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International Civil Aviation Organization
North American, Central American and Caribbean Office

WORKING PAPER

AIM/TF/06 — WP/01
03/07/2023

**Sixth North American, Central American and Caribbean Working Group (NACC/WG) Aeronautical
Information Management Implementation Task Force Meeting
(AIM/TF/06)**

Mexico City, Mexico, and online, 21 – 24 August 2023

Agenda Item 1: Approval of the Provisional Agenda, Schedule, and Working Method

APPROVAL OF THE PROVISIONAL AGENDA, SCHEDULE

(Presented by the Secretariat)

EXECUTIVE SUMMARY

This working paper presents a proposal for the agenda, organization, and working hours of the Sixth Meeting of the GREPECAS Aeronautical Information Management (AIM) Task Force, for consideration and approval by the meeting.

Action:	Suggested actions are presented in Section 2.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none">• Strategic Objective 1 – Safety• Strategic Objective 2 – Air Navigation Capacity and Efficiency

1. Approval of the Provisional Agenda, Calendar, and Method of Work

1.1 Adoption of the Provisional Agenda

1.1.1 The proposed agenda and its explanatory notes are presented in **Appendix A** of this working paper for the Group's consideration and approval.

1.2 Adoption of the work modality and schedule

1.2.1 It is suggested that the meeting carry out its work in plenary sessions, considering administrative aspects and logistical support and adopt the modality and work schedule indicated in **Appendix B**.

2. Suggested actions

2.1 The meeting is invited to review and approve:

- a) the agenda with its explanatory notes presented in **Appendix A**; and
- b) as well as the modality and work schedule proposed in **Appendix B**



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**Sixth North American, Central American and Caribbean Working Group (NACC/WG)
Aeronautical Information Management Implementation Task Force Meeting (AIM/TF/6)**
México City, México, Zoom, 21 to 24 August 2023

**ATTACHMENT A
PROVISIONAL AGENDA**

- Agenda Item 1:** Approval of the Provisional Agenda, Schedule, and Working Method
- Agenda Item 2:** Follow-up on GREPECAS/20 Conclusions and Decisions relevant to AIM, electronic Air Navigation Plan (eANP) Table Status per State, and Assistance requests within the AIM Transition from States
- Agenda Item 3:** AIM Implementation Roadmap in the NAM/CAR Regions and the AIM Collaborative Plan
- Agenda Item 4:** AIM Aviation System Block Upgrade (ASBU), Basic Building Blocks (BBB) and Action Plan Update
- Agenda Item 5:** Review of the AIM Field Future Work Programme and Terms of Reference (ToRs) related to System Wide Information Management (SWIM)
- Agenda Item 6:** AIM Personnel English Language Proficiency: Levels and Documentation Creation
- Agenda Item 7:** AIM Training Curriculum TRAINAIR PLUS Submission Documentation Creation
- Agenda Item 8:** AIM Collaborative Plan & Tracking Website: States information draft review
- Agenda Item 9:** Other Business
- Workshop:** Doc 8126 New version

Work methods: For the development of this meeting, it is expected to work in plenary sessions, and in the AIM TF to discuss and analyze specific topics and create the necessary documentation.

EXPLANATORY NOTES

Agenda Item 1: Approval of the Provisional Agenda, Schedule, and Working Method

Under this agenda item, the Meeting shall review the agenda and schedule, and adopt them. The objectives and overall expectations of the meeting will be presented.

Agenda Item 2: Follow-up on GREPECAS/20 Conclusions and Decisions relevant to AIM, electronic Air Navigation Plan (eANP) Table Status per State, and Assistance requests within the AIM Transition from States

Under this agenda item, the Meeting will conduct a follow-up review of valid conclusions and decisions of the GREPECAS/20 Meeting, emphasizing the impact of the latter on the implementation of Aeronautical Information Management (AIM). In addition, States should indicate assistance types needed related to the AIM Transition.

Agenda Item 3: AIM Implementation Roadmap in the NAM/CAR Regions and the AIM Collaborative Plan

Under this agenda item, the Meeting will review and update the roadmap, including information exchange from vendors on Aeronautical Data Quality, AIXM, Digital Data Set, Digital NOTAM related to the AIM Transition.

