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Международная
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国际民用
航空组织

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Ref.: NT-NE57-3, NT-N1-2.5; NT-NS2-35 — **E.OSG-NACC9794611** July 2023

To: AO/TF and ATFM/TF Members, CIIFRA Team

Subject: **Invitation – Third Meeting of the North American, Central American and Caribbean Working Group (NACC/WG) Airspace Optimization Task Force (AO/TF/3), Fifth Meeting of the NACC/WG Air Traffic Flow Management Implementation Task Force (ATFM/TF/5), and Seventh Meeting of the CANSO IATA ICAO Free Route Airspace (CIIFRA/7) Team (AO/TF/3/ATFM/TF/5/CIIFRA/7)**

ICAO NACC Regional Office, Mexico City, Mexico, from 25 to 29 September 2023

Action

- Required:
- 1) Transmittal of additional items to the Provisional Agenda by **4 September 2023**;
 - 2) Submission of presentations by the deadlines provided in this letter;
 - 3) Register participation by **18 September 2023**.
 - 4) Send fellowship nomination forms by **11 August 2023**

Dear Sir/Madam,

I wish to invite your Administration/Organization to participate in the Third Meeting of the North American, Central American and Caribbean Working Group (NACC/WG) Airspace Optimization Task Force (AO/TF/3), the Fifth Meeting of the NACC/WG Air Traffic Flow Management Implementation Task Force (ATFM/TF/5), and the Seventh Meeting of the CANSO IATA ICAO Free Route Airspace (CIIFRA/7) Team (AO/TF/3/ATFM/TF/5/CIIFRA/7) to be convened at the ICAO NACC Regional Office, Mexico City, Mexico, from 25 to 29 September 2023.

Air Navigation Service Providers (ANSPs) of States and Territories of the ICAO NAM/CAR of invited international organizations are expected to attend. The working languages of the meeting will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

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These meetings will focus on Strategic Direct Routes (SDR) and how to implement them for the NAM/CAR Regions. The expectation is for each ANSP to bring a copy of the aeronautical charts depicting the Flight Information Region (FIR) or airspace that they are intending to develop an SDR. With this material the group will provide guidance during the Task Forces' discussion. The Mexican ANSP SENEAM (*Servicios a la Navegación en el Espacio Aéreo Mexicano*) has already been in trial status and is in the process of expanding these SDR trials. SENEAM will be instrumental in explaining the process they used to begin SDR in Mexican airspace.

The Provisional Agenda and Schedule of the events are at **Appendices A and B**, respectively. States wishing to submit proposals for the addition of items should do so by **4 September 2023**. We would appreciate confirmation of your participation by **18 September 2023** by registering here: <https://forms.office.com/r/v5DR6yRKWt>

The list of suggested hotels, ICAO NACC Regional Office location, hotel sector maps, as well as other useful information are available on the “*Visiting Our Office?*” Section of the ICAO NACC Regional Office website (http://www.icao.int/NACC/Pages/visitors_info.aspx). Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

Furthermore, I am pleased to inform that each Project RLA09801 Member¹, that is up-to-date with its Project contributions, may apply for a fellowship under Project RLA09801 within the fellowship offer for the current year. In order to know how many fellowships are available for your Administration for this year, please contact Ms. Claudia López, Technical Cooperation Associate (clopez@icao.int). The fellowship includes Daily Subsistence Allowance (DSA) to cover lodging and per diem. Your Administration shall provide the candidate with the air ticket to/from insert City, State of Venue, and ensure that the candidate has the necessary travel documents, vaccinations, and visa prior to departure. The duly completed Fellowship Nomination Form must be received in this Regional Office by **11 August 2023**. The steps to apply for a fellowship, the nomination form and other useful information are published on the Project RLA09801 website at: <http://www.icao.int/NACC/Pages/edocs-tc.aspx>

All meeting documentation will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available. Taking into consideration the availability of documentation/presentations in electronic format, no hard copies will be distributed during the event.

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¹ *RLA09801 Project Member States* are: Bahamas, Barbados, Canada, Cuba, Curaçao, Dominican Republic, Haiti, Jamaica, Mexico, Trinidad and Tobago, United States, Central American States through COCESNA (Belize, Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua), OECS States through ECCAA (Antigua and Barbuda, Dominica, Grenada, Saint Kitts and Nevis, Saint Lucia and Saint Vincent and the Grenadines).

