



**Twenty-first Meeting of the CAR/SAM Regional Planning and Implementation Group  
 (GREPECAS/21)**

Santo Domingo, Dominican Republic, 15 to 17 November 2023

**Agenda Item 5: Review of the GREPECAS Management**

**CONSIDERATIONS FOR IMPROVEMENTS TO THE GREPECAS WORK MANAGEMENT**

(Presented by GREPECAS Chair and Co-Chair)

<b>EXECUTIVE SUMMARY</b>	
<p>This Working Paper presents a proposal for improvements to the current management of GREPECAS seeking to optimize the efficiency and effectiveness of its management, as well as the relevance of the Group's work towards the States in the implementation of air navigation.</p>	
<b>Action:</b>	Suggested Actions are presented in Section 3
<i>Strategic Objectives:</i>	<ul style="list-style-type: none"> <li>• Safety</li> <li>• Air Navigation Capacity and Efficiency</li> </ul>
<i>References:</i>	<ul style="list-style-type: none"> <li>• ePPRC/5</li> <li>• GREPECAS/16</li> <li>• GREPECAS Procedures Manual</li> </ul>

**1. Introduction**

1.1 Since the GREPECAS/19 Meeting, a set of improvements and optimizations have been implemented to the operation and management of the Regional Group, reflected in the Procedures Manual and in the continuous review of the group's performance, seeking to optimize resources, increase the relevance of the results and increase the participation of the States in the regional discussion and agreement.

1.2 At the GREPECAS/16 Meeting, it was approved to schedule GREPECAS Plenary Meetings every three years and therefore the GREPECAS Programmes and Projects Review Committee (PPRC) was created in the Dominican Republic in 2011). This meeting defined that the PPRC would have the following main functions:

- i. direct the activities and approve the results of the programmes and projects, including the addition and deletion of programmes and projects;

- ii. review long outstanding high risk air navigation deficiencies that have not been resolved in a timely manner, and make suggestions to the Secretariat with respect to notification to the Air Navigation Commission (ANC) and the ICAO Council;
- iii. prepare annual GREPECAS progress reports for the ICAO ANC;
- iv. keep the GREPECAS Procedures Manual up to date;
- v. schedule GREPECAS meetings; and
- vi. develop a draft agenda for GREPECAS meetings.

1.3 From 2017 to date, 5 face-to-face and 3 virtual PPRC meetings have been held, with virtual PPRC meetings being held since 2021.

1.4 In the last PPRC meetings, particularly those held virtually- ePPRC, have considered other topics in their agendas, beyond those assigned to their functions. The functioning of the PPRC is contemplated in Paragraph 6 of the GREPECAS Terms of Reference (ToRs). Appendix E of the ToRs indicates the Terms of Reference and the Work Programme of the PPRC.

1.5 ICAO Council C-DEC 219/7 (2020), modified the TOR of the Regional Planning and Implementation Groups (PIRGs), among which included the periodicity of the PIRG and Regional Aviation Safety Group (RASG) Meetings on an annual basis. This mandate has been incorporated into the GREPECAS TOR to comply with C-DEC 219/7. Since 2021, annual GREPECAS plenary meetings are held, and in the middle of the same annual period, a virtual meeting of the PPRC, with similar meeting agendas.

1.6 At the e-PPRC/5 Meeting it was recommended that the tasks of the PPRC be reviewed to study the feasibility of the continuity or not of the Working Group.

## **2. Proposal to review the PPRC functions.**

2.1 The establishment of the PPRC Working Group, by GREPECAS, was carried out with the objective of approving, following up, supervising, and closing the Projects. The tasks entrusted to it were that of a GREPECAS Project Review Board (Project Board).

2.2 Due to the increased periodicity of meetings - now annual and that the implementation of activities does not occur as quickly in months but between annual meetings, it is important to reconsider the operation of a formal meeting such as the PPRC, to be considered:

- a) the modification of the GREPECAS ToRs, which obliges the annual periodicity of the meetings, of the GREPECAS plenary, makes most of the initial sense of the PPRC redundant; and (b) the modification of the GREPECAS ToRs, which obliges the annual periodicity of the meetings, of the GREPECAS plenary, makes most of the initial sense of the PPRC redundant; and
- b) GREPECAS work, with its focus on programmes and projects, requires a dedicated Project Review session that fulfills the role of "Project Management" and implements the four key processes of "Project Management" (initiation, stage boundaries, Ad-hoc management, and project closure).

2.3 The preparation of the GREPECAS Plenary Meeting is essential by not limiting the continuous coordination of the Secretariat, the States, and the Chair. The preparatory meeting could be held between the Secretariat and the Chair/Vice Chair in June/July, as required, but not as a fixed annual meeting.

2.4 In this sense, in order to optimize resources and the concentration of GREPECAS work, it is deemed appropriate to eliminate the PPRC meetings and replace it with a Project evaluation session within the GREPECAS plenary meeting. In order to establish this session, the GREPECAS Procedures Manual should be evaluated, including the GREPECAS ToRs, as well as the PPRC ToRs and its Work Programme, in order to establish clear functions and objectives for this session, avoiding possible duplicities;

### **3. Suggested Actions**

3.1. The Meeting is invited to:

- a) take note of the information provided in this Working Paper;
- b) evaluate the proposed replacement/elimination of the PPRC meetings and the implementation of the project evaluation session within the annual GREPECAS meeting; and
- c) take any other action the Meeting deems appropriate.