Agenda Item 4: AIM Aviation System Block Upgrade (ASBU), Basic Building Blocks (BBB) and Action Plan Update

Under this agenda item, the new edition of the Global Air Navigation Plan (GANP) Seventh Edition, the new version of the Basic Building Blocks (BBB) and their impact on the level of regional implementation will be evaluated and the AIM TF will collaborate to execute required actions on the Action Plan. All additional tasks on the Action will be carried out as well.

Agenda Item 5: Review of the AIM Field Future Work Programme, Terms of Reference (ToRs) related to System Wide Information Management (SWIM)

Under this Agenda Item, the Meeting will review the AIM Field Future Work Program and ToR and update them accordingly.

Agenda Item 6: AIM Personnel English Language Proficiency Levels and Documentation Creation

Under this agenda item, the Meeting will review current English Language Prof levels set for the various Aviation operational functions. The Meeting will deliberate on an appropriate level and structure for AIM Personnel to be adopted by States once approved.

Agenda Item 7: AIM Training Curriculum TRAINAIR PLUS Submission Documentation Creation

Under this agenda item, the Meeting will create a proposal letter to TRAINAIR Plus to incorporate the approved ICAO NACC AIM TF's Training Curriculum's modules 1 and 2 as the base training for AIM personnel (AIS/ARO/FPL).

Agenda Item 8: AIM Training: Curriculum TRAINAIR PLUS Submission Documentation Creation

Under this agenda item, the Meeting will review and update the AIM Collaborative Plan and review the AIM ICAO NACC Tracking Website's draft version.

Agenda Item 9: Other Business

Under this agenda item, the Meeting will analyse any other matter that cannot be addressed under the previous agenda items.

Workshop: Doc 8126 New Version

As a follow-up from the AIM/TF/5 meeting held in November of 2022, a continuation on the most significant changes in the document will be addressed during the workshop.

**ATTACHMENT B / ADJUNTO B
PROVISIONAL SCHEDULE / HORARIO PROVISIONAL**

Time / Horario	Monday 21 August Lunes 21 de agosto	Tuesday 22 August Martes 22 de agosto	Wednesday 23 August Miercoles 23 de agosto	Thursday 24 August Jueves 24 de agosto
08:30 – 09:00	Registration / Registro			
09:00 – 09:30	Opening / Apertura	Agenda Item 5 Cuestión 5 del Orden del Día	Plenary working session AIM TF on Documentation to be created (cont.)	<i>Workshop on Changes to Doc 8126 7th. Ed. / Taller de Introducción a los Cambios del Doc. 8126 Nueva 7ª. Ed</i>
09:30 – 10:15	Agenda Item 1 and 2/ Cuestión 1 y 2 del Orden del Día	Agenda Items 5 (cont.) and 6 Cuestiones 5 (cont.) y 6 del Orden del Día	Sesión plenaria de trabajo AIM TF sobre Documentación a ser creada (cont.)	
10:15 – 10:30	COFFEE BREAK / PAUSA PARA EL CAFÉ			
10:30 – 11:15	Agenda Item 2 / Cuestión 2 del Orden del Día	Agenda Item 6 (cont.) Cuestión 6 del Orden del Día (cont.)	Agenda Item 9 Cuestión 9 del Orden del Día	End of Workshop / Final del taller
11:15 – 12:00	Agenda Item 3 / Cuestión 3 del Orden del Día	Agenda Item 7 Cuestión 7 del Orden del Día		
12:00 – 13:30	BREAK / DESCANSO			
13:30 – 14:15	Agenda Item 3 (cont.) and 4	Agenda Item 8 Cuestión 8 del Orden del Día	<i>Workshop on Changes to Doc 8126 7th. Ed. / Taller de Introducción a los Cambios del Doc. 8126 Nueva 7ª. Ed.</i>	Summary of discussions review and closing / Revisión del sumario de discusiones y clausura
14:15 – 15:00	Cuestiones 3 (cont.) y 4 del Orden del Día	Plenary working session AIM TF on Documentation to be created Sesión plenaria de trabajo AIM TF sobre Documentación a ser creada		
15:00 – 15:15	COFFEE BREAK / PAUSA PARA EL CAFÉ			
15:15 – 16:00	Agenda Item 4 (cont.) Cuestión 4 del Orden del Día (cont.)	Plenary working session AIM TF on Documentation to be Created (cont.) / Sesión plenaria de trabajo AIM TF sobre (cont.) Documentación a ser creada	<i>Workshop on Changes to Doc 8126 7th. Ed. / Taller continuado de Introducción a los Cambios del Doc. 8126 Nueva 7ª. Ed.</i>	