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When replying please quote:

Ref.: NT-N1-3.6 — **E.OSG - NACC77914**

15 April 2019

To: MEVA States

Subject: **Invitation – Thirty Fourth MEVA Technical Management Group Meeting (MEVA/TMG/34)**
Miami, United States, 11 – 13 June 2019

Action

Required: 1) Transmittal by States of any additional items to the Provisional Agenda by **13 May 2019**;
2) Submission of documentation by the deadlines provided in this letter
3) Register participation by **20 May 2019**

Sir/Madam,

The MEVA Telecommunications Network is the most important communications infrastructure in the region that provides voice and data services to the Caribbean (CAR) Region and that also interconnects with the North American (NAM) and South American (SAM) Regions.

The region is working in the establishment of new services and operational implementations, for which the communications network is an essential part. In this sense and in coordination with Ms. Dulce Rosés, United States Federal Aviation Administration (FAA) representative and MEVA TMG Coordinator, I invite your Administration/Organization to participate in the Thirty Fourth MEVA Technical Management Group Meeting (MEVA/TMG/34), to be convened in Miami, United States, from 11 to 13 June 2019, which will be kindly hosted by the FAA. The working language of the meeting will be **English**.

General information on the venue and recommended hotels by the host will be provided at a later date.

All MEVA/TMG Members, aeronautical frequencies administrators for each represented State and the MEVA Service Provider are invited to attend the meeting, as well as other persons who, due to their roles in their Organization, should participate to cover the subjects that will be developed in this meeting.

Participating States shall submit updated listings (List 1, 2 and 3) of the aeronautical frequencies currently in use in each of their States, as well as the current and future communications needed requirements.

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The Provisional Agenda of the meeting is shown at **Appendix A** and the Provisional schedule at **Appendix B**. States wishing to submit proposals for the addition of items should do so by **13 May 2019**.

You are kindly requested to complete and return the Registration Form at **Appendix C** by e-mail for each participant by **20 May 2019**.

All meeting documentation will be placed in the Meetings Section of the ICAO NACC webpage: https://www.icao.int/NACC/Pages/ES/Meetings_ES.aspx?year=2019&cM=04&cY=2019 as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

Documentation that your Administration/Organization may wish to submit at the meeting should be forwarded to this office by e-mail as soon as practicable and by **13 May 2019** in Microsoft Word format using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

If you require any further information regarding the meeting, please contact Ms. Dulce Rosés (dulce.roses@faa.gov), Mrs. Mayda Ávila, ICAO NACC Regional Officer, Communications, Navigation and Surveillance (mavila@icao.int) or Mr. Gabriel Gutiérrez, Assistant, (ggutierrez@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.



for
Melvin Cintrón
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

A – Provisional Agenda; B – Provisional Schedule; C – Registration Form; D – Working Paper template; E – Information Paper template; F – Appendix template

APPENDIX A

THIRTY FOURTH MEVA TECHNICAL MANAGEMENT GROUP MEETING (MEVA/TMG/34)

Miami, United States, 11 – 13 June 2019

PROVISIONAL AGENDA

Agenda Item 1: Approval of Meeting Agenda, Work Method and Schedule

Agenda Item 2: Operation and Performance of the MEVA III Network

- 2.1 MEVA Network operation and performance: 04/2018 - 05/2019
- 2.2 MEVA III monitoring and reporting
- 2.3 Aeronautical Message Handling System (AMHS) connections
- 2.4 Surveillance data sharing

Agenda Item 3: Use of Current Aeronautical Frequencies and Their Future

- 3.1 ICAO position for the International Telecommunication Union World Radiocommunication Conference 2019 (ITU WRC-19)
- 3.2 Update of ICAO Frequency Lists (List 1, 2 and 3).
- 3.3 Aeronautical Frequencies Management MEVA/Ad hoc

Agenda Item 4: MEVA Phase IV

- 3.1 Updating of telecommunications needs by States
- 3.2 Strategies about MEVA IV implementation
- 3.4 Discourse session

Agenda Item 5: Administration Activities

- 5.1 Update Information on administrative issues
- 5.2 Others

Agenda Item 6: Other Business

APPENDIX B

**THIRTY FOURTH MEVA TECHNICAL MANAGEMENT GROUP
MEETING (MEVA/TMG/34)**

Miami, United States, 11 – 13 June 2019

**PROVISIONAL
SCHEDULE**

Time	Tuesday 11 June	Wednesday 12 June	Thursday 13 June
08:30 – 09:00	Registration		
09:00 – 09:30	Opening Ceremony and Group Photo	Agenda Item 3 (cont.)	Agenda Item 5
09:30 – 10:00	Agenda Item 1		
10:00 – 10:30	Agenda Item 2	Agenda Item 4	Agenda Item 6
10:30 – 11:00	<i>Coffee Break</i>		
11:00 – 11:30	Agenda Item 3	Agenda Item 4 (cont.)	Review of the Draft Report
11:30 – 13:00			
13:00 – 14:00	<i>Lunch</i>		
14:00 – 15:30	Agenda Item 3 (cont.)	Agenda Item 4 (cont.)	
