



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT- N1-17.2 E.OSG - NACC79294

17 July 2019

To: States, Territories and International Organizations

Subject: **Invitation – Thirty Seventh Pan America — Regional Aviation Safety Team Meeting (PA-RAST/37) of the Regional Aviation Safety Group — Pan America (RASG-PA)**
Miami, United States, 20 to 21 August 2019

Action

Required: 1) Submission of documentation by the deadlines provided in this letter
2) Register participation by **10 August, 2019**

Dear Sir,

As part of the Regional Aviation Safety Group — Pan America (RASG-PA) regular programme activities for 2019, I wish to invite your Administration/Organization to participate in the Thirty Seventh Pan America — Regional Aviation Safety Team Meeting (PA-RAST/37), to be held in Miami, United States, from 20 to 21 August 2019. We are grateful for this opportunity to share the safety message with the authorities and aviation stakeholders in United States. Therefore, we ask you to consider attending this important event.

The working language of the meeting will be **English**, and no simultaneous interpretation will be provided. You are kindly requested to complete and return the Registration Form at **Appendix A** by e-mail for each participant by **10 August, 2019** **Appendix B** contains the general information of the event, **Appendix C** the Provisional Agenda and **Appendix D** the Mnemonic Note.

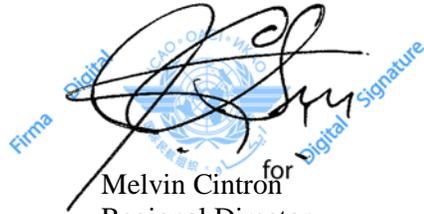
The working/information papers that your Administration/Organization may wish to submit for the meeting shall be forwarded to this office in English by e-mail in Microsoft Word (using the attached templates) by **10 August 2019**.

The agenda and documentation regarding the meeting will be placed in the Meetings Section of the following web page: <http://www.icao.int/SAM>, as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

Should you require further information regarding the meeting, please contact Mr. Eric Picaud, Regional Office, Flight Safety Implementation (epicaud@icao.int) or Mrs. Claudia Riva-Palacio, Assistant (criva-palacio@icao.int).

.../2

Accept, Sir/Madam, the assurances of my highest consideration.

A handwritten signature in black ink, appearing to read 'Melvin Cintron', is overlaid on a blue circular digital signature watermark. The watermark contains the text 'Firma Digital' and 'Digital Signature' around its perimeter.

for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure: *As indicated*

M:\RASG-PA\PA-RAST\PA-RAST37\Communications\NACC79294FS1-Members-PA-RAST37\Invitation.docx / CRP

APÉNDICE A /APPENDIX A



ICAO

International Civil Aviation Organization
South American Office

**Thirty Seventh Pan America — Regional Aviation Safety Team Meeting
(PA-RAST/37)**

Miami, United States – 20 to 21 August 2019

REGISTRATION FORM

1.	Position in your Delegation: <i>(Please select one option)</i>	Chief Delegate		Delegate		
		Adviser		Observer		
2.	Country / Organization					
3.	Salutation	Mr.		Mrs.		Miss
4.	Name					
5.	Official Position or Title					
6.	Official Telephone					
7.	Mobile (to contact you in case of an emergency)					
8.	Official E-mail					
9.	Hotel and address where you will be staying during the event					
10.	Please indicate if accompanied by your family	Yes		#		
11.	Dates of total stay in the venue Country					
12.	Please indicate if you have any medical condition or allergies					
13.	Emergency contact information in your country of origin	Name				
		Relationship				
		Telephone				

Please send this form to:

E-mail: icaosam@icao.int; icaonacc@icao.int

M:\RASG-PA\PA-RAST\PA-RAST37\Communications\NACC79294FS1-Members-PA-RAST37\InvitationAPPA.Docx

Av. Víctor Andrés Belaúnde No.147
Centro Empresarial Real
Vía Principal No.102
Edificio Real 4, piso 4, San Isidro
Lima 15073 – Perú

Apartado 4127
Lima 100, Perú
Web page: www.icao.int/SAM

Email: icaosam@icao.int
Tel.: +51 1 611-8686
Fax.: +51 1 611-8689

GENERAL INFORMATION

1. Event Venue and Dates

The Thirty Seventh Pan America — Regional Aviation Safety Team Meeting (PA-RAST/37) of the Regional Aviation Safety Group — Pan America (RASG-PA) will take place at 800 Waterford Way Miami, FL 33126, from 20 to 21 August 2019.

2. Name of the Meeting’s Coordinator and Assistant, Address and Contact Numbers

*Mr. Javier Puente, Safety Implementation Officer
ICAO SAM Regional Office
Telephone: + 511 611 8686
E-mail: jpuente@icao.int*

*Mr. Gabriel Acosta
IATA
E-mail: acostag@iata.org*

3. Participants Registration

Delegate registration will take place on 20 August 2019, from 08:30 to 09:00 hours.

4. Inaugural Session

The Meeting begins on Tuesday 20 August 2019
Registration of participants 08:30 am - 09:00 am
Meeting Opening ceremony 09:00 am

5. Accommodation

The List of Hotels close to the meeting venue is shown below. You are free to choose whatever accommodation suits your situation. However, please note that transportation to and from the meeting location will not be provided. Participants must arrange hotel accommodation well in advance.

