2018**.

The documentation for the meeting will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

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Should you require further information regarding the meeting, please contact Mr. Julio Siu, Deputy Regional Director (jsiu@icao.int), or Ms. Lizette Morales, Assistant, (lmorales@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.



for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

A – Provisional Agenda
B – Registration Form
(Templates for Papers)

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**APPENDIX A
PROVISIONAL AGENDA**

20 February 2018

- Agenda Item 1: Approval of the Provisional Agenda**
- Agenda Item 2: Review of PA-RAST Action Items**
- Agenda Item 3: Information from other Regional Aviation Safety Groups (RASGs) Meetings of Interest to the PA-RAST**
- Agenda Item 4: Review of Aviation Safety Information - Analysis/Review and Discussion**
- Agenda Item 5: Participant Presentations (Topics of Interest to the Meeting)**

21 February 2018

- Agenda Item 6: Update from Detailed implementation Plans (DIPs) Champions**
- Agenda Item 7: Breakout Sessions: Controlled Flight Into Terrain (CFIT), Loss of Control-Inflight (LOC-I), Runway Excursion (RE), and Mid-Air Collision (MAC)**

22 February 2018

- Agenda Item 8: Final Update from DIPs Champions**
 - Agenda Item 9: Topics for the Good of the PA-RAST**
 - Agenda Item 10: Other Business**
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ICAO

International Civil Aviation Organization
 North American, Central American and Caribbean Office

**Thirty First Pan America — Regional Aviation Safety Team Meeting (PA-RAST/31) of the Regional Aviation Safety Group —
 Pan America (RASG-PA)**
 South Florida, United States, 20 to 22 February 2018

REGISTRATION FORM

1.	Position in your Delegation: <i>(Please select one option)</i>	Chief Delegate		Delegate		
		Adviser		Observer		
2.	Country / Organization					
3.	Salutation	Mr.		Mrs.		Miss
4.	Name					
5.	Official Position or Title					
6.	Official Telephone					
7.	Mobile (to contact you in case of an emergency)					
8.	Official E-mail					
9.	Hotel and address where you will be staying during the event					
10.	Please indicate if accompanied by your family	Yes		#		
11.	Dates of total stay in the venue Country					
12.	Please indicate if you have any medical condition or allergies					
13.	Emergency contact information in your country of origin	Name				
		Relationship				
		Telephone				

Please send this form to: / Por favor envíe este formulario a:
 E-mail: icaonacc@icao.int