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المدني الدولي

国际民用  
航空组织

*When replying please quote:*

Ref.: NT- NE57-3 — E.OSG – NACC86255

6 August 2021

To: States, Territories and International Organizations

Subject: **Invitation – Second NAM/CAR Air Navigation Implementation Working Group (ANI/WG) Search and Rescue (SAR) Implementation Task Force Meeting (ANI/WG/SAR/TF/2)**  
Online, 7 to 9 September 2021

Action

- Required:
- 1) Transmittal of any additional items of discussion by **13 August 2021**;
  - 2) Confirm your participation by registering by **27 August 2021**
  - 3) Submission of documentation by the deadlines provided in this letter

Dear Sir/Madam,

Further to the supporting work for ICAO requirements implementation and the CAR Regional Search and Rescue Plan, I wish to invite your Administration/Organization to participate in the Second NAM/CAR Air Navigation Implementation Working Group (ANI/WG) Search and Rescue (SAR) Implementation Task Force Meeting (ANI/WG/SAR/TF/2) to be convened online on 7 to 9 September 2021, from 14:00 to 17:00 hours UTC.

Representatives of State and Regional entities related to surveillance and provision of Search and Rescue services of States and Territories of the ICAO NAM/CAR Regions and representatives of invited international organizations are expected to attend. The working languages of the Meeting will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

The Draft Agenda of this Meeting is at **Appendix A**. States wishing to submit proposals for the addition of items should do so by **13 August 2021**.

All meeting documentation will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available.

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It is important to note that all participants need to have a Zoom account as all sessions scheduled by ICAO are only for authenticated users. In order to confirm your participation at this Meeting and obtain the Zoom connection information, you need to register at the following link by **27 August 2021**:

<https://icao.zoom.us/meeting/register/tJUpcOiprTMiGtQbifBMAQzWyjwsHD9leXXZ>

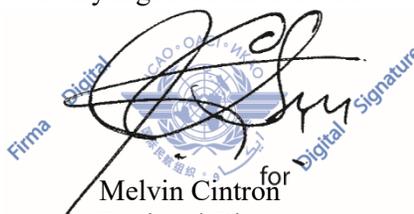
Once registered, Zoom will generate a unique connection link for the registered participant and he/she will receive a confirmation email from Zoom containing information about joining the Meeting; please note that the connection link is unique to the registered participant and cannot be shared with other users. **Please ensure to save this message, as you will need it to connect to the event.** Furthermore, please consider that you have to be signed into your Zoom account in order to enter the event. It is important to consider that a lot of servers block Zoom messages, therefore, if you register and do not receive your connection link, please contact Mrs. Yolanda Terrazas to the following email: [yterrazas@icao.int](mailto:yterrazas@icao.int) so you can obtain your personal access link for the event.

Documentation that your Administration/Organization may wish to submit/present at the meeting should be forwarded to this office by e-mail as soon as practicable in Microsoft Word/PowerPoint format using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

**Only** working papers **received** by this office by **13 August 2021**, submitted by States/Territories, will be translated to ensure timely processing. Working papers received in this office **after** that date will have to be submitted in both languages. Otherwise, they will become Information Papers. Information papers will only be issued in the language submitted. Papers received from international organizations will not be translated and will be issued only in the language submitted. The deadline to receive papers is **31 August 2021**. The deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

If you require any further information regarding the event, please contact Mr. Eddian Mendez, Regional Officer, Air Traffic Management/Search and Rescue, or his Assistant Mrs. Yolanda Terrazas, to the following e-mail: [nacc-atm@icao.int](mailto:nacc-atm@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.



for  
Melvin Cintron  
Regional Director  
North American, Central American and  
Caribbean (NACC) Regional Office

**Enclosure:**

*A – Provisional Agenda; B – Working Paper template; C – Information Paper template;  
D – Appendix template*



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**Second NAM/CAR Air Navigation Implementation Working Group (ANI/WG) Search and Rescue  
(SAR) Implementation Task Force Meeting  
(ANI/WG/SAR/TF/2)  
7 to 9 September 2021**

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**APPENDIX A  
PROVISIONAL AGENDA**

