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WHEN replying please quote:

Ref.: NT-N1-7 — **E.OSG – NACC83855**

9 October 2020

To: States and Territories

Subject: **ICAO-CANSO Standard of Excellence in Air Navigation Safety (SEANS – Safety) webinar series**
from 4 November to 2 December 2020.

Sir/Madam,

With the objective of promoting and supporting the states in their implementation of safety management; in coordination with CANSO, we are pleased to invite the States and Territories of the NAM/CAR Regions to participate in the "ICAO-CANSO Standard of Excellence in Air Navigation Safety (SEANS - Safety)", series of five webinars from 4 November to December 2, 2020. The sessions will be two hours on Wednesdays on the following dates and times:

- 4 November 2020 at 10:00 hrs. EST (15:00 hrs UTC)
- 11 November 2020 at 10:00 hrs. EST (15:00 hrs. UTC)
- 18 November 2020 at 14:00 hrs. EST (19:00 hrs UTC)
- 25 November 2020 at 10:00 hrs. EST (15:00 hrs UTC)
- 2 December 2020 at 10: hrs. EST (15:00 UTC)

The webinars are aimed at States focal points and Air Navigation Service Providers (ANSP) responsible for the implementation of the Operational Safety Management System (SMS), and any person responsible in overseeing the SMS implementation in the State. The working language of the events will be **English**, and the invitation letter sent with the registration information and instructions (in English only) is attached to this document. The working language of the events will be **English**, the letter of invitation containing registration information and instructions is attached herewith.

Accept, Sir/Madam, the assurances of my highest consideration.


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Melvin Cintron
for
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure: As indicated

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From: Javier Alejandro Vanegas
Director
Latin America and Caribbean Affairs

To: NACC Contracting States

Date: 8 October 2020

Subject: Invitation – ICAO CANSO Standard of Excellence in Air Navigation Safety (SEANS – Safety) webinar series

Dear Sir/Madam,

I wish to invite your Administration to participate in the ICAO - CANSO Standard of Excellence in Air Navigation Safety (SEANS – Safety) series of five webinars starting 4 November to 2 December 2020.

The SEANS – Safety programme, developed and administered by CANSO, offers Air Navigations Services Providers (ANSPs) guidance in assessing their Safety Management Systems (SMS) maturity levels, which helps with building, implementing and improving their SMS to suit the size and operational complexity of their organisation and meet international standards aligned with the International Civil Aviation Organization's (ICAO's) Annex on Safety Management (Annex 19). It provides ANSPs and their regulators with confidence that their SMS meet and exceeds ICAO Annex 19 requirements. Additionally, SEANS-Safety allows ANSPs to identify weaknesses in their Safety Management Systems (SMSs) and strive to exceed both ICAO and regulatory requirements.

The SEANS – Safety programme was recognised by the ICAO 39th Assembly as an industry-led initiative by CANSO to improve the assessment and performance of safety maturity systems of air navigation service providers; and it was noted that States could use the SEANS-Safety evaluation as part of their ANSP assessment.

ICAO CANSO Standard of Excellence in Air Navigation Safety (SEANS – Safety) webinar series

The SEANS-Safety programme is based on the CANSO Standard of Excellence (SoE) in SMS, which incorporates recent developments in safety management thinking and practice and supports the clear message from the Global Aviation Safety Plan (GASP), promoted by the ICAO Safety Management Manual, that achievement of the highest level of SMS maturity is a long-term process that must proceed in a very deliberate stepwise manner. The revised SoE in SMS consists of a system enabler (Safety Culture) and a framework of five components addressing 16 Safety Management elements.

A series of five webinars will be organized with the aim to support Air Navigation Services Providers (ANSPs) with a more objective and thorough method than a self-assessment questionnaire; using the CANSO Standard of Excellence (SoE) in SMS as the tool to measure and understand SMS maturity levels and demonstrate alignment with regulation, including ICAO's Annex 19.