Presentations that your Administration/Organization may wish to submit/present at the meeting should be forwarded to this office by e-mail as soon as practicable in PowerPoint format. The deadline to receive presentations is **18 September 2023**. You are encouraged to submit presentations in both meeting languages (i.e., English and Spanish).

If you require any further information regarding the event, please contact Mr. Ernie Snyder, Regional Officer, Air Traffic Management and Search and Rescue (nacc-atm@icao.int) or Ms. Claudia López, Capacity Development and Implementation Associate (clopez@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.



Firma Digital

ICAO

Digital Signature

Julio César Siu
Acting Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure: *As indicated*



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North American, Central American and Caribbean Office

**Third Meeting of the North American, Central American and Caribbean Working Group (NACC/WG)
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Management Implementation Task Force (ATFM/TF/5) and Seventh Meeting of the CANSO IATA
ICAO Free Route Airspace (CIIFRA/7) Team
(AO/TF/3/ATFM/TF/5/CIIFRA/7)**

ICAO NACC Regional Office, Mexico City, Mexico, 25 to 29 September 2023

**APPENDIX A
PROVISIONAL AGENDA**

- Agenda Item 1: CADENA Regional Implementation Group (RIG) and Air Navigation Service Providers (ANSPs) Updates**
- Agenda Item 2: SENEAM Tutorial on Strategic Direct Route (SDR) Implementation**
- Agenda Item 3: SDR Development in Regional ANSPs**
- Agenda Item 4: (SDR Implementation Case Study in three regional ANSPs**
- Agenda Item 5: Other Business**

**PROVISIONAL AGENDA
EXPLANATORY NOTES**

Agenda Item 1: CADENA Regional Implementation Group (RIG) and Air Navigation Service Providers (ANSPs) Updates

Under this agenda item, CADENA will facilitate the Regional Implementation Group (RIG) in which ANSPs will provide updates and end of season reviews. CADENA will also provide information on upcoming work to be done in the NAM/CAR Regions.

Agenda Item 2: SENEAM Tutorial on Strategic Direct Route (SDR) Implementation

Under this agenda item, SENEAM will provide insight and explanation of the process utilized in implementation of SDRs in the Mexican Airspace.

Agenda Item 3: SDR Development in Regional ANSPs

Under this agenda item, ANSPs will work in conjunction as Task Forces together with CANSO, IATA and ICAO in the development of SDRs for their airspace.

Agenda Item 4: (SDR Implementation Case Study in three regional ANSPs

Under this agenda item, three ANSPs will provide the Meeting with their plans and goals for SDR implementation in their airspace.

Agenda Item 5: Other Business

Under this agenda item, the Meeting will analyse any other matter than cannot be addressed under the previous agenda items.



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North American, Central American and Caribbean Office

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ICAO NACC Regional Office, Mexico City, Mexico, from 25 to 29 September 2023

**APPENDIX B
PROVISIONAL SCHEDULE**

Time	Monday 25 September	Tuesday 26 September	Wednesday 27 September	Thursday 28 September	Friday 29 September
08:30–09:00	<i>Registration</i>				
09:00–09:30	<i>Opening Ceremony & Photo</i>	Agenda Item 2	Agenda Item 3 Task Force Discussion (No interpretation services will be provided)	Agenda Item 3 Task Force Discussion (No interpretation services will be provided)	Agenda Item 4
09:30–10:00	Agenda Item 1				
10:00–10:30					
10:30–11:00	<i>Coffee break</i>				
11:00–11:30	Agenda Item 1 (cont.)	Agenda Item 2 (cont.)	Agenda Item 3 Task Force Discussion (No interpretation services will be provided)	Agenda Item 3 Task Force Discussion (No interpretation services will be provided)	Agenda Item 4 (cont.)
11:30–12:00					
12:00–12:30					
12:30–13:30	<i>Coffee break / Lunch time</i>				<i>Closing</i>
13:30–14:00	Agenda Item 1 (cont.) (first day ends at 16:00 hrs.)	Agenda Item 3 Task Force Discussion (No interpretation services will be provided)	Agenda Item 3 Task Force Discussion (No interpretation services will be provided)	Agenda Item 3 Task Force Discussion (No interpretation services will be provided)	
14:00–14:30					
14:30–15:00					
15:00–15:30					

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