



**Nineteenth Meeting of the CAR/SAM Regional Planning and Implementation Group
 (GREPECAS/19)
 Online, 27 – 29 October 2021**

**Agenda Item 6: GREPECAS Administrative and coordination activities
 6.3 Last Update of the GREPECAS Procedures Handbook**

GREPECAS PROCEDURAL HANDBOOK UPDATE

(Presented by the Secretariat)

EXECUTIVE SUMMARY	
This Information Paper presents the new GREPECAS Seventh Edition Procedural Handbook, ver. 2.1, as part of the follow-up to the improvement activities of the GREPECAS.	
<i>Strategic Objectives:</i>	<ul style="list-style-type: none"> • Air Navigation Capacity and Efficiency • Safety
<i>References:</i>	<ul style="list-style-type: none"> • Minutes of the Virtual Meeting of the GREPECAS Programmes and Projects Review Committee (PPRC) (ePPRC/01) • State letter Ref: NACC86312 - Approval of the CAR/SAM Regional Planning and Implementation Group (GREPECAS) Procedural Handbook 2021 New Version 2.1 • GREPECAS Procedural Handbook Seventh Edition, Ver. 2.1

1. Introduction

1.1 The Procedural Handbook contains information on the role, organization and operation of GREPECAS, as well as its different programmes, processes and projects in support of implementation. The Handbook will serve States and International Organizations when planning and managing necessary resources for their participation in the Group.

1.2 This Procedural Handbook provides general guidelines and is approved by GREPECAS in accordance with ICAO Council guidelines for Planning and Implementation Regional Groups (PIRGs).

2. Updates and amendment to the GREPECAS Procedural Handbook

2.1 As part of the improvements foreseen for GREPECAS, the GREPECAS Procedural Handbook has been considered. On the review process for the Handbook, the contributions of the States, International Organizations and the industry were included, as an essential element to achieve effective, efficient and harmonized actions with the States. Important aspects were considered in this new version of the Handbook, such as:

- a) adjustments that include the joint plenary meetings of GREPECAS and the Regional Aviation Safety Group–Pan America (RASG-PA); and
- b) the inclusion of the Terms of Reference (ToRs) and the Data Analysis Group Working Group (DAWG) Program

2.2 In addition to the integration of the guidelines of the 6th Edition of the Global Air Navigation Plan (GANP), the alignment of the generic ToRs for the Planning and Implementation Regional Group (PIRG) proposed by the mandate of the Council of ICAO, as well as the GREPECAS coordination with the RASG-PA included in the previous version.

2.3 This important review considered relevant changes such as the inclusion of the new Data Analysis Working Group and the appropriate updates regarding the relationship with the GANP and the Aviation System Block Upgrade (ASBU).

2.4 Updates and changes of Version 2.0 were discussed in the New CAR/SAM Planning and Implementation Regional Group (GREPECAS) Procedural Handbook 7th Edition, Ver. 2.0 Revision Virtual Meeting held on 19 August 2020, and finally approved.

2.5 Updates of Version 2.1 were circulated in State Letter ref. E.OSG-NACC86312, dated 29 July 2021, which was finally approved and is the current valid version.

The Handbook is available at the following web site:

<https://www.icao.int/GREPECAS/Pages/ProceduralHandbook.aspx>