



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
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гражданской
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منظمة الطيران
المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT- NT20 — **E.OSG-NACC110399/ L-LT2/3.7-SA008-2024** 24 January 2024

To: States, Territories and International Organizations

Subject: **Invitation – Workshop on Dissemination of Measures and Protection to Environment in International Civil Aviation**
Armenia, Colombia, 2 to 5 April, 2024

Action

Required: 1) Register participation by **4 March 2024**.

Dear Sir/Madam,

Further to the ICAO NACC and SAM Regional Offices 2024 Activities Programme, a workshop has been planned for 2024 to disseminate environmental protection measures in international civil aviation.

In this regard, and recognizing national capabilities and developments that support ICAO's environmental strategic objective and global efforts to address the impact of international aviation on the weather, I wish to invite your Administration/Organization to participate in the Workshop on Dissemination of Environmental Measures and Protection in International Civil Aviation to be held in Armenia, Colombia, from **2 to 5 April 2024**.

This Workshop aims at providing information on key aspects for the implementation of environmental policies and environmental management programs by States, applied to the field of aviation, exchanging best practices and relevant and simplified information on:

- Documents and procedures of the Technical Advisory Body (TAB) for the CORSIA eligible Emission Units;
- Criteria for standards and certifications on admissible fuels within the CORSIA framework;
- ICAO Eco-Airport Toolkit and airport environmental management programmes;
- Main results of Third Conference on Aviation and Alternative Fuels (CAAF/3);
- Targets and Long Term Aspirational Goals (LTAGs) update;
- The CO2 Emissions Reduction Activities State Action Plan and its updates in accordance with Assembly A41st Session resolutions (A41)
- Sustainable Aviation Fuels (SAF), feasibility studies and public-private tables

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The profile of the participants is of utmost importance, so the assistance of Environmental specialists who perform their functions in Aviation Environmental Management is expected, which includes:

- staff defining environmental policies for aviation within the Civil Aviation Authority;
- airport environmental management staff;
- SAP, CORSIA and LTAG Points of Contact (PoCs);

of the States and Territories of the ICAO NAM/CAR/SAM Regions. The working language of the meeting will be Spanish and simultaneous interpretation into English will be provided if sufficient participants of both languages provide timely registration.

The Provisional Programme of the event is at **Appendix A**, and we would appreciate confirmation of your participation by **4 March 2024** by registering here: <https://forms.office.com/r/XXY7vqeAy0>

A list of hotels recommended and general information for event participants is at **Appendix B**. Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

If you require any further information regarding the event, please contact Mr. Luis Sánchez, Regional Officer, Aeronautical Meteorology and Environment of the ICAO North American, Central American and Caribbean Regional Office (NACC) (nacc-met@icao.int), or Messrs. Jorge Armoa, Regional Officer, Aeronautical Information Management and Aeronautical Meteorology (jarmoa@icao.int) and Diego da Silva, Regional Officer, Air Transport (ddasilva@icao.int) both from the ICAO South American (SAM) Regional Office.

Accept, Sir/Madam, the assurances of my highest consideration.



Fabio Falzi Rahnemay Rabbani
Regional Director
South American Regional
Office (SAM)



Christopher Barks
Regional Director
North American, Central American and
Caribbean Regional Office (NACC)

Enclosure:

A – Provisional Programme; B – Hotel Information;



APPENDIX A

Workshop on Dissemination of Measures and Protection to Environment in International Civil Aviation

Armenia, Colombia, 2 to 5 April 2024

PROVISIONAL WORK PROGRAMME

Time	Tuesday, 2 April	Time	Wednesday, 3 April	Time	Thursday, 4 April	Friday, 5 April
0800 0830	Registry	0830 0930	Subject 3. Long-term aspirational Goals (LTAGs): Consideration of LTAG in SAPs	0830 0930	Subject 5. CORSIA: a) Compensation scheme. Voluntary and mandatory phases; b) Technical Advisory Body (TAB): Selection processes for CORSIA-eligible units c) CORSIA Central Registry	Subject 6. Green Airports: Examples of environmental management of airports in the CAR and SAM Regions
0830 09:00	Opening Ceremony					
09:00 0930	Subject 1. Workshop Objectives/General Introduction					
0930 0950	<i>Break</i>	0930 0950	<i>Break</i>	0930 0950	<i>Break</i>	<i>Break</i>
0950 1210	Subject 2. State Action Plan for the Reduction of CO2 Emissions; a) Update of the Sustainable Aviation Fuels (SAP) preparation guide (Doc 9988); b) State SAP update processes	0950 1210	Subject 4. Sustainable Aviation Fuels (SAF): a) Globally accepted standards. b) Policies and objectives c) Guide for the SAF d) Feasibility studies. Initiatives; Feasibility Study Template e) ICAO Assistance, Capacity-building and Training for Sustainable Aviation Fuels Programme (ACT-SAF) f) initiatives of international	0950 1210	Subject 5. CORSIA: a) (Cont.)	Subject 7. Third Conference on Aviation and Alternative Fuels (CAAF/3): a) Main outcomes of CAAF/3; b) State commitments

