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航空组织

When replying please quote:

Ref.: NT-NE57-3 — **E.OSG-NACC93651**

10 August 2022



To: States, Territories and International Organizations

Subject: **Invitation – Third NAM/CAR North American, Central American and Caribbean Working Group Search and Rescue Implementation Task Force (NACC/WG/SAR/TF/3) Meeting**

ICAO NACC Regional Office and on-line, from 17 to 19 October 2022
and

NAM/CAR/SAM Workshop for the Development of National SAR Plans
ICAO NACC Regional Office and on-line, 20 October 2022

Action

- Required:
- 1) Transmittal of any additional items of discussion by **23 September 2022**;
 - 2) Confirm your participation by registering by **30 September 2021**
 - 3) Submission of documentation by the deadlines provided in this letter

Dear Sir/Madam,

Further to the supporting work on ICAO requirements implementation and the CAR Regional Search and Rescue Plan, I wish to invite your Administration/Organization to participate in the Third NAM/CAR Air Navigation Implementation Working Group (ANI/WG) Search and Rescue (SAR) Implementation Task Force Meeting (ANI/WG/SAR/TF/3) and the NAM/CAR/SAM Workshop for the Development of National SAR Plans, to be convened at the ICAO NACC Regional Office, Mexico City, Mexico, and on-line from 17 to 20 October 2022.

Representatives of State/Territories and regional entities related to surveillance and provision of SAR services of States and Territories of the ICAO NAM/CAR Regions and invited international organizations are expected to participate. Additionally, the opportunity is opened for SAM States to participate in this event in order to improve coordination and collaboration among the NAM/CAR/SAM Regions. The working languages will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

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The Provisional Agenda of the event is at **Appendix A**. States wishing to submit proposals for the addition of items should do so by **23 September 2022**.

I would appreciate confirmation of your participation by **30 September 2022** by registering here:

For the Face to face meeting: <https://forms.office.com/r/V03cDBK5Dt>

For the on line meeting: see link and instructions below

The list of suggested hotels, ICAO NACC Regional Office location, hotel sector maps, as well as other useful information are available on the “*Visiting Our Office?*” Section of the ICAO NACC Regional Office website (http://www.icao.int/NACC/Pages/visitors_info.aspx). Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

On line participants under the Zoom platform:

It is important to note that all participants need to have a Zoom account as all sessions scheduled by ICAO are only for authenticated users. In order to confirm your participation at this Meeting and obtain the Zoom connection information, you need to register at the following link by **30 September 2022**:

<https://icao.zoom.us/meeting/register/tJAtcO2qqjovGtVh9VB7QwITPkDCoSvayPGV>

Once registered, Zoom will generate a unique connection link for the registered participant and he/she will receive a confirmation email from Zoom containing information about joining the Meeting; please note that the connection link is unique to the registered participant and cannot be shared with other users. **Please ensure to save this message, as you will need it to connect to the event.** Furthermore, please consider that you have to be signed into your Zoom account in order to enter the event. It is important to consider that a lot of servers block Zoom messages, therefore, if you register and do not receive your connection link, please contact Mrs. Yolanda Terrazas to the following email: yterrazas@icao.int so you can obtain your personal access link for the event.

All meeting documentation will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

Documentation that your Administration/Organization may wish to submit/present at the meeting should be forwarded to this office by e-mail as soon as practicable in Microsoft Word/PowerPoint format using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

Only working papers **received** by this office by **2 September 2022**, submitted by States/Territories, will be translated to ensure timely processing. Working papers received in this office **after** that date will have to be submitted in both languages. Otherwise, they will become Information Papers. Information papers will only be issued in the language submitted. Papers received from international organizations will not be translated and will be issued only in the language submitted. The deadline to receive papers is **7 October 2022**. The deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

If you require any further information regarding the event, please contact Mr. Eddian Mendez, Regional Officer, Air Traffic Management/Search and Rescue, or his Assistant Mrs. Yolanda Terrazas, to the following e-mail: nacc-atm@icao.int.

Accept, Sir/Madam, the assurances of my highest consideration.



for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

*A – Provisional Agenda; B – Working Paper template;
C – Information Paper template; D – Appendix template*



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**Third NAM/CAR North American, Central American and Caribbean Working Group
Search and Rescue Implementation Task Force (NACC/WG/SAR/TF/3) Meeting /
NAM/CAR/SAM Workshop for the Development of National SAR Plans**
ICAO NACC Regional Office, Mexico City, Mexico and On-line, from 17 to 20 October 2022

