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航空组织

When replying please quote:

Ref.: NT-NE57-3 — **E.OSG-NACC115491**

23 April 2025

To: States, Territories and International Organizations

Subject: **Invitation – Workshop on Aircraft Classification Rating – Pavement Classification Rating (ACR-PCR) Method**
Tulum, Mexico, 16 to 17 June 2025

Invitation – Third North American, Central American and Caribbean Working Group (NACC/WG) Aerodromes and Ground Aids (AGA) Implementation Task Force Meeting (NACC/WG/AGA/TF/3)
Tulum, Mexico, 18 to 20 June 2025

Action Required: 1) Submission of documentation by the deadlines provided in this letter;
2) Register participation by **6 June 2025**.

Dear Sir/Madam,

I wish to invite your Administration/Organization to participate in the Third North American, Central American and Caribbean Working Group (NACC/WG) Aerodromes and Ground Aids (AGA) Implementation Task Force Meeting (NACC/WG/AGA/TF/3), from 18 to 20 June 2025 to be held at the Tulum Felipe Carrillo Puerto International Airport in Tulum, Mexico. The NACC/WG/AGA/TF/3 Meeting will be preceded by the Workshop on Aircraft Classification Rating – Pavement Classification Rating (ACR-PCR) to be convened from 16 to 17 June 2025, both hosted by Mexico.

The objective of this workshop is to strengthen the capacity of States, Territories, and international aerodromes in the CAR Region for implementing the ACR-PCR methodology, in accordance with ICAO Annex 14, Volume I and particularly the effective implementation of Amendment 15 to Annex 14.

The NACC/WG/AGA/TF/3 Meeting, in turn, aims to discuss and analyze the challenges in the area of Aerodromes and Ground Aids aiming at increasing safety and improving capacity and efficiency, in order to prioritize and promote synergy in projects and activities conducted by States and international organizations in the region. The TF will seek to implement the activities proposed by the TF Rapporteurs' Meeting, primarily those relating to long-term plans, the new Global Aviation Safety Plan (GASP) and the Global Air Navigation Plan (GANP), and the work with GREPECAS, the NACC/WG, etc., covering regional priority issues such as aerodrome emergency plans, etc.

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Civil Aviation Authorities (CAA) personnel, aerodromes service providers, and aerodrome operators of States and Territories of the ICAO NAM/CAR Regions and representatives of invited international organizations are expected to attend. The working languages of the events will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

The draft Programme and Agenda of the events are at **Appendices A and B**. I will appreciate confirmation of your participation by **6 June 2025** by registering in the following link: <https://forms.office.com/r/XdPnekNxne>.

The general information for both events will be sent as soon as it becomes available. All meeting/event documentation/presentations will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available. Taking into consideration the availability of documentation/presentations in electronic format, no hard copies will be distributed during the event.

Documentation that your Administration may wish to submit at the meeting should be forwarded to this office by e-mail as soon as practicable in Microsoft Word format using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

Working Papers must be submitted in both languages, English and Spanish. Information Papers will be published only in the language(s) presented. The deadline to receive documentation is **6 June 2025**.

If you require any further information regarding the event, please contact Mr. Fernando Camargo, Regional Officer, Technical Assistance / Aerodrome and Ground Aids Implementation Support Officer or her Assistant Mrs. Leslie Gándara, to the following e-mail: nacc-aga@icao.int.

Accept, Sir/Madam, the assurances of my highest consideration.



Christopher Barks
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

*A – Provisional Programme; B – Provisional Agenda; C – Working Paper template;
D – Information Paper template; E – Appendix template*

<https://oaci.sharepoint.com/sites/NACCRegionalOfficeTeam/Shared Documents/00-Files/NE - External Relations/NE 57-3 - NACC WG TF Meetings/AGATaskForce/2405-AGA-TF-3/E.OSG-NACC115491AGA-States-AGATF3Invitation.docx> / LAG877

North American, Central American and Caribbean Office (NACC)
Oficina para Norteamérica, Centroamérica y Caribe (NACC)

Workshop on Aircraft Classification Rating – Pavement Classification Rating (ACR-PCR) Method
Taller sobre el Método de Notificación y publicación del nuevo Método del Índice de clasificación de aeronaves — Índice de clasificación de pavimentos (ACR-PCR)
Tulum, Mexico, 16 to 17 June 2025 / Tulum, México 16 al 17 de junio de 2025

