



International
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Международная
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منظمة الطيران
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国际民用
航空组织

When replying please quote:

Ref.: NT-N1-17 E.OSG - NACC77834

10 April 2019

To: States, Territories and International Organizations

Subject: **Invitation — Tenth Pan American Aviation Safety Summit and Tenth Regional Aviation Safety Group — Pan America Annual Plenary Meeting (RASG-PA/10)**
Quito, Ecuador, 17 – 21 June 2019

Action

- Required:
- 1) Submit documentation by the deadlines provided in this letter
 - 2) Register participation by **5 June 2019**

Sir/Madam,

I wish to invite you to participate in the Tenth Pan American Aviation Safety Summit and Tenth Regional Aviation Safety Group — Pan America Annual Plenary Meeting (RASG-PA/10) to be held in Quito, Ecuador, from 20 to 21 June 2019.

I would like to recall that the ICAO Regional Aviation Safety Group — Pan America (RASG-PA) and the Ecuadorian Civil Aviation Authority, in partnership with the Latin America and Caribbean Air Transport Association (ALTA), will hold the Tenth Aviation Safety Summit and the Tenth Regional Aviation Safety Group — Pan America Plenary Meeting (RASG-PA/10), entirely focused on the Pan American Region. The collaborative actions stemming from these events have significantly contributed to the improvement of aviation safety in the Pan American Region.

The Safety Summit will be held from 17 to 19 June and will be followed by the Tenth Regional Aviation Safety Group — Pan America Plenary Meeting from 20 to 21 June 2019. These events will take place at the JW Marriott Hotel in Quito, Ecuador. International and regional safety leaders representing major aviation stakeholders will attend this event.

The Safety Summit will showcase senior level experts and executives from States, international organizations and industry. It will not only provide an overview of regional safety statistics and other current RASG-PA initiatives to enhance flight safety, but will also facilitate agreement on specific strategies to mitigate the top aviation safety risk areas in the region. Additional Safety Summit activities include:

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- Panel discussions and seminars focused on mitigation strategies for the top data-driven risk areas in the region
- Opportunities to network and exchange views with leaders and experts from the aviation industry in these key strategic areas

Working together, States, international organizations, and industry have made significant progress towards improving aviation safety in the Pan American Region. In order to continue this positive trend of mutual collaboration to address safety initiatives, participation is open to all aviation stakeholders, including operators (commercial, cargo, corporate and general), pilot groups, regulators, airport personnel, Air Traffic Control (ATC) representatives and any other companies or individuals whose goal is a safer aviation industry.

The Tenth Pan America Safety Summit Provisional Programme is available at the following link: <http://www.altasafetysummit.com/events/2019-pan-american-aviation-safety-summit/event-summary-364d8b9d17504923ba939813553d95e1.aspx> ; the RASG-PA/10 Plenary Meeting Provisional Agenda and Provisional Schedule will be sent shortly.

I urge States/Territories, international organizations and industry to participate in this event, where the most current relevant aviation topics will be addressed; I invite you to register for the Tenth Pan American Safety Summit at the link above indicated.

Also, please find enclosed our Mnemonic Note for this meeting (**Attachment A**). For the RASG-PA/10 Plenary Meeting please submit the registration form (**Attachment B**) by **5 June 2019**.

All meeting documentation will be placed in the Meetings Section of the website https://www.icao.int/RASGPA/Pages/ES/RASG-PA-Meetings_ES.aspx as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

Documentation that your Administration/Organization may wish to submit/present at the meeting should be forwarded to this office by e-mail in Microsoft Word format using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

Only working papers received by this office by **24 May 2019**, will be translated to ensure timely processing. Working papers received in this office after that date will have to be submitted in both languages. Information papers will only be issued in the language submitted. The deadline to receive papers is **31 May 2019**. The deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

Furthermore, I am pleased to inform that each Project RLA/09/801 Member¹ may apply for a fellowship under Project RLA/09/801 within the fellowship offer for the current year. In order to know how many fellowships are available for your Administration for this year, please contact Ms. Claudia López, Technical Cooperation Associate (clopez@icao.int). The fellowship includes Daily Subsistence Allowance (DSA) to cover lodging and per diem. Your Administration shall provide the candidate with the air ticket to/from Quito, Ecuador, and ensure that the candidate has the necessary travel documents, vaccinations, and visa prior to departure. The duly completed Fellowship Nomination Form must be received in this Regional Office **by 20 May 2019**. The steps to apply for a fellowship, the nomination form and other useful information are published on the Project RLA/09/801 website at: <http://www.icao.int/NACC/Pages/edocs-tc.aspx>

Regarding the fellowship offered to the Eastern Caribbean States through ECCAA, please note that the candidate appointment decision should be made between your Administration and ECCAA. Once coordination has been completed, the nomination form of the candidate representing the Eastern Caribbean States **should be sent to this Regional Office by ECCAA**.