Time	Tuesday, 2 April	Time	Wednesday, 3 April	Time	Thursday, 4 April	Friday, 5 April
			institutions and multilateral banks for feasibility studies			
1210 1310	<i>Lunch Break</i>	1210 1310	<i>Lunch Break</i>	1210 1310	<i>Lunch Break</i>	<i>Lunch Break</i>
1310 1530	Subject 3. Long-term aspirational Goals (LTAGs): Scenarios	1310 1530	Subject 4. Sustainable Aviation Fuels (SAF) (Cont.)	1310 1530	Subject 6. Aeropuertos Verdes: a) Concepts b) Green Airports Programmes	Subject 8. a) Questions and Answers b) Survey c) Workshop Closing



ATTACHMENT B

General Information

ACCOMMODATION

Hotel Mocawa Plaza

Address: Cra. 14 #9 Norte - 00, Armenia, Quindío

Telephone: (606) 7359929

- Location: Strategically located near shopping centres and tourist areas.
- Amenities: Modern and comfortable rooms, swimming pool, gym, restaurant with good local and international cuisine.
- Rates: They vary depending on the season and type of room. They may offer discounts for early bookings or tour packages. Approximately: 250,000 COP per night.

Isa Victory Hotel Boutique

Address: Cra. 14 #21 N - 47, Armenia, Quindío

Telephone: 3207707019

- Location: It is usually located in strategic areas, near shopping centres or tourist attractions.
- Amenities: Amenities may include specially decorated rooms, cozy common areas, possibly a high-quality restaurant, and additional services such as included breakfast, Wi-Fi, and, in some cases, relaxation areas such as spas or terraces with panoramic views.
- Rates: 240,000 COP per night.

Armenia Hotel

Address: Avenida Bolivar 8 Norte - 67, Armenia, Quindío

Telephone: 3206969111

- Location: Strategically located in a privileged area, it is close to important areas of interest, such as the health sector, financial institutions and vibrant shopping centres. Close to the Metropolitan Cultural Convention Centre, perfect for events and business, and adjacent to the lush Parque de la Vida, a green oasis in the heart of the city.
- Amenities: contemporary architecture with the authentic charm of guadua furniture, creating a unique and cozy atmosphere. It allows you to discover the essence of the Quimbaya Culture through the beautiful pre-Columbian pieces that embellish our spacious spaces, giving our hotel a distinctive character full of history.
- Rates: 307,379



TRANSPORTATION

Recommended Transportation:

- Taxis: Use taxis from recognized companies or request services from applications such as Uber or Cabify for greater security and transparent rates.
- Buses: Public transport is varied and relatively accessible, but schedules and possible congestion must be taken into account.

Safety Recommendations:

- The Eje Cafetero is considered one of the safest areas in the country and if you want to go on your own, you can get around by rental car or public transportation.
- It is recommended not to carry valuable objects in plain view, especially at night. For this, it is best to discuss with the accommodation which places you want to visit so that they can advise and give the best advice.

HOSPITALS

Recommended Hospitals:

- **Hospital San Juan de Dios**
Address: Cl. 17 Nte., Armenia, Quindío
Telephone: (606) 7493500
- **Clínica Central del Quindío**
Address: Carrera 13 # 1N – 35, Armenia, Quindío
Telephone: (606) 7378160
- **Clínica La Sagrada Familia**
Address: Carrera 15 # 9, Armenia, Quindío
Telephone: (606) 7466262

WEATHER:

- Armenia has a temperate climate for most of the year.
- During the month of April 2024, Armenia will experience minimum temperatures of 13°C and maximum temperatures of up to 20°C.

While it's true that the weather will be pleasant, it's a good idea to have some warm clothing just in case.

There will be many rainy days during the month of April in Armenia. An average of 15 to 22 days of rain is expected in Armenia, so be sure to leave the house with a good raincoat.



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CURRENCY AND CARDS:

- The official currency is the Colombian peso (COP).
 - Most establishments accept international credit and debit cards (Visa, MasterCard), but it is always good to carry cash for small purchases in local markets or smaller places.
 - Exchange rates vary, but it is best to exchange money at exchange houses or banks.
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