



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT-NE57-3 — **E.OSG-NACC97892**

20 June 2023

To: States, Territories and International Organizations

Subject: **Invitation – Sixth North American, Central American and Caribbean Working Group (NACC/WG) Aeronautical Information Management Implementation Task Force Meeting (AIM/TF/6)**
(ICAO NACC Regional Office, México City, México, hybrid event , 21 to 24 August 2023)

Action

Required: a) Transmittal by States of any additional items to the Provisional Agenda by **28 July 2023**.
b) Submission of documentation by the deadlines provided in this letter.
c) Register in-person and on-line participation by **04 August 2023**.

Dear Sir/Madam,

In coordination with the AIM Task Force Rapporteur, I wish to invite your Aeronautical Information Management Task Force (AIM/TF) member/representative and your Administration/Organization to participate in the Sixth North American, Central American and Caribbean Working Group (NACC/WG) Aeronautical Information Management Implementation Task Force Meeting (AIM/TF/6), to be held in a hybrid format in México City, México, and on-line, from **21 to 24 August 2023**.

To successfully achieve the objectives of this meeting, the participation of representatives of your Administration who are members of the AIM/TF is expected. The objectives of the meeting are compliance with the established Action Plan of the AIM/TF, review of the AIM Collaborative Plan for the NAM/CAR Regions, AIM Training Curriculum submission TRAINAIR Plus, English Language Proficiency levels review and setup, review of the implementation developments through the AIM Dashboards and the AIM tracking website review, among other relevant aspects of the AIM/TF Action Plan.

During this meeting, a workshop on Doc 8126 will also be held, including the most important topics applicable within the AIM area and related to the NAM/CAR Regions. The syllabus will be sent at a later date. The working languages will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

The Provisional Agenda of the meeting is in **Appendix A**. States wishing to submit proposals for the addition of items should do so by **28 July 2023**. We would appreciate confirmation of your participation by **04 August 2023** by registering via this link: <https://forms.office.com/r/NtxAv3mjYe>

.../2



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

**Sixth North American, Central American and Caribbean Working Group (NACC/WG)
Aeronautical Information Management Implementation Task Force Meeting
(AIM/TF/6)**

México City, México, Zoom, 21 to 24 August 2023

**ATTACHMENT A
PROVISIONAL AGENDA**

- Agenda Item 1:** Approval of the Provisional Agenda, Schedule and Working Method
- Agenda Item 2:** Follow-up on GREPECAS/20 Conclusions and Decisions relevant to AIM, electronic Air Navigation Plan (eANP) Table Status per State, and Assistance requests within the AIM Transition from States
- Agenda Item 3:** AIM Implementation Roadmap in the NAM/CAR Regions and the AIM Collaborative Plan
- Agenda Item 4:** AIM Aviation System Block Upgrade (ASBU), Basic Building Blocks (BBB) and Action Plan Update
- Agenda Item 5:** Review of the AIM Field Future Work Programme and Terms of Reference (ToRs) related to System Wide Information Management (SWIM)
- Agenda Item 6:** AIM Personnel English Language Proficiency: Levels and Documentation Creation
- Agenda Item 7:** AIM Training Curriculum TRAINAIR PLUS Submission Documentation Creation

Agenda Item 8: AIM Collaborative Plan & Tracking Website: States information draft review

Agenda Item 9: Other Business

Workshop: Doc 8126 New version

Working methods: For the development of this meeting, it is expected to work in plenary sessions, and in the AIM TF to discuss and analyze specific issues and create necessary documentation.

**PROVISIONAL AGENDA
EXPLANATORY NOTES**

Agenda Item 1: Approval of the Provisional Agenda, Schedule and Working Method

Under this agenda item, the Meeting shall review the agenda and schedule, and adopt them. The objectives and overall expectations of the meeting will be presented.

Agenda Item 2: Follow-up on GREPECAS/20 Conclusions and Decisions relevant to AIM, electronic Air Navigation Plan (eANP) Table Status per State, and Assistance requests within the AIM Transition from States

Under this agenda item, the Meeting will conduct a follow-up review of valid conclusions and decisions of the GREPECAS/20 Meeting, emphasizing the impact of the latter on the implementation of Aeronautical Information Management (AIM). In addition, States should indicate assistance types needed related to the AIM Transition.

Agenda Item 3: AIM Implementation Roadmap in the NAM/CAR Regions and the AIM Collaborative Plan

Under this agenda item, the Meeting will review and update the roadmap, including information exchange from vendors on Aeronautical Data Quality, AIXM, Digital Data Set, Digital NOTAM related to the AIM Transition.

