

GENERAL INFORMATION

1. Event Venue and Dates

The Thirty-Ninth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/39) of the Regional Aviation Safety Group — Pan America (RASG-PA) will take place at IATA, 703 Waterford Way (NW 62nd Avenue), Suite 600, Miami, FL 33126, from 11 to 13 February 2020.

2. Name of the Meeting’s Coordinator and Assistant, Address and Contact Numbers

*Mr. Javier Puente, Safety Implementation Officer
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3. Participants Registration

Delegate registration will take place on 11 February 2020, from 08:30 to 09:00 hours.

4. Inaugural Session

The Meeting begins on Tuesday 11 February 2020
 Registration of participants 08:30 am - 09:00 am
 Meeting Opening ceremony 09:00 am

5. Accommodation

The List of Hotels close to the meeting venue is shown below. You are free to choose whatever accommodation suits your situation. However, please note that transportation to and from the meeting location will not be provided. Participants must arrange hotel accommodation well in advance.

Area Hotels:

Hilton Miami Airport	DoubleTree by Hilton Miami Airport
5101 Blue Lagoon Drive,	711 NW 72nd Ave
Miami, FL 33126	Miami, FL 33126
Tel: +1 (305) 265-3829	Tel: +1 (305) 261-3800

SpringHill Suites by	EB Hotel
Marriott	4299 NW 36th Street
6700 NW 7th Street	Miami, Florida 33166
Miami, Florida 33126	Tel: +1 (305) 324-6835
Tel: +1 (305) 265-0144	

Pullman Miami Airport	Sheraton Miami Airport
5800 Blue Lagoon Drive	3900 NW 21st Street,
Miami, FL 33126	Miami, FL 33142
Tel: +1 (305) 264-4888	Tel: +1 (305) 870-8103

6. Dress and Weather

Dress appropriately, preferably business casual. The average temperature in Miami during the month of February is 24°C (75°F) daytime and 16°C (61°F) at night.

7. Documentation Link

The documentation for the meeting is being posted on the ICAO SAM Office Website; participants should check our website frequently to download the documentation. **All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the meeting venue; there will be no hard copies available for distribution.**

<http://www.icao.int/SAM>

Click on “Meetings” Thirty-ninth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/39)”



**Thirty Ninth Pan America — Regional Aviation Safety Team Meeting
(PA-RAST/39)**

United States of America – 11 to 13 February 2020

Provisional Agenda

- Agenda Item 1: Approval of the Provisional Agenda**
The Meeting is expected to review and approve the agenda for the meeting.
- Agenda Item 2: Information analysis day**
PA-RAST members will dedicate a full day to analyse available data possible improvements and identify analysis # =k# ' ' k # ' ' k# .
- Agenda Item 3: HRC Project Development Teams**
Meeting participants will develop the High-Risk Categories Projects (# CFIT , O LOC-I , U MAC and k RS), in accordance with the approved project charters for the PA-RAST Work Plan.
- Agenda Item 4: Other projects updates**
The PA-RAST Meeting will update participants on the last developments of other projects under the RASG-PA follow-up process.
- Agenda Item 5: Review of PA-RAST Action Items and RASG-PA Valid Conclusions/Decisions**
The Meeting will review the last PA-RAST meeting actions items and conclusions, as well as the latest activities of RASG-PA Meetings.
- Agenda Item 6: Other Business**

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APPENDIX D



ICAO SOUTH AMERICAN OFFICE

MNEMONIC NOTE – SI/01

Ordinary Meetings for the Regional Safety Aviation Operational Team – Pan American (PA-RAST)	
Ordinary Meetings for the Regional Safety Aviation Operational Team Pan American (PA-RAST)	<p>The PA-RAST acts as a regional forum that integrates the regional efforts and sub regionals, thus the ones related for the industry, to achieve a continuous improvement of the operational safety.</p> <p>The PA-RAST, through its members, develop and take into advantage actions and initiatives to support the fulfillment and implementation of the Global Annual Operational Safety Plan (GASP) for ICAO, and Regional Plan approved for the RAAC/16, through the establishment and management of an operational safety system for the aviation based on the regional Pan-American performance.</p> <p>The activities for RASG-PA adopt a collaborative methodology between States, International Organizations and the Industry, through the collection and exchange of data, for an adequate dangers identification, risks evaluation, and adequate mitigation measurements determination.</p>
Objective of the event	<p>The objective of the meeting is the analysis the operational safety data of the Pan-American region to determine:</p> <ul style="list-style-type: none"> • Principal regional risks; and • Working team conformation for specific activities; and • The ESC recommendation about corresponding mitigation measurements. <p>The specific planned activities are:</p> <ul style="list-style-type: none"> • Final revision of the material guide “<i>Collaborative Safety Teams</i>” • Groups sessions Ad-Hoc to discuss: <ul style="list-style-type: none"> ○ Recommendation revisions of the ANConf/13 ○ Safety data analysis ○ Working plan of PA-RAST ○ Evaluation for pasts activities • Working Ad-Hoc groups plans presentation
Activities performed	<p>During 2020 meetings PA-RAST 39, 40, 41 and 42 will be held, continuing with the chronological order of the past’s agreements. Meetings for PA-RAST according with the Procedures’ Manual of RASG-PA will be held each three months.</p>

<p>Project nature</p>	<p>The following activities will be held during the PA-RAST meetings: /"Cpcn(uku"qh'vj g"cxckrdng"qr gtcvkppcn'luchgv\ 'f cwc /"Hqmyy 'wr 'hqt 'o kki cvkqp'tgrvqf "cevkxkkgu'r tqlgew. /"F gvtgto kpcvkqp"qh'pgy 'o kki cvkqp"cevkqpu."h'vj g{"eqttgur qpf."cpf "vj tqwi j "vj g ""r tgugpvcvkqp"qh'r tqlgew'hqt "Gzgewkxg"Uggtkpi 'Eqo o kgg"*GUE+"eqpukf gtcvkqp0</p>
<p>Participants' profile</p>	<p>State Representatives, International Organizations and designed Industry to participate in PA-RAST meeting.</p> <p>In attention of the nature of PA-RAST meetings, it is expected that participants count with experience in handling, analysis and data interpretation, preferably about operational aviation safety.</p> <p>The extent possible, the States, International Organization and the Industry should contribute to PA-RAST with the proper data and/or information.</p>
<p>Contact person in the SAM Office</p>	<p>Mr. Javier Puente Regional Officer Safety Operational Implementation. OACI South American Regional Office. jpuente@icao.int</p>