PROGRAMME / PROGRAMA

DAY ONE / DÍA UNO
Monday, 16 June de 2025 / Lunes 16 de Junio de 2025

08:30 – 09:00	Registration / Registro
09:00 – 09:30	Opening Ceremony / Ceremonia de Apertura Remarks by / Palabras de apertura de <ul style="list-style-type: none"> International Civil Aviation Organization – ICAO Organización de Aviación Civil Internacional – OACI AFAC Host Anfitrión del AFAC Tulum Airport Host Anfitrión del Aeropuerto de Tulum
Group Picture / Foto de Grupo	
09:30-10:00	Workshop module topics / Temas de los módulos del Taller
10:00 – 16:00	<ul style="list-style-type: none"> Aircraft Classification Rating – Pavement Classification Rating (ACR-PCR) Method, Speaker to be defined, Método del Índice de clasificación de aeronaves — Índice de clasificación de pavimentos ACR-PCR, Orador a ser definido.

DAY TWO / DÍA DOS
Tuesday 17 June de 2025 / Martes 17 de junio de 2025

Workshop module topics / Temas de los módulos del Taller: (Cont'd)	
09:00 – 11:30	<ul style="list-style-type: none"> Visit to the Tulum airport facilities Visita las instalaciones del aeropuerto de Tulum
11:30 – 12:00	Conclusions Conclusiones
12:00 – 12:15	Closing Clausura



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

**Third North American, Central American and Caribbean Working Group (NACC/WG) Aerodromes
and Ground Aids (AGA) Implementation Task Force Meeting
(NACC/WG/AGA/TF/3)**

Tulum, Mexico, 18 to 20 June 2025

**APPENDIX B
DRAFT AGENDA**

- Agenda Item 1: Adoption of the Provisional Agenda and Schedule**
- Agenda Item 2: Follow-up to the conclusions and decisions of the NACC/WG/AGA/TF**
- Agenda Item 3: Projects, Initiatives and Challenges on Safety**
- Agenda Item 4: Projects, Initiatives and Challenges on Airport Capacity and Efficiency**
- Agenda Item 5: Other Business**

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**DRAFT AGENDA
EXPLANATORY NOTES**

Agenda Item 1: Adoption of the Provisional Agenda and Schedule

Under this agenda item, the Meeting will review the agenda and schedule, and adopt them. The objectives and overall expectations of the meeting will be presented.

Agenda Item 2: Projects, initiatives and challenges in Safety

Under this agenda item, the Meeting will follow up on the conclusions and decisions of the NACC/WG/AGA/TF, provide analysis and updates on the AGA Dashboards, and discuss the introduction of relevant topics for the working group.

Agenda Item 3: Projects, initiatives and challenges in Safety

Under this Agenda Item, the Meeting will review and analyze the challenges of wildlife hazard management at aerodromes and the processes of international aerodrome certification carried out by the region, besides the work progress of the Runway Safety Team (RST) Implementation under the Regional Aviation Safety Group – Pan America (RASG-PA), the Global Reporting Format (GRF) Implementation Reporting, of the New Aircraft Classification Rating – Pavement Classification Rating (ACR-PCR) Method, and the Surface Movement Guidance and Control Systems (SMGCS), aerodrome emergency plans. Topics from the Global Aviation Safety Plan (GASP) and prioritized according to the conclusions and decisions of the NACC/GT and GREPECAS for the region.

Agenda Item 4: Projects, initiatives and challenges in Airport Capacity and Efficiency

Under this Agenda Item, the Meeting will analyze the challenges of aerodrome planning carried out by the region and will plan and discuss the preparation of Vol. III of the CAR/SAM Regional Air Navigation Plan, regarding data and information on airports, for the States and Territories of the region. Topics from the Global Air Navigation Plan (GANP) and prioritized according to the conclusions and decisions of the NACC/GT and GREPECAS for the region.

Agenda Item 5: Other Business

Under this Agenda Item, the Meeting will address other issues related to aerodromes and ground aids that have not been reviewed in the previous Agenda Items.