Area Hotels / corporate rate:

SpringHill Suites by Marriott (*request IATA corporate rate*)
yvette.alonso@marriott.com
6700 NW 7th Street
Miami, Florida 33126
Tel: +1 (305) 265-0144

Pullman Miami Airport (Accor) (*request IATA corporate rate*)
adam.leon@accor.com
5800 Blue Lagoon Drive
Miami, FL 33126
Tel: +1 (305) 264-4888

Other Hotels:

Hilton Miami Airport
5101 Blue Lagoon Drive,
Miami, FL 33126
Tel: +1 (305) 265-3829

Spring Hill Suites
6700 NW 7th Street
Miami, FL 33126
Tel: +1 (305) 265-0144

Sheraton Miami Airport
3900 NW 21st Street,
Miami, FL 33142

EB Hotel (*request IATA corporate rate*)
iceara@ebhotels.com
4299 NW 36th Street
Miami, Florida 33166
Tel: +1 (305) 324-6835

Tel: +1 (305) 870-8103
DoubleTree by Hilton Miami Airport
711 NW 72nd Ave
Miami, FL 33126
Tel: +1 (305) 261-3800

Pullman and Sheraton offer free shuttle services to our offices. The other might be able to accommodate it also, but we are not 100% sure.

6. Dress and Weather

Dress appropriately, preferably business casual. The average temperature in Miami during the month of August is 88° / 79°F and 31°/26°C.

7. Documentation Link

The documentation for the Meeting is being posted on the ICAO SAM Office Website; participants should check our website frequently to download the documentation. **All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the Meeting venue; there will be no hard copies available for distribution.**

<http://www.icao.int/SAM>

Click on “Meetings” Thirty Seventh Pan America — Regional Aviation Safety Team Meeting (PA-RAST/37)”



APÉNDICE C/APPENDIX C

ICAO International Civil Aviation Organization
South American Office

PA-RAST/37— WP/01
10/07/19

**Thirty Seventh Pan America — Regional Aviation Safety Team Meeting
(PA-RAST/37)
United States of America – 20 to 21 August 2019**

Provisional Agenda

- Agenda Item 1: Approval of the Provisional Agenda**
The Meeting is expected to review and approve the agenda for the meeting.
- Agenda Item 2: Review of PA-RAST Action Items and RASG-PA Valid Conclusions/Decisions**
The Meeting will review the last PA-RAST meeting actions items and conclusions, as well as the latest activities of RASG-PA Meetings.
- Agenda Item 3: HRC Project Development Teams**
Meeting participants will develop the High-Risk Categories Projects (CFIT, LOC-I, MAC and RS), in accordance with the proposed project charters for the PA-RAST Work Plan.
- Agenda Item 4: Other projects updates**
The PA-RAST Meeting will update participants on the last developments of other projects under the RASG-PA follow-up process.
- Agenda Item 5: Other Business**

—END —

APPENDIX D



ICAO SOUTH AMERICAN OFFICE

MNEMONIC NOTE – SI/01

Ordinary Meetings for the Regional Security Aviation Operational Team – Pan American (PA-RAST)	
Ordinary Meetings for the Regional Security Aviation Operational Team Pan American (PA-RAST)	<p>The PA-RAST acts as a regional forum that integrates the regional efforts and sub regionals, thus the ones related for the industry, to achieve a continuous improvement of the operational security.</p> <p>The PA-RAST, through its members, develop and take into advantage actions and initiatives to support the fulfillment and implementation of the Global Annual Operational Security Plan (GASP) for ICAO, and Regional Plan approved for the RAAC/16, through the establishment and management of an operational security system for the aviation based on the regional Pan-American performance.</p> <p>The activities for RASG-PA adopt a collaborative methodology between States, International Organizations and the Industry, through the collection and exchange of data, for an adequate dangers identification, risks evaluation, and adequate mitigation measurements determination.</p>
Objective of the event	<p>The objective of the meeting is the analysis the operational security data of the Pan-American region to determine:</p> <ul style="list-style-type: none"> • Principal regional risks; and • Working team conformation for specific activities; and • The ESC recommendation about corresponding mitigation measurements. <p>The specific planned activities are:</p> <ul style="list-style-type: none"> • Final revision of the material guide “<i>Collaborative Safety Teams</i>” • Groups sessions Ad-Hoc to discuss: <ul style="list-style-type: none"> ○ Recommendation revisions of the ANConf/13 ○ Security data analysis ○ Working plan of PA-RAST ○ Evaluation for pasts activities • Working Ad-Hoc groups plans presentation
Activities performed	<p>During 2019 meetings PA-RAST 35, 36, 37 and 38 will be held, continuing with the chronological order of the past’s agreements. Meetings for PA-RAST according with the Procedures’ Manual of RASG-PA will be held each three months.</p>

Project nature	<p>The following activities will be held during the PA-RAST meetings:</p> <ul style="list-style-type: none">• Analysis of the available operational security data• Follow-up for mitigation related activities projects.• Determination of new mitigation actions, if they correspond, and through the presentation of projects for ESC consideration.
Participants' profile	<p>State Representatives, International Organizations and designed Industry to participate in PA-RAST meeting.</p> <p>In attention of the nature of PA-RAST meetings, it is expected that participants count with experience in handling, analysis and data interpretation, preferably about operational aviation security.</p> <p>The extent possible, the States, International Organization and the Industry should contribute to PA-RAST with the proper data and/or information.</p>
Contact person in the SAM Office	<p>Mr. Javier Puente Regional Officer Safety Operational Implementation. OACI South American Regional Office. jpuente@icao.int</p>