Agenda Item 4: AIM Aviation System Block Upgrade (ASBU), Basic Building Blocks (BBB) and Action Plan Update

Under this agenda item, the new edition of the Global Air Navigation Plan (GANP) Seventh Edition, the new version of the Basic Building Blocks (BBB) and their impact on the level of regional implementation will be evaluated and the AIM TF will collaborate to execute required actions on the Action Plan. All additional tasks on the Action will be carried out as well.

Agenda Item 5: Review of the AIM Field Future Work Programme, Terms of Reference (ToRs) related to System Wide Information Management (SWIM)

Under this Agenda Item, the Meeting will review the AIM Field Future Work Program and ToR and update them accordingly.

Agenda Item 6: AIM Personnel English Language Proficiency: Levels and Documentation Creation

Under this agenda item, the Meeting will review current English Language Prof levels set for the various Aviation operational functions. The Meeting will deliberate on an appropriate level and structure for AIM Personnel to be adopted by States once approved.

Agenda Item 7: AIM Training Curriculum TRAINAIR PLUS Submission Documentation Creation

Under this agenda item, the Meeting will create a proposal letter to TRAINAIR Plus to incorporate the approved ICAO NACC AIM TF's Training Curriculum's modules 1 and 2 as the base training for AIM personnel (AIS/ARO/FPL).

Agenda Item 8: AIM Training: Curriculum TRAINAIR PLUS Submission Documentation Creation

Under this agenda item, the Meeting will review and update the AIM Collaborative Plan and review the AIM ICAO NACC Tracking Website's draft version.

Agenda Item 9: Other Business

Under this agenda item, the Meeting will analyze any other matter than cannot be addressed under the previous agenda items.

Workshop: Doc 8126 New Version

As a follow-up from the AIM/TF/5 meeting held in November of 2022, a continuation on the most significant changes in the document will be addressed, during the workshop.

ATTACHMENT B / ADJUNTO B
PROVISIONAL SCHEDULE / HORARIO PROVISIONAL

Time / Horario	Monday 21 August Lunes 21 de agosto	Tuesday 22 August Martes 22 de agosto	Wednesday 23 August Miercoles 23 de agosto	Thursday 24 August Jueves 24 de agosto
08:30 – 09:00	Registration / Registro			
09:00 – 09:30	Opening / Inauguración	Agenda Item 5 / Cuestión 5 del Orden del Día	Plenary working session AIM TF on Documentation to be Created (cont.)/ Sesión plenaria de trabajo AIM TF sobre Documentación a ser creada (cont.)	Agenda Item 9 / Cuestión 9 del Orden del Día
09:30 – 10:15	Agenda Items 1 and 2/ Cuestión 1 y 2 del Orden del Día	Agenda Items 5(cont.) and 6 / Cuestiones 5 (cont.) y 6 del Orden del Día		
10:15 – 10:30	COFFEE BREAK			
10:30 – 11:15	Agenda Item 2 / Cuestión 2 del Orden del Día	Agenda Item 6 (cont.)/Cuestión 6 del Orden del Día (cont.)	Continued Workshop on Changes to Doc 8126 7th. Ed. / Taller continuado de Introducción a los Cambios del Doc. 8126 Nueva 7ª. Ed.	Agenda Item 9 (cont.)/ Cuestión 9 del Orden del Día (cont.)
11:15 – 12:00	Agenda Item 3 / Cuestión 3 del Orden del Día	Agenda Item 7 / Cuestión 7 del Orden del Día		
12:00 – 13:30	BREAK			
13:30 – 14:15	Agenda Item 3 (cont.) and 4 / Cuestiones 3 (cont.) y 4 del Orden del Día	Agenda Item 8 / Cuestión 8 del Orden del Día	Continued Workshop on Changes to Doc 8126 7th. Ed. (cont.) / Taller Doc. 8126 Nueva versión	Agenda Item 10 / Cuestión 10 del Orden del Día
14:15 – 15:00		Plenary working session AIM TF on Documentation to be Created / Sesión plenaria de trabajo AIM TF sobre Documentación a ser creada		Summary of discussions review and closing / Revisión del sumario de discusiones y clausura
15:00 – 15:15	COFFEE BREAK			
15:15 – 16:00	Agenda Item 4 (cont.)/ Cuestión 4 del Orden del Día (cont.)	Plenary working session AIM TF on Documentation to be Created (cont.)/ Sesión plenaria de trabajo AIM TF sobre Documentación a ser creada	End of Workshop / Final del taller	

— END / FIN —