



International  
Civil Aviation  
Organization

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منظمة الطيران  
المدني الدولي

国际民用  
航空组织

*When replying please quote:*

Ref.: NT-NS2-21 — **E.OSG-NACC91176**

25 October 2021

To: Civil Aviation Training Centres

Subject: **Invitation – NAM/CAR Civil Aviation Training Centres Working Group  
Teleconference (NAM/CAR/CATC/WG/Telcon)**  
Online, 4 November 2021

Action

Required: **Confirm your participation by 2 November 2021**

Dear Sir/Madam,

Further to the coordination carried out by Mr. Fernando Camargo, Regional Officer, Technical Assistance and Secretary of the NAM/CAR Civil Aviation Training Centres Working Group, with the Directors of Civil Aviation Training Centres of the NAM/CAR Regions, through messages dated 24 September and 18 October 2021; and considering the responses received by the training centres, I wish to invite your Administration/Organization to participate in the NAM/CAR Civil Aviation Training Centres Working Group Teleconference (NAM/CAR/CATC/WG/Telcon) to be convened online on 4 November 2021, from 10:00 to 12:00 hours CDT (16:00 hrs. UTC).

This teleconference is a reactivation of the NAM/CAR/CATC/WG, and it will deal with the election of the Rapporteur and Vice-Rapporteur for the next triennium as well as discussing the Group's next steps for 2022.

Focal points of Civil Aviation Training Centres of States and Territories of the ICAO NAM/CAR Regions are expected to participate. The working languages of the teleconference will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

The Agenda of this teleconference is as follows.

1. Election of the Rapporteur and Vice-Rapporteur
2. Next Steps of the NAM/CAR/CATC/WG for 2022
3. Other business

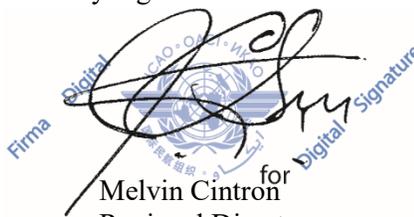
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It is important to note that all participants need to have a Zoom account as all sessions scheduled by ICAO are only for authenticated users. In order to confirm your participation at this teleconference and obtain the Zoom connection information, you need to register at the following link: [https://icao.zoom.us/meeting/register/tJMrce-gpzkqHd3\\_KDlmnZgufhn-UyZrHQ-e](https://icao.zoom.us/meeting/register/tJMrce-gpzkqHd3_KDlmnZgufhn-UyZrHQ-e)

Once registered, Zoom will generate a unique connection link for the registered participant and he/she will receive a confirmation email from Zoom containing information about joining the teleconference; please note that the connection link is unique to the registered participant and cannot be shared with other users. **Please ensure to save this message, as you will need it to connect to the event.** Furthermore, please consider that you have to be signed into your Zoom account in order to enter the event. It is important to consider that a lot of servers block Zoom messages, therefore, if you register and do not receive your connection link, please contact Ms. Claudia López to the following email: [clopez@icao.int](mailto:clopez@icao.int) so you can obtain your personal access link for the event.

If you require any further information regarding the event, please contact Mr. Fernando Camargo, Regional Officer, Technical Assistance or Ms. Claudia López, Technical Cooperation Associate, to the following e-mail [nacc-tc@icao.int](mailto:nacc-tc@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in blue ink, consisting of a stylized cursive script. The signature is overlaid on a circular blue stamp that contains the ICAO logo and the text "CAO OF THE WORLD" and "FIRMA". The words "Digital Signature" are written in blue on either side of the signature.

for  
Melvin Cintron  
Regional Director  
North American, Central American and  
Caribbean (NACC) Regional Office