



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

WORKING PAPER

AIM/TF/4 — WP/08

04/05/21

**Fourth North American, Central American and Caribbean Working Group (NACC/WG) Aeronautical Information Management Implementation Task Force Meeting
(AIM/TF/4)**

Online, 11 May 2021

Agenda Item 5: NOTAM Contingency Plans for NAM/CAR Regions and Tasks Related with the NOTAM Global Campaign: removal of permanent NOTAMs or as Indicated by ICAO Doc 8126 - *Aeronautical Information Services Manual*

TASKS RELATED WITH THE NOTAM GLOBAL CAMPAIGN: REMOVAL OF PERMANENT NOTAMS OR AS INDICATED BY ICAO DOC 8126 - AERONAUTICAL INFORMATION SERVICES MANUAL

(Presented by AIM/TF Rapporteur)

EXECUTIVE SUMMARY

This Working Paper presents information on the need for a Regional Contingency Planning to ensure the continuity of AIM and/or NOTAM services, while maintaining a high level of safety, according to the status of implementation of AIM and/or NOTAM Contingency Plans in the Region. Furthermore, States are encouraged to sign approved Letters of Agreement (LoAs) among States, Territories and International Organizations. This Working Paper also presents the Global Campaign on NOTAM Improvement (NOTAM2021), where the objective is the significant global reduction in the number of old NOTAM still in circulation.

Action:	Described in Section 5.
Strategic Objectives:	<ul style="list-style-type: none">• Safety• Air Navigation Capacity and Efficiency• Environmental Protection
References:	<ul style="list-style-type: none">• Annex 11 – Air Traffic Services• Annex 15 – Aeronautical Information Services• Doc 4444 – PANS-ATM• Doc 8126 – Aeronautical Information Services Manual

1. Introduction

1.1 As indicated by the ICAO Global NOTAM Campaign 2021: on any given day, there are some 35,000 active NOTAM circulating in the global air transport system. In 2020, the total number of NOTAM issued exceeded 1.7 million. Yearly totals such as this have increased steadily over the years, on average by more than 100,000 annually.

1.2 It is not uncommon for a pre-flight briefing package supporting a long-haul international flight to contain more than 100 pages of NOTAM information. Findings have shown that 20% percent of these will be old NOTAM, exceeding their three-month applicability period.

1.3 On 8 April 2021, ICAO launched a new Global Campaign on NOTAM Improvement (NOTAM2021) by kicking off Phase 1 on old NOTAM with a webinar in collaboration with its seven regional offices.

2. Discussion

2.1 The objective is the significant reduction in the number of old NOTAM still in circulation.

2.2 In addition, duplicate NOTAMs also pertain to the significant amount of NOTAS a flight crew has to read prior to flight.

2.3 NOTAM Data Originators are to comply with the requirements of the NOTAM Details.

3. Tasks Related with the NOTAM Global Campaign

3.1 The tasks related with the NOTAM Global Campaign within the AIM/TF look into developing means to help States into minimizing Outstanding NOTAMs (perm) and assure NOTAMs published in accordance to Annex 15 and PANS-AIM Doc 10066.

3.2 Tasks also remain in participating in the Global NOTAM Campaign 2021, providing presentations and further developments within the region on this matter.

3.3 The AIM/TF Rapporteur has developed a tool in excel format, the NOTAM Validity Tracker Tool (**Appendix**), which helps the Data Originator maintain track of NOTAMs he has published. This tool provides a start in helping minimizing Duplicate NOTAMs and outstanding NOTAMs.

4. Conclusion

4.1 The Global NOTAM Campaign 2021 will facilitate into making the way that NOTAMs are published and used become safer, concise and operationally dedicated.

4.2 The NOTAM Data Originator remains responsible to assure NOTAM information are relevant and the NOF is responsible to review NOTAM publication requests and advice accordingly, in order to support a safe, timely, operationally dedicated and concise NOTAM.

5. **Suggested Actions**

5.1 Based on the above, the Meeting is invited to:

- a) discuss any relevant matters as appropriate;
- b) urge States and AIM/TF members to participate in the Global NOTAM Campaign 2021; and
- c) have the AIM/TF carry out needed tasks.

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APPENDIX

NOTAM VALIDITY TRACKER TOOL TEMPLATE

COMPANY		PUBLISHED NOTAM VALIDITY TRACKING TOOL						
Amount of current valid / published NOTAMs	NOTAM Number A#####YY	NOTAM Title and/or Brief Description (Item E)	Location (ICAO code) Min. 4 - Max. 8 digits	Created (Published) date	Effective date (Item B)	Expire date (Item C)	Total time left to renew/cancel or self-expire	Duration of NOTAM in days <small>Must not exceed 90 days</small>
1							No time left to CNL or REPLACE / NOTAM EXPIRED	0
2							No time left to CNL or REPLACE / NOTAM EXPIRED	0
3							No time left to CNL or REPLACE / NOTAM EXPIRED	0
4							No time left to CNL or REPLACE / NOTAM EXPIRED	0
5							No time left to CNL or REPLACE / NOTAM EXPIRED	0
6							No time left to CNL or REPLACE / NOTAM EXPIRED	0
7							No time left to CNL or REPLACE / NOTAM EXPIRED	0
8							No time left to CNL or REPLACE / NOTAM EXPIRED	0
9							No time left to CNL or REPLACE / NOTAM EXPIRED	0
10							No time left to CNL or REPLACE / NOTAM EXPIRED	0
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