



# ICAO

International Civil Aviation Organization  
North American, Central American and Caribbean Office

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## ICAO Safety Intelligence and Safety Performance Management Workshop San José, Costa Rica, 18 – 22 March 2024

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### GENERAL INFORMATION

#### 1. Venue and Dates

The ICAO Safety Intelligence and Safety Performance Management Workshop will be held at COCESNA Headquarters, Costa Rica, from 18 to 22 March 2024.

The Headquarters is located next to the “El Aeropuerto” School, ATC Radar Building, Alajuela.

Website: <https://cocesna.org/site/acsa/>

Telephone: +506 2430 0697 Ms. Silvia Gutiérrez Padilla.

#### 2. Meeting Coordinators, Assistant, Address and Contact Information

*Mr. Fernando Naranjo Elizondo*

*Ms. Marilu Arroyo Hernández, Assistant*

*Costa Rica Directorate General of Civil Aviation*

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[silvia.gutierrez@cocesna.org](mailto:silvia.gutierrez@cocesna.org)

#### 3. Reception of Participants

Delegates must arrive from 08:30 to 09:00 a.m. on 18 March 2024.

#### 4. Opening Ceremony

The opening ceremony will take place on 18 March 2024, from 09:00 to 09:30 a.m.

#### 5. Temperature

During the month of March, the average temperature is 28° C (82.4° F)

**6. Credit Cards**

International credit cards usually accepted at shopping centres, hotels and restaurants are: American Express, MasterCard and Visa.

**7. Lodging**

It is recommended that all delegates make their own reservations directly in hotels close to the event location. Please note that the Hampton Inn Alajuela Hotel offers a corporate rate for the event, please contact Ms. Silvia Gutiérrez Padilla of COCESNA for more details.

<b>Hotel</b>	<b>Comment</b>
<p>Hotel Hampton Inn Alajuela</p> <p>Contact person for reservations: <a href="mailto:silvia.gutierrez@cocesna.org">silvia.gutierrez@cocesna.org</a></p> <p>Telephone (506) 2430 0697</p> <p><b>Check in and check out</b></p> <p>Check-in: 2:00 pm Check out: 12:00 pm</p>	<p>Confirm with Ms. Silvia Gutiérrez</p>
<p>Hotel Fairfield Alajuela</p> <p><a href="https://www.marriott.com/en-us/hotels/sjofa-fairfield-san-jose-airport-alajuela/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0">https://www.marriott.com/en-us/hotels/sjofa-fairfield-san-jose-airport-alajuela/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0</a></p> <p>Hotel Wyndham</p> <p><a href="https://www.wyndhamhotels.com/es-xl/wyndham/san-jose-costa-rica/wyndham-san-jose-herradura-hotel-convention-center/overview?CID=LC:46q62bu8edfbx3y:15917">https://www.wyndhamhotels.com/es-xl/wyndham/san-jose-costa-rica/wyndham-san-jose-herradura-hotel-convention-center/overview?CID=LC:46q62bu8edfbx3y:15917</a></p>	<p>Contact the hotel directly for further details</p>