**APPENDIX A
PROVISIONAL AGENDA**

- Agenda Item 1: Adoption of the Provisional Agenda and Schedule**
- Agenda Item 2: Search and Rescue (SAR) Global and Regional Affairs**
- 2.1 Review of the Electronic Air Navigation Plan of the CAR/SAM Regions
 - 2.2 Review of the SAR Plan of the CAR Region
 - 2.3 GREPECAS project to support SAR implementation in the CAR/SAM Regions
 - 2.4 Regional implementation of SAR exercises
 - 2.5 Follow up on valid SAR Conclusions/Decisions and Deficiencies
- Agenda Item 3: CAR/SAM SAR Interregional Affairs**
- Agenda Item 4: SAR Agreements and Civil-Military Coordination**
- 4.1 Follow up to pending NAM/CAR SAR Agreements
 - 4.2 SAR coordination and emergency response to natural disasters
 - 4.3 Civil-military coordination in the provision of SAR Services
- Agenda Item 5: Work Program and Activities of the North American, Central American and Caribbean Working Group (NACC/WG) SAR Implementation Task Force**
- 4.1 Follow up and update to the work programme
 - 4.2 Approval of the Work Programme
- Agenda Item 6: Other Business**
- Workshop: NAM/CAR/SAM Workshop for the Development of National SAR Plans**
- a) Development of National SAR Plans
 - b) Inter-agency agreement of a national SAR committee

**PROVISIONAL AGENDA
EXPLANATORY NOTES**

Agenda Item 1: Adoption of the Provisional Agenda and Schedule

Under this agenda item, the Meeting shall review the agenda and schedule, and adopt them. The objectives and overall expectations of the meeting will be presented.

Agenda Item 2: Search and Rescue (SAR) Global and Regional Affairs

Under this agenda item, the Meeting will review the SAR part of the CAR/SAM Regions Air Navigation Plan, as well as the progress in its compliance. Similarly, regional issues related to support for SAR implementation will be addressed. In collaboration with the SAM Region, the implementation of SAR exercises between both regions will be scheduled.

Agenda Item 3: CAR/SAM SAR Interregional Affairs

The Meeting will monitor the SAR Agreements of the CAR/SAM Regions, and will address the collaboration between both regions.

Agenda Item 4: SAR Agreements and Civil-Military Coordination

The Meeting will follow up on the SAR Agreements of the NAM/CAR Regions, reviewing the progress on signing of pending agreements by the States and their neighbours. The Meeting will propose actions to improve compliance with the closing of short-term agreements. Information on the civil-military cooperation in the provision of SAR services will be presented

Agenda Item 5: Work Programme and Activities of the ANI/WG Search and Rescue Implementation Task Force (SAR)

The Meeting will follow up and update the Task Force Work Programme.

Agenda Item 6: Other Business

Under this agenda item, the Meeting will analyse any other matter than cannot be addressed under the previous agenda items.

Workshop: NAM/CAR/SAM Workshop for the Development of National SAR Plans

Specific guidance will be provided to support the development of the national SAR plan as well as the establishment of the national SAR committee and the inter-institutional coordination agreements for this Committee.



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WORKING PAPER

NACC/WG/SAR/TF/3 — WP/**

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**Third NAM/CAR North American, Central American and Caribbean Working Group
Search and Rescue Implementation Task Force (NACC/WG/SAR/TF/3) Meeting**
ICAO NACC Regional Office, Mexico City, Mexico and On-line, from 17 to 19 October 2022

Agenda Item *:

TITLE OF WORKING PAPER

(Presented by ***)

EXECUTIVE SUMMARY	
Insert brief summary of the working paper.	
Action:	Insert action required.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none">• Strategic Objective 1 – Safety• Strategic Objective 2 – Air Navigation Capacity and Efficiency• Strategic Objective 3 – Security & Facilitation• Strategic Objective 4 – Economic Development of Air Transport• Strategic Objective 5 – Environmental Protection
<i>References:</i>	<ul style="list-style-type: none">• ***

1. Introduction

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or

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INFORMATION PAPER

NACC/WG/SAR/TF/3 — IP/**

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**Third NAM/CAR North American, Central American and Caribbean Working Group
Search and Rescue Implementation Task Force (NACC/WG/SAR/TF/3) Meeting**
ICAO NACC Regional Office, Mexico City, Mexico and On-line, from 17 to 19 October 2022

Agenda Item *:

TITLE OF INFORMATION PAPER

(Presented by ***)

EXECUTIVE SUMMARY	
Insert brief summary of the information paper.	
<i>Strategic Objectives:</i>	<ul style="list-style-type: none">• Strategic Objective 1 – Safety• Strategic Objective 2 – Air Navigation Capacity and Efficiency• Strategic Objective 3 – Security & Facilitation• Strategic Objective 4 – Economic Development of Air Transport• Strategic Objective 5 – Environmental Protection
<i>References:</i>	<ul style="list-style-type: none">• ***

1. Introduction

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APPENDIX *
TITLE

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