- Agenda Item 1: Adoption of the Provisional Agenda and Schedule**
- Agenda Item 2: Review of the SAR Part of the CAR/SAM Regions Air Navigation Plan**
- 2.1 Review of the Electronic Air Navigation Plan of the CAR/SAM Regions
  - 2.2 Review of the SAR Plan of the CAR Region
  - 2.3 Follow up on valid SAR Conclusions/Decisions and Deficiencies
- Agenda Item 3: SAR Agreements and Civil-Military Coordination**
- 3.1 ICAO requirements on SAR agreements
  - 3.2 Civil-military coordination in the provision of Air Navigation Services
- Agenda Item 4: Work Programme and Activities of the Task Force**
- 4.1 Global and Regional Search and Rescue (SAR) Affairs
  - 4.2 Follow-up to the recommendations of the 2019 NAM/CAR Search and Rescue (SAR) and Civic-Military Coordination Implementation Meeting
  - 4.3 SAR coordination and emergency response to natural disasters
  - 4.4 Approval of the Work Programme and Activities of the Task Force
- Agenda Item 5: Other Business**
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**PROVISIONAL AGENDA  
EXPLANATORY NOTES**

**Agenda Item 1: Adoption of the Provisional Agenda and Schedule**

Under this agenda item, the Meeting shall review the agenda and schedule, and adopt them. The objectives and overall expectations of the meeting will be presented.

**Agenda Item 2: Review of the SAR part of the CAR / SAM Regions Air Navigation Plan**

Under this agenda item, a review will be made of the SAR part of the CAR/SAM Regions Air Navigation Plan, as well as progress in its compliance.

**Agenda Item 3: SAR Agreements and Civil-Military Coordination**

The Meeting will follow up on the SAR Agreements of the NAM/CAR Regions, reviewing the progress in signing of pending agreements by the States and adjoining States, The Meeting will propose actions to improve compliance with the closing of short-term agreements. Information on the Manual on Civil-Military Cooperation in Air Traffic Management will be presented

**Agenda Item 4: Work Program and Activities of the Task Force**

The Meeting will analyse the main initiatives related to SAR, from a global and regional perspectives, based on new procedures and technology. Considering these new trends, its work programme and activities will be approved. The Meeting will evaluate the possibility of conducting a virtual SAR exercise for the CAR Region in 2022.

**Agenda Item 5: Other Business**

Under this agenda item, the Meeting will analyse any other matter than cannot be addressed under the previous agenda items.



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WORKING PAPER

ANI/WG/SAR/TF/2 — WP/\*\*

\*\*/\*\*/21

**Second NAM/CAR Air Navigation Implementation Working Group (ANI/WG) Search and Rescue  
(SAR) Implementation Task Force Meeting  
(ANI/WG/SAR/TF/2)**

On line, from 7 to 9 September 2021

**Agenda Item \*:**

**TITLE OF WORKING PAPER**

(Presented by \*\*\*)

| <b>EXECUTIVE SUMMARY</b>                   |  |
|--|--|
| Insert brief summary of the working paper. |  |
| <b>Action:</b>                             | Insert action required.  |
| <i>Strategic Objectives:</i>               | <ul style="list-style-type: none"><li>• Safety</li><li>• Air Navigation Capacity and Efficiency</li><li>• Security &amp; Facilitation</li><li>• Economic Development of Air Transport</li><li>• Environmental Protection</li></ul> |
| <i>References:</i>                         | <ul style="list-style-type: none"><li>• ***</li></ul>  |

**1. Introduction**

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INFORMATION PAPER

ANI/WG/SAR/TF/2 — IP/\*\*

\*\*/\*\*/21

**Second NAM/CAR Air Navigation Implementation Working Group (ANI/WG) Search and Rescue  
(SAR) Implementation Task Force Meeting  
(ANI/WG/SAR/TF/2)**

On line, from 7 to 9 September 2021

**Agenda Item \*:**

**TITLE OF INFORMATION PAPER**

(Presented by \*\*\*)

| <b>EXECUTIVE SUMMARY</b>                       |  |
|--|--|
| Insert brief summary of the information paper. |  |
| <i>Strategic Objectives:</i>                   | <ul style="list-style-type: none"><li>• Safety</li><li>• Air Navigation Capacity and Efficiency</li><li>• Security &amp; Facilitation</li><li>• Economic Development of Air Transport</li><li>• Environmental Protection</li></ul> |
| <i>References:</i>                             | <ul style="list-style-type: none"><li>• ***</li></ul>  |

**1. Introduction**

**1.1 Ff**

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**APPENDIX \***  
**TITLE**

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