Should you require further information regarding the meeting, please contact Mr. Eric Picaud, Regional Officer, Flight Safety Implementation (epicaud@icao.int) or Mrs. Claudia Riva-Palacio, Assistant (criva-palacio@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.



for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

A- Mnemonic Note

B – Registration Form

C – E (Templates for Papers)

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¹ *RLA/09/801 Project Member States* are: Bahamas, Barbados, Canada, Cuba, Curaçao, Dominican Republic, Haiti, Jamaica, Mexico, OECS States through ECCAA (Antigua and Barbuda, Grenada, Saint Kitts and Nevis, Saint Lucia and Saint Vincent and the Grenadines), Trinidad and Tobago and Central American States through COCESNA (Belize, Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua).

ATTACHMENT A



MNEMONIC NOTE PAPER – SI/03

Tenth Regional Aviation Safety Group – Pan America Annual Plenary Meeting (RASG-PA/10)	
Tenth Regional Operational Security for Aviation Group Pan-American (RASG-PA/10)	<p>The RASG-PA acts as a regional forum that integrates the regional efforts and sub regionals, thus the ones related for the industry, to achieve a continuous improvement of the operational security.</p> <p>The RASG-PA, through its members, develop and take into advantage actions and initiatives to support the fulfilment and implementation of the Global Annual Operational Security Plan (GASP) for the ICAO, and the Regional Plan approved for the RAAC/16, through the establishment and management of an operational security system for the aviation base on the regional Pan-American performance</p> <p>The activities for the RASG-PA adopts a collaborative methodology between States, International Organizations and the Industry, through the collection and Exchange of data, for an adequate dangers identification, risks evaluation, and adequate dangers identification, risks evaluation, and adequate mitigation measurements determination.</p>
Objective of the event	<p>El objective of the meeting is to supervise and follow up the RASG-PA activities and their team working and, when it corresponds, to approve the proposal projects for the team working, approve and budget management.</p>
Activities performed	<p>Accordingly with the RASG-PA Procedures' Manual, the Plenary Meetings will take place one time each three years, before the ICAO Assembly.</p> <p>The last meeting took place in Panama City, from June 21 to 23, 2016.</p>
Project nature	<p>During the Plenary of RASG-PA the following activities will realised:</p> <ul style="list-style-type: none"> • ESC, PA-RAST and ASRT Reports. • Revision of the actual state for risk mitigation activities and projects of the RASG-PA; • Report on identified challenges related to implementation activities. • Review of the current status of implementation of safety objectives, regional targets and indicators; • Review of the current status of implementation of safety objectives, regional targets and indicators; • Aspects that require coordination with GREPECAS, including a summary of the current status of the coordination; • Approval of the RASG-PA work program; and • Analysis of the future actions to be taken by the RASG-PA

Participants' profile	<p>State Representatives and International Organizations compose the Executive Management Committee (ESC) and/ or the teamwork from RASG-PA.</p> <p>Representative of the States and the International Organizations that, without composing the Executive Steering Committee (ESC) and/or working team of RASG-PA, are directly related with the process of planning, decision making, and implementing the aspects of operational security.</p> <p>Due to the nature of this meeting, the State Representatives and the Industry must have the correspondent attributes to pronounce in the name of their organizations, and approve resolutions conclusions and decision-making in the name of these.</p>
Contact person in the SAM Office	<p>Mr. Javier Puente Regional Officer Safety Operational Implementation ICAO South American Regional Office jpuente@icao.int</p>
Contact person in the NACC Office	<p>Mr. Éric Picaud Regional Officer, Flight Safety Implementation ICCAO North American, Central American and Caribbean Regional Office epicaud@icao.int</p>