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Chamber of Commerce Amsterdam 34194218



How to participate

The webinars are aimed at States and ANSPs focal points responsible for the implementation of the safety management system (SMS), and anyone who is responsible in overseeing the SMS implementation in the State. The working languages of the meeting will be English.

The Provisional Agenda of the ICAO – CANSO Standard of Excellence in Air Navigation – Safety (SEANS – Safety) Webinar is at Appendix A. Please note session 2 will start at a different time.

It is important to note that all participants need to have a Zoom account as all sessions scheduled by ICAO are only for authenticated users. The series of Webinars will be held on **4 November 2020** from 10:00 to 12:00 hours EDT (15:00 hrs. UTC). In order to confirm your participation at this meeting and obtain the Zoom connection information, you need to register at the following link:

https://icao.zoom.us/webinar/register/WN_WQFeFbHqQRWjz9eghQZrkg

Once registered, Zoom will generate a unique connection link for the registered participant and he/she will receive a confirmation email from Zoom containing information about joining the meeting; please note that the connection link is unique to the registered participant and cannot be shared with other users. **Please ensure to save this message, as you will need it to connect to the event.**

Although this event will be held in the Zoom platform, in case your State does not have access to Zoom, please let us know of your interest in participating in this event so we can send you a GoToMeeting link that will broadcast this event.

If you require any further information regarding the meeting, please contact me at javier.vanegas@canso.org or Mr Shayne Campbell, Safety Programme Manager (Shayne.campbell@canso.org).

Yours sincerely,

Javier Alejandro Vanegas
Director
Latin America and Caribbean Affairs

Appendix A

Session 1	<p>Wednesday</p> <p>4 November 2020 10:00 – 12:00EDT // 16:00 – 18:00 CET</p> <p>1:30HRS Session 30MIN Q&A</p>	<p>Greetings ICAO Opening Remarks CANSO LAC Opening Remarks SMS Fundamentals – The CANSO 5 Pillars of the SMS <i>Importance of Safety Culture (Element 1)</i></p>
Session 2	<p>Wednesday</p> <p>11 November 2020 14:00 – 16:00EDT // 20:00 – 22:00 CET</p> <p>1:30HRS Session 30MIN Q&A</p>	<p>Safety Policy and Objectives (Pillar 1) <i>Safety Policy (Element 2)</i> <i>Safety Accountabilities (Element 3)</i> <i>Compliance with International Obligations (Element 4)</i> <i>Coordination of Emergency Response Plan (Element 5)</i> <i>SMS Documentation (Element 6)</i></p>
Session 3	<p>Wednesday</p> <p>18 November 2020 10:00 – 12:00EDT // 16:00 – 18:00 CET</p> <p>1:30HRS Session 30MIN Q&A</p>	<p>Safety Risk Management (Pillar 2) <i>Risk Management Process (Element 7)</i> Safety Achievement (Pillar 3) <i>Safety Interfaces (Element 8)</i> <i>Safety by Design (Element 9)</i> <i>Fatigue Risk Management (Element 10)</i></p>
Session 4	<p>Wednesday</p> <p>25 November 2020 10:00 – 12:00EDT // 16:00 – 18:00 CET</p> <p>1:30HRS Session 30MIN Q&A</p>	<p>Safety Assurance (Pillar 4) <i>Safety Reporting (Element 11)</i> <i>Safety Surveys and Audits (Element 12)</i> <i>Safety Performance Monitoring (Element 13)</i> <i>Management of Change (Element 14)</i></p>
Session 5	<p>Wednesday</p> <p>2 December 2020 10:00 – 12:00EDT // 16:00 – 18:00 CET</p> <p>1:30HRS Session 30MIN Q&A</p>	<p>Safety Assurance (Pillar 4) Continued <i>SMS Continual Improvement (Element 15)</i> Safety Promotion (Pillar 5) <i>Safety Communication (Element 16)</i> <i>Training and Education (Element 17)</i></p>