



ICAO

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North American, Central American and Caribbean Office
WORKING PAPER

NAM/CAR/CATC/WG/5 — WP/02
21/05/19

Fifth NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/5)
San Salvador, El Salvador, 28 to 30 May 2019

- Agenda Item 2: Review of Valid Conclusions of Previous Meetings**
- 2.1 Compliance verification on conclusions/agreements from the NAM/CAR/CATC/WG/4**
 - 2.2 Review of conclusions/agreements from the last Meeting of the North American, Central American and Caribbean Directors of Civil Aviation (NACC/DCA) related to training issues**

STATUS OF OUTSTANDING CONCLUSIONS AND DECISIONS

(Presented by the Secretariat)

EXECUTIVE SUMMARY	
This working paper presents the status of the valid Conclusions and Decisions from previous meetings of the NAM/CAR Civil Aviation Training Centres Working Group.	
Action:	Presented in paragraph 2.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none">• Safety• Air Navigation Capacity and Efficiency• Security & Facilitation• Economic Development of Air Transport• Environmental Protection
<i>References:</i>	<ul style="list-style-type: none">• Final Report of the Third NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/3), Mexico City, Mexico, 19 to 20 October 2016• Final Report of the Fourth NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/4), ICAO NACC Regional Office, Mexico City, Mexico, 6 to 8 June 2018

1. Introduction

1.1 For the reference of the Meeting, the NAM/CAR Civil Aviation Training Centres Working Group (NAM/CAR/CATC/WG) records its activities as Draft Conclusions and Decisions as follows:

Draft

Conclusions: Activities requiring endorsement by the Directors of Civil Aviation of North America, Central America and Caribbean (NACC/DCA).

Decisions: Internal activities of the NAM/CAR Civil Aviation Training Centres Working Group (NAM/CAR/CATC/WG).

1.2 The status and follow-up remarks for Draft Conclusions and Decisions is the result of a review by the Secretariat based on information available. The status for each Conclusion and Decision is designated as valid, completed or superseded.

1.3 This working paper presents in **Appendix** the conclusions and decisions valid from the Fourth NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/4) as well as those that were considered valid by the same meeting.

1.4 The Meeting is hereby requested to retake the suggestions made in the Final Report of the NAM/CAR/CATC/WG/4, to analyse and take the necessary action to comply with the abovementioned conclusions. In addition, the Secretariat urges the Meeting to reflect on the performance of this working group, through a self-assessment from each Training Centre using, at a minimum the following concepts/questions:

- Periodic promotion of each centre's training offer
- What are the main goals of each centre and how can the NAM/CAR/CATC/WG help to promote them
- Is each Centre performance-based and has planning based on results that considers the needs of the regions or the States?
- What is each Centre's commitment to support regional training needs?

1.5 In addition, the NAM/CAR/CATC/WG/4 took note of the two NACC/DCA/6 conclusions related to training matters, and agreed to inform the DCA on the following follow-up by the Group

Conclusion/Decision	Follow-up to inform DCAs
<p>Conclusion C/2 SHARING OF TRAINING PROGRAMMES FOR SAFETY OVERSIGHT</p> <p>That, in order to improve training programmes for safety inspectors b) the NAM/CAR Civil Aviation Training Centres Working Group (NAM/CAR/CATC/WG) analyse the training needs regarding safety oversight in the NAM/CAR Regions;</p>	<p>Under their work programme NAM/CAR/CATC/WG has to analyse the training needs regarding safety oversight in the NAM/CAR Regions and inform the DCAs on any progress for the upcoming DCA Meeting.</p>
<p>C/10 ORGANIZATION FEASIBILITY FOR THE ESTABLISHMENT OF AN ASSOCIATION OF TRAINING ORGANIZATIONS IN THE NAM/CAR REGIONS (ATO-NACC)</p> <p>That, in order to evaluate the risks while still ensuring the availability and even profitability of providing and meeting the regional training capacity needs versus the demand needs, together with the ICAO GAT Office, the ICAO NACC Regional Office, and the Member States, the NAM/CAR/CATC/WG:</p> <p>a) evaluate the viability of a regional association of training centres considering the following Initial items:</p> <ul style="list-style-type: none"> i. evaluate the need and benefit of such an association ii. review possible structure of the association iii. possible management structure (i.e. managed through the Regional Office or managed by the Member States in a rotational basis); 	

2. Suggested Action

2.1 The Meeting is invited to:

- a) review and take action on the conclusions and decisions contained in the Appendixes;
- b) reflect on the previous conclusions of the group (Appendix) as well as the need for these conclusions to be reconsidered or reincorporated within the new work plan of the NAM/CAR/CATC/WG; and
- c) provide updated information.

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**STATUS AND FOLLOW-UP OF THE OUTSTANDING CONCLUSIONS (C) AND DECISIONS (D)
OF THE NAM/CAR CIVIL AVIATION TRAINING CENTRES WORKING GROUP MEETING**

C/D No.	Title of Conclusion/Decision	Text of Conclusion/Decision	Follow-up and Remarks	Responsibility	Deliverable	Target Completion Date	Status (Valid, Completed, Superseded)
3/1	CREATION OF A REGIONAL DATA BASE OF INSTRUCTORS	That the NAM/CAR/CATC/WG creates a Regional Data Base of Instructors according to the standardized qualifications as specified in 4.2.2 by the first quarter of 2017.	A specific task under the CATC/WG Work Programme will be included	NAM/CAR/CATC/WG	Regional Data Base	First quarter of 2017	Valid
3/2	CREATION OF A COMMISSION TO WORK IN THE DEVELOPMENT AND IMPLEMENTATION OF A NAM/CAR REGIONAL TRAINING CENTRES ASSOCIATION	That the NAM/CAR/CATC/WG creates and support a commission to work in the development and implementation of a NAM/CAR Regional Training Centres Association by the first quarter of 2017.	A Regional Collaboration agreement was accomplished. As such the creation of the Association is proposed to be postponed by NACC/DCA.	NAM/CAR/CATC/WG	Creation of a NAM/CAR Regional Training Centres Association	First quarter of 2017	Valid
4/1	SIGNATURE OF DoI FOR REGIONAL COLLABORATION ON TRAINING	That, in order for the different training Centres in the NAM/CAR Regions to take advantage of the benefits of cooperation amongst the training centres in the NAM/CAR Regions and to face rising needs, those Training Centres who have not yet signed the DOI, consider signing it as soon as practicable and no later than the NACC/DCA/8 Meeting and notifying the Secretariat and the Rapporteur of their intention no later than 20 July 2018.	The DoI was signed by additional States as reported in IP/02 of this Meeting	NAM/CAR/CATC/WG Secretariat	Signature of DoI	Third Quarter of 2018	Completed
4/2	DoI FOLLOW-UP	That, to ensure the appropriate outcomes and efficient implementation of the DOI, the NAM/CAR/CATC/WG: a) implement the different tasks for follow-up and support as detailed in part five (5) of the DoI; b) implement the necessary tasks in their work programme; and c) inform the Directors of Civil Aviation of the progress of these tasks by the NACC/DCA/8 Meeting.		NAM/CAR/CATC/WG			
4/3	NAM/CAR/CATC/WG REVISED TERMS OF REFERENCE AND WORK PROGRAMME FOR 2019 - 2021	That Training Centres approve the ToRs and the draft Work Programme by 20 July 2018 in order to present them to the NACC/DCA/08 meeting for approval.	ToRs and draft Work Programme were approved by the NACC/DCA/08 Meeting	NAM/CAR/CATC/WG Secretariat	ToRs and draft Work Programme	Third Quarter of 2018	Completed

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