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26 September 2018

To: CASSOS Member States, GRIAA Members States, Aruba, Bahamas, Canada (TSB, Transport Canada), Mexico, United States (FAA and NTSB)

Subject: Invitation – Meeting for Regional Accident and Incident Investigation Organizations (RAIOs) Implementation in the CAR Region (CAR/RAIO/01)
ICAO NACC Regional Office, Mexico City, 23 to 25 October 2018

Action

Required:

- 1) Transmittal by States of any additional items to the Provisional Agenda by **1 October 2018**;
- 2) Submission of presentation by the deadlines provided in this letter
- 3) Register participation by **8 October 2018**

Sir/Madam,

During the Eight Meeting of the North American, Central American and Caribbean Directors of Civil Aviation (NACC/DCA/8) held in Ottawa, Canada, from 31 August to 2 August 2018, on the Annual performance report to the Directors; the Directors were informed of the delays in the scheduled activities and deliverables for assisting the Accident and Incident Investigation (AIG) area, the lack of an AIG expert to support the RAIO Project and other challenges faced in the development and implementation of the RAIOs (Central American Regional Aviation Accident Investigation Group) (GRIAA) and the Caribbean Regional Accident Investigation Organization (RAIO-C).

Since the NACC/DCA/8 Meeting, a significant AIG progress is ongoing in the CAR region with the completion of the Memorandum of Understanding (MoU) for AIG support and assistance between Canada TSB and GRIAA and Canada TSB and the Caribbean States. Similarly, the Central American RAIO and the GRIAA had achieved several relevant progresses with the agreement on several actions and plans among the Central American States including training and procedure development for the operation of the GRIAA.

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The initiative for developing the RAIO has been initially supported by ICAO Safety Fund as conducted in the first two RAIO-C Meetings. The ICAO NACC Regional Office is leading these activities with the participation of the RAIOs and the different supporting States and industry participants.

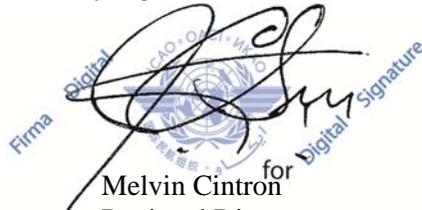
Based on the abovementioned, I wish to invite your Administration/Organization to participate in the Meeting for RAIOs Implementation in the CAR Region (CAR/RAIO/01) to be held at the ICAO NACC Regional Office from 23 to 25 October 2018. The main objectives of this meeting is to group and align the individual AIG States' Plans, the existing RAIO plans and the regional support and activities for developing and implementing the RAIOs in the Caribbean and Central American, agreeing in a Regional action plan to continue creating synergies with the different AIG stakeholders/industry such as Canada TSB support and our ICAO AIG expert.

For the effective discussion and agreements for this meeting, State RAIO planning staff, State responsible of the AIG Authority, AIG planners from each RAIO and State AIG expert/inspector are expected to participate and support the technical discussion and development of the work programmes for 2018/2019/2020. Participants will continue working in Phase 1 - Planning of the RAIO-C Project. The working languages of the meeting will be English and Spanish, however, the documentation shall be presented in English. Simultaneous interpretation will be provided to facilitate the discussion.

The Provisional Agenda of the meeting is presented at **Appendix A**. RAIO representatives and States are expected to have a presentation of their current implementation and AIG compliance status by **8 October 2018**, including AIG inspector status on training and qualifications and procedures development. You are kindly requested to complete and return the Registration Form at **Appendix B** by e-mail for each participant by **8 October 2018**.

Should you require further information regarding the meeting, please contact Mr. Julio Siu, Deputy Regional Director (jsiu@icao.int), or Miss. Lizette Morales, Assistant, (lmorales@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.



for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:
As indicated

APPENDIX A

Meeting for RAIO implementation in the CAR Region (CAR/RAIO/01)
ICAO NACC Office, Mexico City, 23 to 25 October 2018

PROVISIONAL AGENDA

- Agenda Item 1: Approval of the Provisional Agenda and Work Schedule**
- Agenda Item 2: Presentation of the Status of Implementation/Planning of RAIO Project Phase I - Planning**
- Agenda Item 3: Discussion on AIG implementation matters**
- Agenda Item 4: Review of ICAO Safe Fund activities - Project description - Schedule**
- Agenda Item 5: Other Business**

Explanatory notes

- Agenda Item 1: Approval of the Provisional Agenda and Work Schedule**

The meeting shall review and adopt the agenda and work schedule proposed by the Secretariat

- Agenda Item 2: Presentation of the Status of Implementation/ Planning of RAIO Project Phase I - Planning**

Each RAIO representative and State AIG Authority is expected to present their status of planning and implementation on AIG matters and compliance for Annex 13 requirements. GRIAA and RAIO-C are to present their current AIG status. Champion States are also invited to exchange their current status of implementation. The MoU on AIG support is to be presented and explained for its respective implementation.

- Agenda Item 3: Discussion on AIG implementation matters**

A detailed review of required AIG implementation elements and aspects will be conducted following the implementation status presented, including staff qualifications, training plans, AIG documentation, AIG agreements and other aspects for planning/implementation. State AIG implementation status will be presented and also their less implemented AIG Sub-areas

- Agenda Item 4: Review of ICAO Safe Fund activities - Project description - Schedule**

ICAO shall present the ICAO Safe Fund activities and expectations, including the Phase I and future Phase II. Discussion for agreeing in a regional RAIO/AIG support plan is expected.

- Agenda Item 5: Other Business**
