AIM/TF/8 — WP/01
13/06/25

Eighth North American, Central American and Caribbean Working Group (NACC/WG) Aeronautical Information Management Implementation Task Force Meeting (AIM/TF/08).
México City, Mexico, 8 to 11 July 2025

Agenda Item 1:   Adoption of the Provisional Agenda, Schedule and Working Methods

APPROVAL OF THE PROVISIONAL AGENDA AND SCHEDULE

(Presented by the Secretariat)

EXECUTIVE SUMMARY	
This working paper presents a proposal for the agenda, organization and schedule of the AIM/TF/8, for consideration and approval by the Meeting.	
Action:	Suggested actions are presented in Section 2.
Strategic Objectives:	• Safety • Air Navigation Capacity and Efficiency

1.   Approval of the Provisional Agenda, Calendar, and Method of Work

1.1   The proposed agenda, together with its explanatory notes, is presented in **Appendix A** of this working paper for the Group's consideration and approval.

2.   Adoption of the work modality and schedule

2.1   It is suggested that the meeting carry out its work in plenary sessions, considering administrative aspects and logistical support and adopt the modality and work schedule indicated in **Appendix B**. For the development of this meeting, it is expected to labor in working sessions by AIM/TF sub-groups, in order to discuss and analyse specific issues, and to create the necessary documentation.

3.   Suggested actions

3.1   The meeting is invited to review and approve:

a)   the agenda with its explanatory notes presented in **Appendix A**; and

b)   the modality and work schedule proposed in **Appendix B**

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APPENDIX A
PROVISIONAL AGENDA

Agenda Item 1:   **Adoption of the Provisional Agenda, Schedule and Working Method***

Agenda Item 2:   **Plan Review and update to the NACC/WG AIM TF's Work Programme, Terms of Reference (ToRs).**

Agenda Item 3:   **Implementation Status of the AIM Collaborative**

Agenda Item 4:   **Follow up on the AIM/TF Action Plan and the Collaboration with South American Region (SAM) and Other Task Forces of the NACC/WG**

Agenda Item 5:   **AIM Future: International Federation of Aeronautical Information Management Associations (IFAIMA) GLOBAL AIM 2025 Results, Conclusions and Recommendations**

Agenda Item 6:   **AIM and System wide information management (SWIM) Implementation Roadmap: Tracking Website of the NAM/CAR Regions**

Agenda Item 7:   **Sub-groups Progress in Breakout Working Sessions**
6.1 SWIM Implementation Roadmap development in the NAM/CAR Regions
6.2 Aerospace Aircraft operations NOTAM
6.3 AIM Training Curriculum and Competency
6.4 Action Plan review and update

Agenda Item 8:   **Other Businesses**

Working methods*: For the development of this meeting, it is expected to work in breakout working sessions as per Subgroups of the AIM TF, to discuss and analyse specific issues, and create necessary documentations.*

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PROVISIONAL AGENDA
EXPLANATORY NOTES

Agenda Item 1:   **Approval of the Provisional Agenda, Schedule and Working Method**

Under this agenda item, the Meeting will review the agenda and schedule and adopt them. The objectives and overall expectations of the meeting will be presented.

Agenda Item 2:   **Plan Review and update to the NACC/WG AIM TF's Work Programme, Terms of Reference (ToRs).**

Under this agenda item, the Meeting will update, review and approve the AIM TF's work programme and ToRs accordingly.

Agenda Item 3:   **Implementation Status of the AIM Collaborative Plan**

Under this agenda item, the Meeting will conduct a follow-up review of valid conclusions and decisions of the GREPECAS/20 Meeting and the NACC/WG/RAP/03 meeting, emphasizing the impact of the latter on the implementation of Aeronautical Information Management (AIM), based on updates due to the set Aviation System Block Upgrade (ASBU), Basic Building Blocks (BBB) and Global Air Navigation Plan (GANP) 7th. Ed., reinforcing the operational and strategic framework of the AIM Partnership Plan. In addition, the AIM implementation status per State and the AIM Tracking Website Dashboard instructions will be explained.

Agenda Item 4:   **Follow up on the AIM/TF Action Plan and the Collaboration with South American Region (SAM) and Other Task Forces of the NACC/WG**

Under this agenda item, the Meeting will review the status of the AIM/TF Action Plan execution, ensuring alignment with the outcomes of the NACC/WG/RAP/03 meeting. Discussions will also include coordination and collaboration initiatives with the SAM Region and other Task Forces of the NACC/WG to strengthen harmonization and regional integration.

Agenda Item 5:   **AIM Future: International Federation of Aeronautical Information Management Associations (IFAIMA) GLOBAL AIM 2025 Results, Conclusions and Recommendations**

Under this agenda item, the Meeting will analyse the results, key conclusions, and recommendations of the IFAIMA GLOBAL AIM 2025 event. The discussions will focus on identifying how these outcomes can enhance and guide the future development and strategic direction of AIM activities in the NAM/CAR Regions.

Agenda Item 6:   **AIM and System wide information management (SWIM) Implementation Roadmap. Tracking Website of the NAM/CAR Regions.**

Under this agenda item, the Meeting will assess the latest updates regarding the AIM Implementation Roadmap and introduce the SWIM Implementation Roadmap development, including an evaluation of each State's progress in the AIM Transition Phase. Updates on the AIM Tracking Website functionalities and its role in facilitating continuous monitoring will also be presented by the AIM Rapporteur.

Agenda Item 7:   **Sub-groups Progress in Breakout Working Sessions. Sub-groups:**
            6.1 SWIM Implementation Roadmap development in the NAM/CAR Region
            6.2 Aerospace Aircraft operations NOTAM
            6.3 AIM Training Curriculum and Competency
            6.4 Action Plan review and update

Under this agenda item, the Meeting will divide into breakout working sessions according to the designated sub-groups. Each sub-group will work on their respective areas: developing the SWIM Implementation Roadmap, improving NOTAM procedures for aerospace operations, advancing the AIM Training Curriculum and Competency Framework, and reviewing and updating the Action Plan. Sub-group results and progress will be compiled for discussion in the plenary session.

Sub-groups Progress in Breakout Working Sessions.

Furthermore, the Meeting will be broken-down into multiple Sub-groups (*leading from the AIM/TF/6 and AIM/TF/7*). Each Sub-group will sit together and go into separate areas/sections to address and work on their assigned tasks regarding the above items a, b, c, and d.

Agenda Item 8:   **Other Business**

Under this agenda item, the Meeting will analyse any other matter than cannot be addressed under the previous agenda items.

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APPENDIX B
PROVISIONAL SCHEDULE

Time	Tuesday, 08 July/	Wednesday, 09 July	Thursda, 10 July/	Friday, 11 July
08:30–09:00	*Registration*			
09:00–09:30	*Opening /Photo*	Agenda Item 4	Agenda Item 6	Agenda Item 6
09:30–10:00	Agenda Item 1		Agenda Item 7 Breakout Working Session	Agenda Item 8
10:00–10:30	Agenda Item 2			
10:30–11:00	*Coffe Break*			
11:00–12:30	Agenda Item 2	Agenda Item 6	Agenda Item 7 Breakout Working Session	Review of Draft Conclusions and Decisions and
12:30–13:30	*Lunch Break*			
13:30–14:00	Agenda Item 3	Agenda Item 5	Agenda Item 7 Breakout Working Session	Review of Draft Conclusions and Decisions (Cont.) and Closing /
14:00–14:30				*Clausura*
14:30–15:00	Agenda Item 4 /			
15:00–15:30				

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